



Agenda

Novi Public Library Board of Trustees
 Thursday, July 9, 2026
 at 7:00 p.m.
 Location: City of Novi, Council Chambers

Mission: Cultivate Learning, Inspire Creativity, Foster Inclusivity

Call to Order by President, Mark Sturing

Pledge of Allegiance

Roll Call by Secretary, Karla Halvangis

Trustees: Bartlett, Burke, Czekaj, Dooley, Halvangis, Sturing and Yu

New Member Larry Czekaj will be present at the August meeting, on vacation for July

Approval of Agenda.....1-3

Consent Agenda

1. Approve Minutes of: June 11, 2026 –Regular Board Meeting4-15
2. Approve Claims and Warrants of:
 - A. Accounts 271 and 272 (#664) 16-18

Presentations

1. Strategic Planning Update for 2025-2026 and Public Survey Information – Lori Lowery, Assistant Director of Public Services 95-100
2. Recognition of Kathy Crawford for her Years of Service to the Library BoardN/A

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address

DISCLAIMER: Audiovisual presentations are welcome. To insure adequate equipment needs, please contact Library Administration at least 5 days in advance of the meeting. The materials cannot be changed before the meeting.

Reports

1. Teen Space Statistics 19
2. President's Report (Mark Sturing)
 - A. Quarterly Update to City Council (April 2026 – June 2026) 20-21
 - B. Questions from Trustee Bartlett Re: City Council Update 22-23
 - C. Governor Whitmer's Summer Reading Road trip 24
 - D. Gov. Whitmer, Legislative Leaders Delivery Bipartisan FY 27 Budget 25-31
 - E. 2026-2027 Draft Board Committee Assignments, updated as of 7/2/26 32
 - F. Reflections from Board Members
3. Treasurer's Report (Brian Bartlett)
 - A. 10 Year Financial Projection General Fund 271 33
 - B. 2026-2027 271 Approved Budget 34-37
 - C. 2026-2027 272 Approved Contributed Fund Budget 38
 - D. Financial Report June 2026 39
 - E. Library Fund 271 Revenue & Expenditure Report as of June 30, 2026 40-41

F. Library Contributed Fund 272 Report as of June 30, 2026	42-43
G. Balance Sheets for Funds 271 and 272 as of June 30, 2026	44-45
4. Director's Report (Julie Farkas)	46-50
A. Door Count Usage Statistics – (Jeff Smith)	51-52
B. Assistant Director of Building Operations Report (Maryann Zurmuehlen)	53
C. Information Technology Report (Jeff Smith)	54-57
D. Facilities Report (Keith Perfect)	57
E. Assistant Director of Public Services Report (Lori Lowery)	58
F. Information Services Report (Emily Brush and Rae Manela)	59-63
G. Marketing and Community Promotion Report (Dana VanOast)	64
H. Support Services Report (Sarah Mominee)	65-66
I. Library Usage Statistics.....	67-77
J. Friends of Novi Library – Agenda: 7/8/26; Agenda 6/10/26; Minutes 5/13/26.....	78-81
K. City of Novi Historical Commission – Minutes: 4/15/26	82-84

Public Comment – see language above to be recited

Committee Reports

- Policy Committee:** Review current public policies for the Library
 (Chair: Burke, Bartlett, Yu and Staff Liaison – Julie Farkas)

 - Meeting held: No meeting held; Edits to Circulation Policy (2nd review) 85-92
- HR Committee:** Review HR Policies for the Library, Director Review & Goals
 (Chair: Dooley, Halvangis, Sturing, Staff Liaisons – Julie Farkas and Kristen Sullivan, HR Specialist)

 - Meeting will be held: 8/5/26 93
- Building & Grounds Committee:** Review Building, Grounds and IT infrastructure needs
 (Chair: Sturing, Halvangis, Yu (Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)

 - Meeting held: No meeting held..... 93-94
- Finance Committee:** Financial assessment, review and planning for the Library
 (Chair: Bartlett, Burke, Czekaj; Staff Liaison – Julie Farkas)

 - Meeting held: No meeting held.....N/A
- Events/Marketing/Fundraising Committee:** Outreach and fundraising opportunities
 (Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)

 - Meeting held: No meeting held.....N/A
- Strategic Planning Committee:**
 (Chair: Bartlett, Czekaj, Staff Liaisons – Julie Farkas and Lori Lowery)

 - Meeting held on: July 1, 2026 94-100
- Bylaw Committee (Ad-hoc):** Review of Library Board Bylaws
 (Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)

 - Meeting held: No meeting heldN/A
- DEI: Diversity, Equity and Inclusion Committee**
 (Chair: Halvangis, Dooley (Staff Liaison – Julie Farkas)

 - Meeting held: No meeting held.....N/A

Matters for Library Board Action

1. **Policy Committee:** Approve 2nd Draft of the Circulation Policy 85-92
2. **Recommendation from President Sturing:** Chairs from HR and Finance to meet with President Sturing, Director Farkas and HR Specialist Kristen Sullivan regarding how to proceed with the salary structure discussion for 26/27

Communications

1. Email from Barbara Wees RE: Programming 101

Closed Session

1. Discussion with the Library Director Regarding Performance Goals for 26/27N/A

Adjournment**Supplemental Information**

- Library Board Calendars: 2026 & 2027 102-103
- Library Closings 2026 & 2027 104-105

2026 Future Events:

- 7/8: Friends of Novi Library Annual Meeting at 7pm, Novi Public Library
- 7/9: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 7/15: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 7/19: SUNDAY – CLOSED (Festival of Chariots)
- 8/12: Friends of Novi Library Regular Meeting at 7pm, Novi Public Library
- 8/13: Library Board of Trustees Regular Meeting at 7pm, City of Novi
- 8/14: Library CLOSED – Staff Professional Development Day
- 8/19: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 9/1 – 9/30: Library Card Sign-up Month
- 9/5 – 9/7 Library CLOSED – Labor Day Weekend
- 9/9: Friends of Novi Library Regular Meeting, 7pm, Novi Public Library
- 9/10: Library Board of Trustee Regular Meeting at 7pm, City of Novi
- 9/16: City of Novi Historical Commission Meeting, 7pm, Novi Public Library
- 9/20: Library Open House: 2-4pm

The Novi Public Library is committed to ensuring that every Novi community member, library guest, Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all. DEI Statement (Approved November 20, 2024)

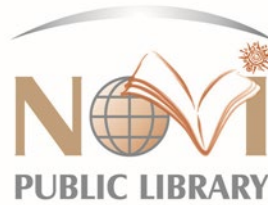
Cultivate Learning. Inspire Creativity. Foster Inclusivity.

45255 W. Ten Mile Road, Novi, MI 48375, Telephone: 248-349-0720

<http://www.novilibrary.org>

MINUTES

Initial Draft



Library Board of Trustees – Regular Meeting
Initial Draft – MINUTES June 11, 2026, 7 PM
Novi Civic Center, Council Chambers

Call to Order by President, Mark Sturing
Novi Civic Center, Council Chambers
Called to order by President Mark Sturing at 7:00 PM.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Roll Call by Secretary, Karla Halvangis

Library Board – 5 board members were recorded present
Brian Bartlett, Treasurer Kat Dooley, Vice President Mark Sturing, President Karla Halvangis,
Secretary Lori Burke, Board Member Torey Yu, Board Member Student Representatives
Positions not filled at this time
Library Staff
Julie Farkas, Director
Kirstin Kaufhold, Recording Secretary

Approval of Agenda

1-3

Motion: To approve the addition to the agenda for the 4th Quarter Amendment for Library Budgets 271 and 272 for 2025-2026.

Motion for Approval –
1st – Trustee Halvangis
2nd – Trustee Bartlett.
Motion passes – 6-0

Consent Agenda

- | | |
|--|-------|
| 1. Approve Minutes of: May 14, 2026 –Regular Board Meeting | 4-14 |
| 2. Approve Claims and Warrants of: | |
| A. Accounts 271 and 272 (#663) | 15-17 |

Motion: To approve the Consent Agenda Motion for Approval –
1st – Trustee Dooley
2nd – Trustee Burke
Motion passes – 6-0

Trustee Sturing inquired about the vendor, CDW Government, stating that he did not recognize the vendor.

Director Farkas responded that the Library utilizes CDW Government approximately once per year for computer hardware purchases.

