



Library Board Budget Session for 2023-2024
Saturday, January 21, 2023
10:00am – 12:00pm
Novi Public Library – Board Room, 2nd floor

FINAL DRAFT

AGENDA

1. Call to Order- Kathy Crawford, President

2. Roll Call – Brian Bartlett, Secretary

Library Board – 6 Board members were recorded present

Kathy Crawford, President

Kat Dooley, Vice- President

Brian Bartlett, Secretary

Tara Michener, Board Member – Absent Excused

Mark Sturing, Board Member

Sreeny Cherukuri, Treasurer

Priya Gurumurthy, Board Member

Library Staff

Julie Farkas, Director

3. Pledge of Allegiance

4. Approval and Overview of Agenda

Motion: To approve the Agenda as presented

First – Trustee Dooley

Second- Trustee Sturing

Motion passes – 6-0

5. Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the three minute time limit. This is not a question-answer session, therefore, Library Board members will not respond to questions. It is an opportunity to voice your thoughts with the Novi Public Library Board of Trustees.

No Public Comment

6. 2023-2024 Budget Narrative, Proposed 268 and 269 Library Budgets– Julie Farkas, Library Director A.

2023-2024 Budget Narrative – 2nd Draft as of January 21, 2023

B. 268 Library Fund Budget Document – 2nd Draft as of January 21, 2023

C. 269 Library Contributed Fund Budget Document – 2nd Draft as of January 21, 2023

Director Farkas: Reviewed the updated budget document with the board.

-The revised budget removed the position targeted at businesses and persons over 55 years old.

-Director Farkas noted that she has been unable to devote much time to getting out of the library and into the community. Most of her time has focused on training new personnel. While this is the right priority it is decreasing the ability of the library to respond to customer requests.

-A brief review of the line items took place. The board will need to approve the year end accounts, the budget, (both 268 and 269 budgets) and the long term projections. Longer term projections are much harder to predict, but Novi City accounting requires 3 year budgeting.

7. Public Comment (see language above)

No Public Comment

8. Board Members Individual Reflections

- Board members talked about leveraging shared services

- The prorated increase for 'half year' employees proved to cost less than \$7,000 and was deemed to be important for employee moral so was included in the budget.

- Fund raising was discussed at length. There is an opportunity for 'tax reducing' RMD contributions and sponsors, but the library is not positioned well to receive or promote. While a 501 c3 or foundation organization would be helpful, there isn't a push to start one. It was also noted that without a major cost proposal, i.e. a new building, it was much tougher to receive gifts and contributions.

- The Library will need to openly discuss funding challenges. Since the budget is dominated by payroll, upwards inflation pressure on salaries and employee recruitment aren't likely to ease soon. The Library will need to report on its long term outlook and challenges in reports to city council and the public at large, rather than just focusing on positive accomplishments.

-Further discussion on fine free and discussion as to whether or not it needs to be evaluated or voted on in the February meeting. Since the public has been notified previously that the judgement on fine free is targeted for May and the budget proposed has no fine's included in it, the vote will occur in May as planned.

-Board reviewed information regarding pension costs, shared services, and capital projects. Discussions regarding what belongs in the 268 vs. 269 and what costs make sense to be moved to 269.

9. Consider approval of 2022-2023 Year End, 2023-2024 268 and 269 Proposed Budgets, and 268 2024- 2025 & 2025-2026 Projected budgets

-Revised budgets from today's meeting will be provided for discussion for the January Library Board meeting – January 26, 2023.

10. Director Updates:

- March is Reading Month: Library Board & Director book discussion for the title: OVERDUE by Amanda Oliver (copies of the book provided to the Library Board members for reading, planned 15-20 minute discussion during President's section agenda at the February 16, 2023 Board Meeting.

- Library Director's mid-year review on January 26, 2023. Director has requested a closed session. See 2022-2023 Goals Update.
- Strategic Planning survey was launched on Monday, January 9th and will be available through mid-February. See website, social media, welcome desk for paper copies.

11. Library Board Meeting: 1/26/2023 at 7pm, City of Novi Council Chambers – this meeting will include the adoption of the proposed budgets.

12. Adjourn 12:15

Motion to Adjourn –

Motion - Trustee Sturing
2nd -Trustee Dooley

Motion Passes 5-0 (Member Cherukuri had to leave early)



Brian Bartlett, Secretary

February 16, 2023

Date