



NOVI HISTORICAL COMMISSION

December Minutes
Wednesday, December 18, 2024
Novi Library Board Room

CALL TO ORDER: 7:07 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Debbie Wrobel, Kelly Kasper, Dan Pierce, Randy Van Wagnen, Kathy Crawford

ABSENT: None

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison), Sue Grifor, Marissa Salvia

APPROVAL OF AGENDA: APPROVED

APPROVAL OF NOVEMBER MINUTES w/ AMENDMENTS: APPROVED

NOVI HISTORICAL COMMISSION FINANCIAL SUMMARY REPORT - 2024/2025 Fiscal Year				
	BUDGET	EXPENDITURES		
		Thru December 18, 2024		
Display Cabinet Exhibit	\$ 500.00	\$ (281.39)		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ (104.93)		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 12,000.00	\$ (141.22)		
Program/Speaker Fees	\$ 1,200.00	\$ (833.94)		
Storage Unit	\$ 2,750.00	\$ (2,400.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,000.00	\$ (50.00)		
Conference/Continuing Education	\$ 1,000.00	\$ -		
Legal Fees	\$ 500.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ -		
Oral Histories		\$ -		
City/Community Events		\$ (53.70)		
Photography		\$ -		
Special Project Totals	\$ 3,000.00	\$ (53.70)		
TOTAL:	\$ 23,850.00	\$ (3,865.18)	\$ 19,984.82	
Equitable Projects			Sales /	
Villa Barr Book Sales YTD		Expenses	Contributions	
Wreaths Across Novi Project	\$ 2,063.43		\$ 1,825.00	

Treasurer’s Report: APPROVED – There were small expenses last month for Commission business cards and refreshments for events/presentations.

LIBRARY LIAISON REPORT:

New Microfilm Reader: The new machine has arrived. Rae is setting up a training with the company. Until the training is done, the machine is off limits for public use. Rae hopes to have the training set up early in the new year. Both payments to the company for the machine have been made.

Upcoming Betty Lang Internship Selection: Rae has received six applications for the next library intern that will help the Historical Commission from January through Spring. Applications are due Friday, Dec. 20. Rae hopes to do interviews and select a new intern shortly after she finishes speaking with candidates.

History Room Office Hours:

Monday, January 6 (10:30 a.m. – 12:30 p.m.): Kim Nice and Kathy Crawford

Monday, January 20 (6 – 8 p.m.): None – MLK Day

Monday, February 3 (10:30 a.m. – 12:30 p.m.): Debbie Wrobel and Sharon Larson

Monday, February 17 (6 – 8 p.m.): Kim Nice

Note: Local History Room hours will change in January. The hours for the first Monday of the month will be 10:30 a.m. – 12:30 p.m.

DISCUSSION ITEMS:

DYK Project: Sharon Larson and Dan Pierce will meet with Rae Manela re: a posting strategy to the Commission's Facebook page about interesting Novi historical facts. The plan will be to post a couple times a month.

November Gales Speaker Session: The program was extremely well received. Numerous attendees said it was one of the best programs the Historical Commission has hosted. More than 50 people attended the event. The speaker was very knowledgeable about the subject and kept the audience engaged throughout the presentation.

Betty Lang Internship Presentation: Marissa Salvia presented a recap report to the Historical Commission about everything she worked on while she was a library intern. Marissa started her work on Sept. 13 and continued through December. She worked eight hours a week, primarily on Fridays, organizing the vertical filing system in the Local History Room. She also placed items on a digital finding aid to allow people from anywhere to access the information online that the Local History Room has available.

Novi Public Library 65th Anniversary: The Novi Public Library plans on kicking off a 65th anniversary celebration starting this summer. A planning meeting is scheduled for Jan. 7 where the commission will find out how it can help the library celebrate.

Michigan in Perspectives History Conference: The annual history conference will take place March 28-29 at Oakland University. Registration should be opening soon. History Conference focuses on the history of Southeast Michigan, featuring keynotes, breakout sessions, and a variety of engaging topics.

Miniature Project: Progress continues to be made on the miniature project. A group of Commissioners will meet on January 24 from Noon – 2 p.m. in the Youth Activity Room to begin painting the small pieces that will be placed inside the miniature replica of the corner store.

Richmond Simmons House: The Commission discussed the status of the house that is currently being sold and what, if any, support it could provide to the new owners. Kim Nice will be following up with the new owners to provide feedback.

Elections – January: Historical commission elections will be held in January for position of President, Vice President, Treasurer and Secretary,

ONGOING PROJECTS:

Villa Barr Books: The Novi Public Library has Villa Barr books for sale and a flyer continues to be posted inside the library letting people know.

Display Case: The next display case will highlight the upcoming speakers series presentation on Lincoln. The new display will be up in January.

Omeka.net Subscription: The Commission voted and approved to renew its subscription of Omeka.net, a site that is housing some of the tombstone images taken from Knapp and the Novi Road cemeteries.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: January 15, 2025 at 7 p.m.

ADJOURN: 8:46 p.m.