Presentations

1. Ian Duncanson - MSUFCU for the check presentation for \$10,000 18

Director Farkas reported that the Library has partnered with MSU Federal Credit Union (MSUFCU) through Ian Duncanson to provide sponsorship support for the Novi Public Library. The funding will support collections, programming, and technology initiatives, including the Library's iCube makerspace and 3D printer. Director Farkas expressed appreciation for MSUFCU's generous contribution and ongoing partnership with the Library.

Mr. Duncanson, representing MSUFCU's Community Impact Division, stated that as MSUFCU expands into new communities, it remains committed to investing in those communities. He noted that MSUFCU is a nonprofit organization that reinvests in community programs and services and that the credit union's growing membership enables it to increase its charitable giving. Mr. Duncanson expressed his appreciation for the opportunity to support the Novi Public Library's programs, which foster literacy and community engagement, and stated that MSUFCU is pleased to continue its partnership with the Library.

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address.

DISCLAIMER: Audiovisual presentations are welcome. To ensure adequate equipment needs, please contact Library Administration at least five (5) days in advance of the meeting. The materials cannot be changed before the meeting.

No public comment

Reports

3. Teen Space Statistics 19
4. President's Report (President Mark Sturing)
- A. Governor Whitmer's Every Child Reads Champions Council 20-21
- B. Email from Director Farkas to Deputy Consul General Yamane Re: Read Japan Project 21
- C. 2026-2027 Draft Board Committee Assignments 22
- D. Reflections from Board Members

Director Farkas reported that the Teen Space remained open throughout the holiday period and has recorded 5,854 visits annually. Summer Reading activities are now underway. She expressed appreciation for the Teen Space staff, noting their efforts to actively engage with teens and build relationships rather than solely monitor the space. Director Farkas stated that the initiative has been a positive addition to library services.

Director Farkas also reported that she and Trustee Yu will meet to discuss the development of a student representative position for the Library Board, with the goal of introducing the opportunity in the fall.

In response to an inquiry from Trustee Burke regarding Teen Space attendance figures, Director

Farkas explained that the count reflects only teens entering the Teen Space and that approximately 10 percent of Novi High School students visit the space on a daily basis. She noted that the increased engagement has had a positive impact and that, unlike in previous years, no behavior-related calls to the high school have been necessary.

Trustee Burke inquired about staffing levels in the Teen Space. Director Farkas stated that one librarian is assigned to the space each day on a rotating basis and that the maximum occupancy is 70 teens.

Trustee Sturing commented on Governor Whitmer's executive order establishing the Every Child Reads Champion Council to support literacy and student success initiatives. Director Farkas indicated that the Library most likely will participate in the program.

Trustee Sturing also noted the success of the Read Japan Project event.

Trustee Sturing reported that Trustee Dooley had been appointed Chair of the Human Resources Committee. He further stated that several strong candidates had been identified for open library positions and that hiring decisions were expected to be considered at the June 22 meeting.

Trustee Sturing reported on three board member meet-and-greet sessions attended by approximately 20 staff members. He stated that the meetings provided an opportunity for productive discussion and meaningful interaction. Trustee Dooley concurred, noting that staff asked thoughtful questions and participated in open dialogue. He recommended that similar sessions be held regularly and commented on the staff's dedication to the community, their professions, and library patrons.

Trustee Yu echoed the positive feedback regarding the board member meet-and-greet sessions, noting the value of personal interaction and transparency. He also reported attending the Read Japan Project event and noted that the Library received 125 donated Japanese cultural materials.

Trustee Dooley reported attending a Friends of the Library meeting and expressed appreciation for the organization's support of library programs and services. She noted that the Friends would hold their annual budget review meeting in July and encouraged community members to support the organization through membership.

Trustee Halvangis reported attending staff events, including the Read Box unveiling, and expressed appreciation for the artwork and the opportunity to participate.

Trustee Bartlett reported attending a community event featuring cultural performances, including Polish dancers and Japanese drummers. He noted that the event was well attended and successful.

5.	Treasurer's Report (Trustee Brian Bartlett)	
A.	10 Year Financial Projection General Fund 271	23
B.	2025-2026 Library Fund Budget 271- includes 4th Quarter Adjustments	24-27

C.	2025-2026 Contributed Fund Budget 272 – includes 4th Quarter Adjustments	28
D.	Financial Report May 2026	29
E.	Library Fund 271 Revenue & Expenditure Report as of April 30, 2026	30-32
F.	Library Contributed Fund 272 Report as of May 31, 2026	33-34
G.	Balance Sheets for Funds 271 and 272 as of May 31, 2026	35-36

Trustee Bartlett noted that a new Director of Finance has been hired for the City of Novi and stated that this addition will allow the City to rely more directly on internal financial reporting rather than third-party resources.

6.	Director's Report (Julie Farkas)	37-40
A.	Door Count Usage Statistics – (Jeff Smith)	41-42
B.	Assistant Director of Building Operations Report (Maryann Zurmuehlen)	43
C.	Information Technology Report (Jeff Smith)	44-48
D.	Facilities Report (Keith Perfect)	48
E.	Assistant Director of Public Services Report (Lori Lowery)	49
F.	Information Services Report (Emily Brush and Rae Manela)	50-54
G.	Marketing and Community Promotion Report (Dana VanOast)	55
H.	Support Services Report (Sarah Mominee)	55-62
I.	Library Usage Statistics	63-72
J.	Friends of Novi Library – Agenda: 5/13/26; E-newsletter: June 2026	73-75
K.	City of Novi Historical Commission – Minutes: 3/18/26	76- 78

Director Farkas expressed appreciation for staff for their anniversaries and thanked them for their service and contributions.

Director Farkas also recognized the volunteers who participated in the Community Impact Day, noting their assistance with the Read Box project and the preparation of hundreds of books for distribution.

Trustee Burke inquired whether the same types of books are placed in all Read Boxes. Director Farkas explained that materials are selected based on the location of each Read Box and are tailored to the anticipated audience. For example, Read Boxes located near splash pads are stocked primarily with youth materials.

Director Farkas highlighted upcoming library events, including the Detroit Tigers event on June 22 and the Summer Songfest concert series, which will begin on Thursdays at 6:30 p.m. at Paradise Park.

Trustee Halvangis inquired about the results of the DTE Energy Audit. Director Farkas reported that the audit provided recommendations for improving energy efficiency within the building and identified potential rebate opportunities related to the Library's automated book return system. She noted that the Library has converted portions of its lighting to LED fixtures and continues to evaluate additional efficiency improvements. Trustee Sturing commented that DTE's energy audit program has been well received by homeowners and businesses and often results in useful energy-saving recommendations.

Trustee Burke inquired about planned furniture purchases, parking lot repairs, and the Launchpad program. Director Farkas stated that the Library is purchasing flexible patio furniture and that the parking lot work consists of annual crack-sealing maintenance previously approved in the budget. She further reported that Launchpads, digital learning devices for youth, are

scheduled to be introduced in July. Director Farkas also noted that the Library seeks to reuse technology equipment whenever possible.

Trustee Yu inquired about the meaning of the colored slips used on library materials and expressed appreciation for the information provided regarding staff activities and time allocation. Director Farkas stated that he would provide additional information regarding the color-coding system.

Trustee Dooley commented on the Library's cardholder demographics and noted that patrons between the ages of 36 and 55 represent the largest cardholder group.

Public Comment

In order to hear all citizen comments at a reasonable hour, the Library Board requests that speakers respect the (3) three-minute time limit. This is not a question-answer session. However, it is an opportunity to voice your thoughts with the Library Board. Citizens must state their first, last name and address.

DISCLAIMER: Audiovisual presentations are welcome. To ensure adequate equipment needs, please contact Library Administration at least five (5) days in advance of the meeting. The materials cannot be changed before the meeting.

No Public Comment

Committee Reports

1. Policy Committee: Review current public policies for the Library (Chair: Burke, Bartlett, Yu and Staff Liaison – Julie Farkas)
 - Meeting held: 6/9/26 for 1st Draft review of several public policies 79-108
2. HR Committee: Review HR Policies for the Library, Director Review & Goals (Chair: Dooley, Halvangis, OPEN, Staff Liaisons – Julie Farkas and Kristen Sullivan, HR Specialist)
 - Meeting held: May 12, May 26 and June 3 109-119
 - ACTION: Approve closing the Library on Sundays July 5th and July 19th
3. Building & Grounds Committee: Review Building, Grounds and IT infrastructure needs (Chair: Sturing, Halvangis, Yu (Staff Liaison – Julie Farkas, Maryann Zurmuehlen and Jeff Smith)
 - ACTION: Approve the Main Entrance Door Project Bid 120-121
 - Meeting held: 6/2/26 Re: Technology Plan

Trustee Yu reported that the committee met the previous week to discuss future technology trends and opportunities to modernize and refresh the Library's technology infrastructure. He noted that the discussion included detailed information regarding the Library's infrastructure and, therefore, was not shared publicly in its entirety.

4. Finance Committee: Financial assessment, review and planning for the Library (Chair: Bartlett, Burke, Sturing; Staff Liaison – Julie Farkas)
 - Meeting held: May 27th ACTION: Approve 2nd Draft of Financial Plan 122-125
5. Events/Marketing/Fundraising Committee: Outreach and fundraising opportunities (Chair: Dooley, Burke, Yu; Staff Liaisons – Julie Farkas and Dana VanOast)
 - Meeting held: No meeting held N/A

6. Strategic Planning Committee:
(Chair: Bartlett, OPEN, Staff Liaisons – Julie Farkas and Lori Lowery)
- Meeting scheduled for: July 1, 2026 N/A
7. Bylaw Committee (Ad-hoc): Review of Library Board Bylaws (Chair: Bartlett, Sturing (Staff Liaison – Julie Farkas)
- Meeting held: no meeting held N/A
 - Information from Trustee Bartlett Re: Matters for Board Action 126
8. DEI: Diversity, Equity and Inclusion Committee
(Chair: Halvangis, Dooley, OPEN (Staff Liaison – Julie Farkas)
- Meeting held: no meeting held N/A

Matters for Library Board Action

1. Policy Committee: 1st Draft of the Following Policies: 79-108
- Circulation; Confidentiality; Collection Development; Computer & Internet Usage; Customer Service; Distribution & Postings; Emergency Closing; Patron Behavior

Trustee Burke reported that the Policy Committee met and identified several minor grammatical corrections. She stated that policies may be approved with grammatical changes provided the intent and content are not altered. She noted one substantive revision to the Circulation Policy on page 85 (as indicated in red).

Trustee Bartlett reported receiving patron concerns regarding the Circulation Policy, noting that some individuals feel there is no incentive to pay fees promptly. He stated that once materials are ordered, the Library has already incurred the associated cost, and that notification of ordering serves as an incentive for timely payment.

Trustee Halvangis referenced pages 81 and 83, noting language regarding parent/guardian requirements. She suggested clarifying that a second parent or guardian may be added to a child's account and referenced renewal procedures involving a second parent or guardian.

Director Farkas clarified that only one parent is currently required for renewal purposes.

Motion: To approve the Confidentiality Policy with grammatical with grammatical and punctuation revisions.

Motion for Approval –
1st – Trustee Burke
2nd – Trustee Dooley
Motion passes – 6-0

Trustee Burke moved to adopt the policy with the revisions indicated in red.

Motion: To approve the Collection Development Policy with grammatical and punctuation revisions.

Motion for Approval –
1st – Trustee Yu
2nd – Trustee Dooley
Motion passes – 6-0

Trustee Sturing stated that he would respect any trustee who is not prepared to vote on an item, particularly if it was expected to be a discussion item.

Trustee Burke moved to approve the Computer & Internet Usage Policy with the revisions noted in red.

Trustee Dooley inquired regarding the definition of "CSAM" under the lawful use section and asked whether it refers specifically to child sexual abuse material or to pornography in general.

Farkas responded that pornography cannot be broadly prohibited under the First Amendment.

Trustee Halvangis noted a revision on page 96 would need to align with the Behavior Policy with language on page 107, which states that only one patron per computer or seating area is permitted.

Motion: To approve the Computer & Internet Usage Policy with grammatical and punctuation revisions.

Motion for Approval –
1st – Trustee Halvangis
2nd – Trustee Bartlett
Motion passes – 6-0

Trustee Burke moved to adopt the policy with the revisions indicated in red.

Motion: To approve the Customer Service Policy with grammatical and punctuation revisions.

Motion for Approval –
1st – Trustee Dooley
2nd – Trustee Yu
Motion passes – 6-0

Trustee Burke moved to adopt the policy with the revisions indicated in red.

Motion: To approve the Distributions & Postings Policy with grammatical and punctuation revisions.

Motion for Approval –
1st – Trustee Burke
2nd – Trustee Dooley
Motion passes – 6-0

Trustee Burke noted a question regarding page 102 and suggested whether staff shortages should be specifically addressed and brought forward for discussion.

Trustee Halvangis agreed with the general intent and suggested that including language such as "including, but not limited to" would provide broader coverage.

Motion: To approve the Emergency Closing Policy with grammatical and punctuation revisions.

Motion for Approval –
 1st – Trustee Dooley
 2nd – Trustee Halvangis
 Motion passes – 6-0

Trustee Burke noted a question regarding page 107 and requested that the seating language be revised to be consistent with the Computer & Internet Usage Policy change allowing, where space permits, for seating by up to two individuals at a computer.

Motion: To approve the Patron Behavior Policy with the correction specifying a limit of two patrons per computer, space permitting, and with grammatical and punctuation revisions.

Motion for Approval –
 1st – Trustee Yu
 2nd – Trustee Dooley
 Motion passes – 6-0

Trustee Burke requested to review the revised language prior to finalization of changes to the Patron Behavior Policy.

Director Farkas stated that the revised language will be brought back for Board review.
 2. HR Committee: based on the current staff shortage at NPL, the Committee recommends to approve two Sunday closures, July 5th and July 19th. Any other staffing shortages that result on a Sunday throughout the summer will be considered an emergency closure and notified to the community as quickly as possible

119

Motion: To approve closing the library for two Sunday closures, July 5th and July 19th.

Motion for Approval –
 1st – Trustee Dooley
 2nd – Trustee Halvangis
 Motion passes – 6-0

Trustee Sturing commended staff for their efforts in coordinating schedules and adjustments that resulted in limiting Sunday closures to two days.

Trustee Dooley noted that the Board had extensive discussion regarding the staffing effort required to support Sunday operations.

Director Farkas reported that the Library is currently approximately 103 hours short in the Information Services department and that staff schedules were adjusted to maintain service, including the cancellation of some story times. She thanked department supervisors for their assistance in coordinating coverage. She noted that, due to staffing limitations and safety considerations, service levels must be reduced when adequate coverage is not available. She further stated that closures are proposed for July 4 due to the holiday weekend and on July 19 due to anticipated high usage during the Festival of Chariots, which has previously resulted in capacity issues and patron concerns.

Trustee Burke expressed support for the proposed closures and recommended that event organizers be informed in advance regarding restroom availability and library access limitations during the Festival of Chariots.

Trustee Yu stated that the recommended two closure days were reasonable and acknowledged staff flexibility in adjusting schedules. He inquired about Sunday operations with limited facilities staffing.

Director Farkas responded that meeting room rentals are not accepted on Sundays when facilities staffing is limited to alternating coverage.

3. Building & Grounds Committee: recommends approval of the 2nd bid in the amount of \$119,897 with a contingency that must be approved by the Library Director with a not to exceed \$5,750. Contract must be written for a completion date of September 30, 2026 120-121

Motion: To approval of the 2nd bid in the amount of \$119,897 with a contingency that must be approved by the Library Director with a not to exceed \$5,750 for the main door. Contract must be written for a completion date of September 30, 2026

Motion for Approval –
1st – Trustee Halvangis
2nd – Trustee Burke
Motion passes – 6-0

Trustee Halvangis offered a friendly amendment to include the main door project within the motion.

Trustee Yu stated that the project was part of the original bid process and noted concerns regarding the bidders' ability to meet the original deadline. He indicated that the first bidder acknowledged the bid as incomplete, which contributed to delays, and that the process subsequently moved to the second bid.

Director Farkas confirmed with the Finance Department that no additional bidding process is required for the project.

4. Finance Committee: Approve the Financial Policy (2nd Draft) 122-125

Motion: Approve the financial policy 2nd draft with noted change on p.123.

Motion for Approval –
1st – Trustee Bartlett
2nd – Trustee Yu
Motion passes – 6-0

Trustee Halvangis requested a correction to page 123 should state the primary sources of the operating funds "are" for the library.

Trustee Bartlett inquired how any excess funds would be applied to the next budget cycle, noting that the question arose from discussions with the City regarding the disposition of surplus funding.

5. From Trustee Bartlett: President of the Library Board releasing items "For Discussion or Motion" similar to the Novi Mayor Discussion 126

Trustee Bartlett discussed agenda organization and noted that other local governing bodies with financial oversight responsibilities distinguish between discussion items and action items on their agendas. He suggested that agenda items be clearly identified as either discussion or action

items and that committee chairs be provided opportunities to introduce matters for Board consideration.

Trustee Sturing agreed that greater clarity would be beneficial and stated that future agenda items would be more clearly designated as either discussion or action items. He noted that some discussion items may evolve into actionable matters during the course of a meeting. Trustee Sturing further stated that trustees should have adequate notice and preparation before being asked to vote on an item.

Director Farkas suggested identifying agenda items as either "For Approval" or "For Discussion" and including the applicable committee designation to provide additional clarity.

6. Policy Committee: 1st Draft Library Board Calendar for 2027 131

Motion: Approve the 1st draft library board calendar for 2027.

Motion for Approval –

1st – Trustee Burke

2nd – Trustee Dooley

Motion passes – 6-0

7. Approve Closure on Friday, December 18, 2026 for Staff Professional Development 8:30-12:30pm and City of Novi Holiday Event 1-4 pm 132

Motion: Approve closing the library on Friday, December 18, 2026 for Staff Professional Development 8:30-12:30pm and City of Novi Holiday Event 1-4 pm

Motion for Approval –

1st – Trustee Yu

2nd – Trustee Halvangis

Motion passes – 6-0

8. Policy Committee: 1st Draft Library Closings for 2027 133

Motion: Approve the library closings for 2027 with omitting the Friday in December (Staff Holiday Event w/ City of Novi) and changing the March meeting date to March 25.

Motion for Approval –

1st – Trustee Burke

2nd – Trustee Dooley

Motion passes – 6-0

Trustee Burke proposed removing the December Friday entry related to the staff holiday event/City of Novi event from the calendar.

Director Farkas explained that the event has not yet been confirmed and recommended waiting until additional information is available before including it on the schedule.

Trustee Yu noted a correction to the meeting calendar, changing the March meeting date from March 26 to March 25.

9. To move and approve the budget amendment for 4th quarter for accounts 271/272.....27

Motion: Approve the 4th Quarter Amendment for Library Budgets 271 and 272 for 2025- 2026.

Motion for Approval –

1st – Trustee Bartlett

2nd – Trustee Burke

Motion passes – 6-0

Communications

- | | |
|---|---------|
| 1. Email from Crystal Cannon Re: Summer Story times | 127 |
| 2. Email from Barbara Wees Re: Jewish American Heritage Month | 128-129 |

Trustee Sturing expressed appreciation to Director Farkas for her prompt responses to patron inquiries and concerns.

Closed Session

- | | |
|-------------------------------------|-----|
| 1. Library Director's Annual Review | N/A |
|-------------------------------------|-----|

Motion: To end close session.

Motion for Approval –

1st – Trustee Halvangis

2nd – Trustee Yu

Motion passes – 6-0

Motion: To increase Director Farkas annual salary by 3%.

Motion for Approval –

1st – Trustee Burke

2nd – Trustee Sturing

Motion passes – 6-0

New Business

Adjournment

Motion: To adjourn at 9:52 PM.

Motion for Approval –

1st – Trustee Yu

2nd – Trustee Burke

Motion passes – 6-0

Supplemental Information

- Library Board Calendar 2026 and Draft of Calendar 2027 130-131
- Library Closings 2026 and Draft of Closings 2027 132-133

2026 Future Events:

- 6/11/26: Library Board of Trustees Meeting at 7pm, City of Novi – Director Annual Review
- 6/17/26: City of Novi Historical Commission Meeting at 7pm, Novi Public Library
- 6/19/26: LIBRARY CLOSED – JUNETEENTH
- 6/21/26: LIBRARY CLOSED – FATHER'S DAY
- 7/3 – 7/4: LIBRARY CLOSED – 4th of July Holiday
- 7/8: Friend of Novi Library Annual Meeting at 7pm, Novi Public Library
- 7/9: Library Board of Trustees Meeting at 7pm, City of Novi
- 7/15: City of Novi Historical Commission Meeting at 7pm, Novi Public Library

The Novi Public Library is committed to ensuring that every Novi community member, library guest, Board of Trustee member, library staff and volunteer, is treated with dignity and respect. Discrimination, bigotry and racism will not be tolerated. The Board and staff are dedicated to promoting diversity, equity and inclusion in order to create a comfortable, safe and supportive library environment for all. DEI Statement (Approved November 20, 2024)

Cultivate Learning. Inspire Creativity. Foster Inclusivity.

45255 W. Ten Mile Road, Novi, MI 48375, Telephone: 248-349-0720 h <http://www.novilibrary.org>

WARRANTS (Provided by Bindhya Raja, Bookkeeper)

Warrant 664	271 Accounts	July 2026	
Payable to	Invoice #	Account number	Amount
Amazon	Name Tags	271-000.00-727.000	\$ 393.19
Arrow Office	Copy Paper	271-000.00-727.000	\$ 155.96
Quill	tape, copy paper	271-000.00-727.000	\$ 777.21
Stamps.com	Postage CC	271-000.00-728.000	\$ 100.00
Stamps.com	Monthly Service Charge CC	271-000.00-728.000	\$ 20.99
Adobe	Creative Cloud Pro - iCube -CC	271-000.00-734.000	\$ 779.88
Knight Technology	June DATTO backups	271-000.00-734.000	\$ 700.00
IONOS	Domain - FY 2026-27 CC	271-000.00-734.000	\$ 55.16
Springshare	Patron Point - Apr - Jun	271-000.00-734.000	\$ 1,199.40
TechSoup	Microsoft 365 6/12/26 - 7/11/26 CC	271-000.00-734.000	\$ 124.80
Text.Email	Subscription - 5/29/26 - 6/29/26 CC	271-000.00-734.000	\$ 20.00
Amazon	iCube	271-000.00-734.500	\$ 471.54
Batteries Plus	Batteries	271-000.00-734.500	\$ 408.90
CDW-G	Monitor Arms for public desks	271-000.00-734.500	\$ 1,567.50
HP	Hp Pro Desk	271-000.00-734.500	\$ 5,515.40
Knight Watch	Door Access System Maniit. & repair	271-000.00-734.500	\$ 1,057.40
Square Hardware	Cash register at Circ desk CC	271-000.00-734.500	\$ 1,260.34
Telsystems	Meeting room Microphones	271-000.00-734.500	\$ 3,497.48
Amazon	SS dept - Label works Tape cartridge	271-000.00-740.000	\$ 766.36
Arrow	SS Dept- Toner Cartridge	271-000.00-740.000	\$ 1,350.00
Demco	SS dept - Durafold	271-000.00-740.000	\$ 265.46
Janway	plastic bags	271-000.00-740.000	\$ 5,401.00
Home Depot	Patio Tables	271-000.00-740.000	\$ 3,355.73
Quill	chair for pillar booth	271-000.00-740.200	\$ 85.00
Actrace	Books	271-000.00-742.000	\$ 900.00
Amazon	Books	271-000.00-742.000	\$ 12,614.74
Brodart	Books	271-000.00-742.000	\$ 11,937.11
Erasmus	Books	271-000.00-742.000	\$ 1,741.45
Brodart	Lending Library	271-000.00-742.010	\$ 92.15
Dowling Public Library	lost Melcat item	271-000.00-742.100	\$ 20.00
Amazon	Audio Visual Materials	271-000.00-744.000	\$ 1,776.08
Library ideas	Audio Visual Materials	271-000.00-744.000	\$ 48.35
Midwest Tape	Audio Visual Materials	271-000.00-744.000	\$ 1,137.60
OverDrive	eBook, Audiobook	271-000.00-745.200	\$ 6,228.36
Shifman Fournier	May	271-000.00-806.000	\$ 55.50
Novi-ABWA	Culture by Conversation CC	271-000.00-809.000	\$ 5.00
A-Train Tactical	Security /Emergency plan	271-000.00-816.000	\$ 4,500.00
GDI	May	271-000.00-817.000	\$ 7,560.00
AT&T	4/14/26 - 5/13/26	271-000.00-851.000	\$ 47.13
AT&T	5/14/26 - 6/13/26	271-000.00-851.000	\$ 46.14

T-Mobile	4/25/26 - 5/24/26	271-000.00-851.000	\$ 1,557.46
Telnet	June	271-000.00-851.000	\$ 965.18
Verizon	May 2 - Jun 1, 2026	271-000.00-851.000	\$ 508.12
The Library Network	APR - JUN 2026	271-000.00-855.000	\$ 1,985.25
J.Farkas	Mileage	271-000.00-862.000	\$ 139.35
Petty Cash	Mileage	271-000.00-862.000	\$ 27.55
Amazon	Sign Holder	271-000.00-880.000	\$ 208.48
Fox Run	Fox Run Resident Care Fund	271-000.00-880.000	\$ 1,250.00
Ingstron/Muniweb	May	271-000.00-880.000	\$ 497.00
Amazon	Program RM	271-000.00-880.268	\$ 2,195.14
Bookoff	SRP Teen Grand Prizes CC	271-000.00-880.268	\$ 15.00
Box Lunch	SRP Teen Grand Prizes CC	271-000.00-880.268	\$ 10.00
Klawesome	SRP Teen Grand Prizes CC	271-000.00-880.268	\$ 10.00
Leena Zachariah	Resume Workshop	271-000.00-880.268	\$ 50.00
McCormick Consulting	Taste the season	271-000.00-880.268	\$ 400.00
Memory Lane	Program CC	271-000.00-880.268	\$ 39.84
Miniso	SRP Teen Grand Prizes CC	271-000.00-880.268	\$ 10.00
Onezo Café	SRP Teen Grand Prizes CC	271-000.00-880.268	\$ 10.00
Petty Cash	Program ED	271-000.00-880.268	\$ 20.82
Retro-Taku	Teen Space SOL CC	271-000.00-880.268	\$ 398.40
Sam's	Supplies GA	271-000.00-880.268	\$ 79.78
Tom Lee	Tuesday Tunes	271-000.00-880.268	\$ 200.00
Getaway Tours	On the Road Bus trip - CC	271-000.00-880.271	\$ 1,745.85
Canon	Print - May	271-000.00-900.000	\$ 628.40
DTE	4/24/26 - 5/21/26	271-000.00-922.000	\$ 9,679.99
Allied Building	Thermostat replacement	271-000.00-934.000	\$ 4,193.68
Anago	June Janitorial Services	271-000.00-934.000	\$ 440.00
Dalton	Quarterly/Furniture maint.	271-000.00-934.000	\$ 2,716.00
Home Depot	Supplies	271-000.00-934.000	\$ 46.42
Imperial Dade	Supplies	271-000.00-934.000	\$ 1,937.50
Library Design	dispose of wall paneling	271-000.00-934.000	\$ 1,750.00
NorthStar	5//6/26 - 5/27-26	271-000.00-934.000	\$ 144.64
Orkin	Seasonal Monthly	271-000.00-934.000	\$ 186.59
Solution Control	Rewire MUA/Heating Control valve	271-000.00-934.000	\$ 2,612.50
Brien's	Spring Clean Up	271-000.00-936.300	\$ 2,456.00
Brien's	Lawn, weeding, Fertilizer	271-000.00-936.300	\$ 2,242.00
Brien's	Mulch 60 yards	271-000.00-936.300	\$ 5,700.00
Cougar	Vexcon	271-000.00-936.300	\$ 1,160.00
Home Depot	Concrete Saw Rental	271-000.00-936.300	\$ 305.91
Northern Fence Company	gate posts	271-000.00-936.300	\$ 1,720.00
SCA	Parking Lot Sweeping	271-000.00-936.300	\$ 64.60
Maryann Zumuehlen	TLN Picnic/CWH training Cert.	271-000.00-956.000	\$ 98.17
Petty Cash	Parking	271-000.00-956.000	\$ 5.00

Canon	Lease - May	271-000.00-942.000	\$ 1,010.00
Corrigan	6/1/26 - 6/30 /26	271-000.00-942.100	\$ 29.18
TOTAL 271			\$ 129,488.11

Please note: Month-end closing has not been completed, and some transactions may not yet be reflected in this report.

Warrant 664	272 Accounts	July 2026	
Amazon	Friends Accessibility Donation	272-000.00-742.046	\$ 493.58
Actrace	Youth International Donation	272-000.00-742.230	\$ 900.00
Amazon	MSUFCU Donation	272-000.00-742.230	\$ 774.45
Brodart	MSUFCU Donation	272-000.00-742.230	\$ 566.38
Erasmus	Youth International Donation	272-000.00-742.230	\$ 1,145.93
Graph-X	Small Butterfly	272-000.00-742.231	\$ 70.00
CDW-G	Monitor	272-000.00-742.233	\$ 159.19
HP	25 ProDesk	272-000.00-742.233	\$27,577.00
Quill	Monitor	272-000.00-742.233	\$ 143.99
MCD Architects	Design for new Main doors	272-000.00-976.141	\$ 179.99
TOTAL 272			\$ 32,010.51

Please note: Month-end closing has not been completed, and some transactions may not yet be reflected in this report.

Teen Space Statistics

Annual Report of Teen Space

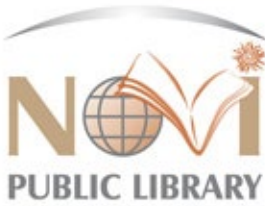
Month	Monthly Total	Average Per Week	Average Per Day
August	153	153	38
September	956	209	50
October	871	198	48
November	694	174	53
December	631	210	53
January	633	158	49
February	566	133	44
March	549	137	37
April	502	125	33
May	299	85	23

Yearly Total
5,854

Update on Library Board Student Representative position:

Trustee Yu and Director Farkas met on 6/15/26 to discuss how to move forward with the Student Representative position for the Library Board. The following was discussed: goals and expectations for the Representative, commitment for the position, how to promote the position and who would be the target audience for this position. Director Farkas is reviewing the City's application that was used for Youth Council.

PRESIDENT'S REPORT






Quarterly Update

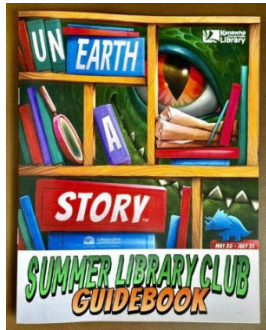
April 2026 – June 2026

To: Mayor Justin Fisher and City Council

From: Julie Farkas, Library Director

<p>1. Sunday Closures in the Summer 2026</p> 	<ul style="list-style-type: none"> ● Due to a staff shortage of 103 hours (2 Full-time Librarians) and (1 Part-time Librarians) in the Information Services Dept., the Library Board approved on Thursday, June 11, 2026, to be closed on Sunday, July 5th (Independence Day Weekend) and Sunday, July 19th (Festival of Chariots). ● The Library was able to move staffing around and accommodate all other Sundays this summer. The Library requires a minimum of 3 Librarians to work on two Information Desks in order to provide safe, quality service to the public and accommodate breaks/lunches according to current Labor Laws. ● Should absences occur on a Sunday, and staffing levels for the Information Services Dept. fall below three staff, the Library would declare an emergency closing for the day. See Emergency Closing Policy attached. ● The above positions have been posted, interviews have occurred and staffing is planned to be back in place and training underway by the end of August.
<p>2. Updated Financial Policy</p> 	<ul style="list-style-type: none"> ● The Library Board approved revisions to the Library's Financial Policy on Thursday, June 11, 2026. This policy now includes information pertaining to its reserve study and fund balance allocations when exceeding 50% (excess fund balance). See new policy revision attached.
<p>3. 4th Quarter Financial Update</p> 	<ul style="list-style-type: none"> ● The Library Board approved the 4th quarter budget adjustments for accounts 271 and 272 on Thursday, June 11, 2026. This information was sent to the City's financial team and City Manager Cardenas on Saturday, June 13th. ● We are just \$445.00 short of meeting our 65th Anniversary fundraising goal of \$65,000. Many donations from residents, the Friends of Novi Library and local businesses supported this initiative. The money raised will go towards the renovation of the first floor youth area (planned for 27/28).

4. Programming Updates



- Summer Reading 2026 Kicked off on Monday, June 8th and will run until August 8, 2026. All ages are welcome!!! The theme is: **Unearth a Story**
- Tuesday Tunes and Summer Songfest events will begin the week of June 22nd. Join us at the Library and Paradise Park of Novi for some great music!
- We had our largest response from local businesses for summer sponsorships to date! **Huge thank you to:** MSU Federal Credit Union, Novi Rotary, Orsa Credit Union, The Goddard School of Novi, Vibe Credit Union, Friends of Novi Library, Diversified Members Credit Union, Michigan State Fair, Cloud Boba, Klawesome!, TFiber
- Teen Space had 5,854 visits from Aug. – May. This is a free program from 2:30-5:00pm Monday – Thursday for middle school and high school students.

5. Strategic Planning, Public Survey & Performance
Moving Greatness To Success



- The Library’s 25/26 Strategic Planning document will be presented in July to the Library Board. This report will provide all the accomplishments for the past year. A Marketing Plan and Technology Plan was also implemented this spring.
- The Library hosted a public survey in the month of April and over 400 responses were received. Information will be forthcoming. Questions asked of the public pertained to customer service, collections, programming, technology, spaces, hours of operation, etc.
- Library staff are currently receiving their end of year evaluations. The Library Board approved a 3% increase for staff who “Meet Expectations. This will go into effect as of July 1, 2026.
- Library staff and HR Board Committee are currently reviewing the salary structure for NPL based on the current increase in minimum wage going to \$15.00 an hour as of January 2027.

6. Building Updates



- The new automated return system has been working very well and was put to extra use during longer library closures in April and May. The system is more efficient, easily accessible for staff and has more features for monitoring usage as well as customization.
- The Library had to postpone the front door entrance project until September 2026 due to an incomplete bid that was received. The second bidder was awarded the project at a cost of \$119,897, but was unable to meet the June completion timeline.

7. Sakura Read Box & Read Japan Project



- The Library’s 6th read box was installed at the Sakura Development in May 2026. This program brings books into the community thanks to business and parks partnerships. Other boxes are located at: Jessica’s Splash Pad, Pavilion Shore, ITC, BrookFarm and Rotary Park. This is a great way to recycle donations that are received from the community.
- The Library received a grant for 125 books related to Japanese culture, history, art, business, etc. This grant was initiated through the Consul General of Japan’s Detroit office. An unveiling occurred on May 28th. The books are available for check out. We are very honored to have this partnership!

From Trustee Bartlett: Have read the document for City Council and have a couple of comments in the Strategic, Planning, Public Survey & Performance section.

First as you correctly indicated we negotiated the 3% staff increase up from 2% in the second budget session in 2026. As part of this negotiation, we tabled a document from HR regarding salaries indicating we would be willing to take it up in the next budget cycle. (December 2026- February 2027)

ANSWER: You are correct. Following the City of Novi, the Board approved a 3% increase instead of 2% during budget discussions in Jan/Feb 2026. The \$15.00 per hour minimum wage will go into effect on January 1, 2027, as required by the state. The other discussion, to look at the salary structure as a whole, was tabled to be discussed during the next budget cycle in Jan/Feb 2027. Based on information that was brought to our attention during the postings for the Librarian positions that needed to be filled as of April 2026, the HR Specialist and the Director are continuing to gather data based on the request of the HR Committee.

Also, in that meeting we decided to continue forward with the .2 mil request to City Council rather than pursuing the entire expiring millage. In addition, this was the first time we added a 10 year forecast responsibility to the Treasurer position.

ANSWER: You are correct. We moved forward with the .2000 millage request to City Council and we created a 10-year forecast based on the reserve study.

Now we come to the last item you list for council. The HR committee and staff are working on salaries. There are two issues here:

1. Is this expected to be a proposal due for the next budget cycle, in simple terms in November/December before the next budget cycle? Or is that part of the budget agreement null and void? If so, what other parts of our discussion in the 2nd budget session are invalid?

ANSWER: I hope I am clarifying. This is a conversation that we had during Jan/Feb 2026 budget sessions, and will need to take place again during the budget discussions for Jan/Feb 2027. Based on the recommendation by the HR Attorney, we should be moving our salary structure up and over when we make changes to wages. With \$15.00 for minimum wage going into effect on January 1, 2027, which is a significant increase to the structure, the current salary structure should also be updated.

2. We just approved a budget where 71% of our income went to fully loaded salaries and benefits. The Treasurer now has a 10-year report regarding costs as part of the office's reporting responsibility. We are delegating the authority to over 2/3rds of the costs the Treasurer bears responsibility for to other groups? Doesn't bode well for this or future Treasurers.

ANSWER: I would need to know what numbers you are working from. Here is what I am calculating:

- If I look at the 24/25 Audited Budget. The total Personnel was \$2,720,353.42 and the total Expenditures was \$4,118,982.04. I am getting 66% for what was spent for Personnel out of total Expenditures.
- If I look at the 25/26 4th Quarter Budget that was just approved on 6/11/26 (Not audited). The total Personnel was \$2,924,305.00 and the total Expenditures was \$4,410,094.27. I am getting 66% for what was spent for Personnel out of total Expenditures.
- Looking at the Approved 26/27 Budget. We have \$3,020,454.00 being budgeted for Personnel and the total Expenditures for 26/27 at \$4,714,454.00. I am calculating that this would be 64% of the total Expenditures.

- In the past, I have reported that the City of Novi averages over 70% in Personnel costs. I can get an exact percentage from the City of Novi's HR Dept.

ANSWER: I am understanding you to be very concerned about the finances and it falling heavily with the Treasurer's role on the Library Board. I took the liberty to provide the definition from the Treasurer's role from the Library Board's Bylaws:

Section 7. The treasurer shall make monthly reports to the Board showing in summary detail the amount and investment of, and additions to and disbursements from the Library funds.

In preparation for the December time frame, the Finance Committee has done some work on this effort. If this effort is deemed to belong to HR, please let us know since the work and analysis is not trivial.

Again, we were at 71% of income on our payroll and that puts us in the upper 5% of payroll % of all 115 Michigan libraries funded with \$1 million or more (based on Michigan's report on libraries in 2025 – Database of all 391 Michigan public libraries). The Highest of these was Sterling Heights at 79.9%. So I have to ask, what is the right number for Novi?

ANSWER: Perhaps the Chair from the HR Committee and the Chair from the Finance Committee could meet with me and President Sturing to discuss further? This would not impact the Open Meetings Act.

Gov. Whitmer Announces Summer Reading Road Trip, Partners with Public Libraries to Keep Students Reading All Summer

June 24, 2026

FOR IMMEDIATE RELEASE

June 24, 2026

Contact: press@michigan.gov

Gov. Whitmer Announces Summer Reading Road Trip, Partners with Public Libraries to Keep Students Reading All Summer

Building on the governor's proposed record \$625 million investment in literacy through Every Child Reads, the Summer Reading Road Trip will provide resources for fun, literacy-focused activities

LANSING, Mich. – Today, Governor Gretchen Whitmer announced the Summer Reading Road Trip, an accessible summer-long reading challenge created in partnership with public libraries to keep students reading this summer. Beginning June 24th, Michigan students PreK through 12th grade are invited to join a range of challenges that support reading, writing, and connection with your local library for a chance to win prizes.

“I’m excited for students across Michigan to join me on our Summer Reading Road Trip,” said **Governor Whitmer**. “Literacy is an ordinary superpower that every student deserves. That’s why we’ve created PreK for All, tripled literacy coaches, put phonics in the classroom, and proposed the largest literacy investment in Michigan history to help Every Child Read. Now, we’re partnering with local libraries and providing resources to parents and students to keep our kids reading all summer long. Let’s keep working together to help Every Child Read.”

The Summer Reading Road Trip features four themed stops, beginning with Start Your Engines, where students are invited to engage in activities like starting a new book, writing a short story, or listening to a podcast. Throughout eight weeks, participants will be guided through four stops total with two-week blocks to complete challenges. Future themed stops include Explore Michigan, Visit Your Local Library, and Destination: Imagination.

Prize bags will be available to select participants, stocked with a book and other custom materials. Those interested in participating should look for updates on the Summer Reading Road Trip at Michigan.gov/SummerReadingRoadTrip. For contest rules and regulations, visit Michigan.gov/SummerReadingRules.

Governor Whitmer’s 2027 budget recommendation includes the largest literacy investment in state history—including increasing investment in early starts, proven methods, and extra help. These investments build on progress Michigan is making to enroll a record number of 4-year-olds in free PreK, train, over 6,000 educators in the intensive science of reading professional learning program, LETRS, and connect more kids with affordable before, after, and summer programs.

Every Child Reads

Michigan’s vision to help Every Child Read is a three-part plan that builds on years of record, bipartisan education investments in students and schools.

1. **Early Starts:** build on work parents already do talk to, sing with, and read their babies stories with free, high-quality preK education. Continue delivering PreK for All to set every kid with a solid academic foundation, ensuring they arrive at kindergarten better prepared to learn.
2. **Proven Methods:** get evidence-based, proven literacy teaching practices into all Michigan classrooms. Fund additional professional learning for teachers, including LETRS training and coaching, so all educators use the most effective strategies to improve student outcomes, and expand the use of effective curriculum.
3. **Extra Help:** provide every student more tutoring and small group support in class, over the summer, and in before- and after-school programs.

FOR IMMEDIATE RELEASE

July 3, 2026

Contact: Press@Michigan.gov

Lauren Leeds, leedsl@michigan.gov

Gov. Whitmer, Legislative Leaders Deliver Bipartisan FY27 Budget

Balanced budget improves student literacy, lowers costs, protects Medicaid, and fixes roads

LANSING, Mich. — Governor Gretchen Whitmer, Senate Majority Leader Winnie Brinks, House Speaker Matt Hall, and other legislative leaders celebrated passage of a balanced and bipartisan budget for fiscal year 2027 that lowers costs, protects access to health care, and makes other key investments to help more families live, work, and play in Michigan.

"Today's balanced, bipartisan budget delivers for every Michigander," said **Governor Whitmer**. "Over the past seven and a half years, we've fixed more roads, supported more students, secured more investments, and expanded more rights than any other administration in state history. This budget builds on our progress by strengthening student literacy, opening doors for more housing opportunity, protecting health care, fixing our damn roads, and lowering costs for all Michiganders. Thank you to Leader Brinks, Speaker Hall, and legislators on both sides of the aisle for coming together for Michiganders. I am proud of this budget, my final as Governor. It will leave our state stronger than before and keep things moving forward for Michigan."

"Today's budget helps Michigan be the best place for people to live, work, and thrive," said **Lt. Governor Garlin Gilchrist**. "Together, we're lowering costs, investing in our neighborhoods, and setting our students up for success. Michigan is a place where decisions are made by the people, for the people. With this budget, we are standing tall for a state where everyone can stay and succeed."

The balanced, fiscally responsible budget totals \$75.2 billion, including a general fund total of \$14.1 billion and a school aid budget totaling \$19.8 billion.

"Governor Whitmer once again brought Democrats and Republicans together to pass a bipartisan, balanced budget that will lower costs, help our kids succeed, and protect Medicaid," **State Budget Director Jen Flood** said. "This budget cements Michigan as a national leader in response to HR 1, including a proactive, comprehensive plan to help Michiganders maintain access to health care and food assistance following cruel policies passed out of Washington, DC."

Saving Michiganders Money

The budget will lower costs and put money back in people's pockets, including:

- \$200 million to continue free school meals for all 1.4 million public school students, saving families around \$1,000 per year, per child, and valuable time every morning.
- Continuing the Working Families Tax Credit, sending an average of nearly \$3,900 in tax relief to 665,000 families.
- Rolling back the retirement tax completely, saving 500,000 seniors an average of \$1,000 a year.
- Continuing tax exemptions on:
 - Tips (saving 300,000 workers \$400 a year),
 - Overtime (saving 500,000 workers \$500 a year),

- Social Security (saving 40,000 seniors \$500 a year)
- \$5 million for water affordability, helping families pay their bills and avoiding water shut offs.
- \$5 million for weatherization to help families lower their utility bills.

Every Kid Reads, Eats, and Succeeds

The budget includes targeted funding to help every child read. Additionally, the budget continues record investments in education, setting students up to succeed from pre-K through postsecondary education:

Literacy

- \$502 million to support student literacy and achievement:
 - \$96.1 million to make free pre-K for all available to an estimated 68,000 children through the Great Start Readiness program, saving families \$14,000 per year.
 - \$135 million to support students and parents with expanded before- and after-school programming.
 - \$50 million for high-impact tutoring to provide students with individualized, structured, evidence-based interventions, helping them catch up and get back on track.
 - \$50 million to provide grants to school districts, helping them purchase and implement high-quality literacy programs.
 - \$75 million to continue implementing LETRS training, which trains educators in the “science of reading”—including strategies like phonics— as an instructional method for use in classrooms statewide.
 - \$33 million to fund regional support for families of young children and expand the Michigan Learning Channel.
 - \$10.5 million to hire additional regional literacy coaches who assist teachers in developing and implementing instructional strategies for pupils in grades pre-K to 5. With this increase, total funding for literacy coaches is \$52.5 million which supports 420 coaches across the state, an increase of 327 coaches since the Governor took office.
 - \$7.6 million to support Literacy Essentials and comprehensive professional learning about the science of reading for educators at all grade levels.
 - \$9.6 million to support adult education and help more Michiganders get good-paying jobs.

K-12 Education

- \$325 million to support school operations through a 2.5% increase in base per-pupil funding—an additional \$250 per student, for a total of \$10,300 per pupil. The per-pupil funding represents a 31% increase since the Governor took office. These funds are invested into every student, in every school, to lower class sizes, buy new textbooks, and install the latest equipment in classrooms and science labs.
- \$123 million to continue expanded support for special education students – a 7.3% increase in the state allocation.
- \$278 million, to provide a 20% increase in funding to support academically at-risk students and English language learners, and a 10% increase in funding to support career and technical education students, and students in rural school districts. This budget moves to a true weighted foundation allowance formula that recognizes that higher-needs students require more resources.
- Up to \$321 million to support student wellness through continuation of mental health and safety grants to districts. This represents a twelvefold increase in mental health and safety funding since the Governor took office.

- \$125 million to reimburse districts with exorbitant transportation costs, allowing them to devote more resources to the classroom.
- \$30 million to support early learning partnerships, ensuring students and families access to high-quality early learning and updated GSRP programs statewide.
- \$40 million to reimburse eligible districts for dual enrollment costs, incentivizing districts to encourage more students to pursue college credit while still in high school.
- \$2.4 million increase for Early On services, bringing total funding to \$26.1 million. Early On is Michigan's system that connects families of infants and toddlers from birth to age three who have, or are at risk for, developmental delays or disabilities with coordinated social, health, and educational services to support early development.

Higher Education

- \$2.2 billion to sustain university and community college operations—advancing Michigan's Sixty by 30 goal of having 60% of working adults with a degree or skills certificate by 2030.
- \$532 million, and more than \$1.7 billion to date, for the Michigan Achievement Scholarship, which provides a tuition free pathway for full-time community college students through the community college guarantee, and up to \$27,500 for full-time students at public or private 4-year universities. More than 106,300 students have been awarded the Michigan Achievement Scholarship since its inception in 2024, and 128,000 students are expected to benefit each year once the program is fully implemented.
- \$25 million to support expanding Michigan Reconnect to adult learners ages 21 and older, giving adult learners a tuition-free pathway to earn an associate degree or skilled trades certificate. More than 66,500 students have enrolled in community college with Michigan Reconnect since it was created in 2021.
- \$1.3 billion in total capital outlay project authorizations for 27 of the state's higher education institutions, with a state cost participation of \$524.3 million.

Protecting Medicaid

The budget funds initiatives to protect access to health care and ensure the future sustainability of Medicaid, including:

Protecting Medicaid

- \$185 million to stabilize Medicaid funding, protecting access to health care for eligible Michiganders through efficiency savings identified in collaboration with stakeholders to address costs, increase accountability and align resource effectiveness while maintaining sustainability of services.

Implementing H.R. 1

- \$184.3 million general fund to prepare our state to meet new, burdensome federal requirements that make it harder to access food and health care:
 - \$94.3 million in increased SNAP administrative cost-sharing, which increased from 50% to 75%.
 - \$40 million for staffing, administration, and implementation oversight efforts.
 - \$31.5 million in workforce investments to help Michiganders maintain access to health care and SNAP, including funding for workforce training and expansion of registered apprenticeship opportunities.
 - \$20 million, in a supplemental, for community health navigators to help individuals who are subject to new eligibility requirements demonstrate compliance and maintain coverage.

Supporting Healthy Communities

- \$351.9 million to maintain direct care worker wages, consistent with the Jan. 1, 2027, and prior year statewide minimum wage increases and provide paid sick leave.
- \$31 million general fund--\$25 million ongoing and \$6 million one-time--to expand behavioral health care and capacity through the new state psychiatric hospital, which is anticipated to open in October 2026.
- \$116.2 million in funding to continue the Healthy Moms, Healthy Babies program which helps new and expectant mothers receive the care they need and reduce racial disparities in infant and maternal mortality. The program has supported more than 313,100 families since 2020.
- \$10 million to support nursing home staffing and improve care for nursing home residents.
- \$1.3 million investment in the autism navigator program to help individuals with autism and their families.

Fixing Michigan's Roads

The budget continues fixing state and local roads across Michigan, powered by the roads deal signed into law by Governor Whitmer last fall alongside the FY26 budget. This budget includes:

- \$52.7M additional for roads and bridges, to save drivers time behind the wheel and money on repairs, while also supporting an estimated 30,500 good-paying construction jobs annually.
- \$123.8 million increase in state and federal support for transit and rail programs, including a \$33.4 million increase in Local Bus Operating assistance for local transit agencies. This adds to the \$44.9 million FY26 increase for Local Bus Operating approved last fall, for a total of \$305 million – a combined 34% increase.
- \$16.5 million to support a critical highway rail grade crossing project in Trenton to improve travel time and ensure safer commutes for first responders and vehicle traffic.
- \$7.5 in rural jobs and capital investment to provide critical investment support for rural businesses throughout the state.

Creating Jobs & Growing the Economy

The budget makes investments to create good-paying jobs, continue to grow and diversify Michigan's economy, and build stronger, more vibrant communities, including:

Growing Our Economy

- \$68.5 million in funding for Michigan small business, community growth, and entrepreneurship to support small business, grow Michigan's economy and strengthen our entrepreneurial and innovation ecosystem.
 - Since 2019, \$476.7 million for business attraction and revitalization efforts have supported 22,300 projected jobs and leveraged nearly \$9.8 billion in private investment across Michigan communities.
 - \$100 million in total investments in entrepreneurs and innovators since 2019 has spurred \$12.6 billion in new industry investment and advanced Michigan's position in key sectors.
- \$9 million in continued funding for the Pure Michigan campaign, which fuels tourism, supports local businesses, and strengthens Michigan's economy. The Pure Michigan campaign has generated an estimated \$9.9 billion in ad-influenced visitor spending across the state since 2019.
 - \$2 million to promote Michigan as a destination for special events, including national conventions, conferences, and major sporting competitions.
- \$5.3 million to coordinate port activity, administer grants, and position Michigan to attract federal and private investment through the establishment of a Maritime and Port Facility Office.

- \$2.3 million for the Office of Rural Prosperity to support economic growth and infrastructure projects in rural communities.
- \$4 million for the Rural Development Fund Grant Program to expand grant opportunities that enhance rural community infrastructure.

High-Tech Jobs

- \$15.9 million to support Michigan science, technology, engineering, and mathematics (MiSTEM) programs which will increase the number of students who are college- and career-ready upon high school graduation and promote degree attainment in STEM fields.
- \$1 million investment supporting the Office of Future Mobility and Electrification, advancing aviation and drone initiatives that drive innovation, economic growth, and workforce development.
- \$3.5 million to grow the maritime manufacturing sector and strengthen the state's defense industry, creating good-paying jobs, fostering innovation, and attracting new investment.
- \$3.5 million to support the Michigan Office of Defense and Aerospace Innovation, advancing programs that foster innovation, create jobs, and grow Michigan's defense and aerospace industries.

Workforce Development

- \$35 million to attract, recruit, retain, and support high-quality professionals in our early childhood education workforce.
- \$14.5 million for Going Pro to help Michigan employers train and retain workers, offering on-the-job experience, apprenticeships, and classroom instruction that lead to industry-recognized credentials.
- \$152.2 million in continued support for Michigan Rehabilitation Services, to help individuals with disabilities prepare for, obtain, and maintain employment.
 - Since 2019, Michigan Rehabilitation Services has supported more than 105,000 individuals with disabilities in securing or retaining employment.
- \$2.3 million to continue the Community and Worker Economic Transition program, assisting workers and businesses affected by industry shifts to connect with retraining, job placement, and economic transition resources.

Vibrant Communities

- \$50 million for the Michigan Housing and Community Development Fund to continue supporting the affordable housing needs of low-income households and revitalization of neighborhoods and downtowns.
- \$8 million to support arts and cultural institutions that make Michigan communities unique and desirable places to work, live and raise a family. Since 2019, \$82 million has helped just over 1,580 arts and cultural organizations host events, exhibitions and programs, enriching communities across Michigan.
- \$1.5 million to preserve and enhance Michigan's designated museums, ensuring educational opportunities and public access to the state's cultural and historical treasures.
- \$750,000 for the Rural Heritage Partnership Program, which repairs and improves qualified historic buildings in small, rural communities statewide.

Keeping Communities Safe

The budget funds initiatives to keep families and communities safe, improve veteran services, and protect and preserve Michigan's air, water, and land, including:

Protecting Public Safety

- \$1.6 billion to sustain revenue sharing to help counties, cities, villages, and townships ensure public safety and improve the quality of life for residents. Statutory revenue sharing has increased by more than 31% since the Governor took office.
- \$123.1 million for offender success services, programming, and education to foster offenders' personal success, contribute to a safer prison environment, and maintain successful reintegration into the community. Since 2019, support for education, skilled trades, and career readiness programs for prisoners has resulted in over 40,000 program completions, greatly contributing to the state's record low recidivism rates and reduced offender populations.
- \$50 million to fund public safety revenue sharing grants to counties, cities, villages, and townships to enhance public safety and prevent violent crime.
- \$20.4 million support trial court programs that aim to address the underlying substance or mental health issues that contribute to criminal behavior by focusing on treatment and supervision as an alternative to incarceration.
- \$23 million for county prosecutors to reduce the caseload per attorney.
- \$11.3 million to support in-service training for more than 18,700 law enforcement officers.
- \$10 million deposit into the Disaster and Emergency Contingency Fund to support immediate response and recovery activities in the event of a disaster or emergency.
- \$10 million for a public safety academy assistance grant program, providing police academy scholarships to train new recruits.
- \$3.5 million to support sediment remediation at the Detroit and Rouge River Areas of Concern, as part of a larger initiative to get these sites delisted.
- \$1 million increase for Michigan's Public Safety Communications System, which keeps more than 2,630 public safety agencies across the state connected.
- \$1.9 million to maintain the Victim Support Program, which supports victims early in their interactions with the criminal justice system while also building partnerships with community organizations in support of victim advocacy. The Victim Support Program has served more than 4,600 individuals since the program began in 2020.
- \$1.7 million to support the OK2Say student safety program, which allows people to confidentially report potential harm or criminal activities directed at students, school employees, and schools.

Veteran and National Guard Support

- \$80.1 million to operate Michigan's veteran homes, which provide comprehensive care for veterans and eligible family members
- \$11 million to the Michigan National Guard Member Benefit Fund, which expands existing resources for the National Guard Tuition Assistance Program to include support for the new childcare and health care programs supporting National Guard members.
- \$4.2 million in support of county veteran service grants, strengthening local veteran services and ensuring equitable access to benefits across Michigan.

Safeguarding Our Air, Land and Water

- \$42.4 million for drinking water and environmental health programs to safeguard public health. Since 2019, \$21.3 million has supported initiatives that monitor water quality.
- \$45.8 million to update and maintain the Michigan Department of Natural Resource's fisheries system, invasive species controls, and expand outdoor access.
- \$69.9 million investment in off-road trails improvements, and harbor and waterway upgrades and development.

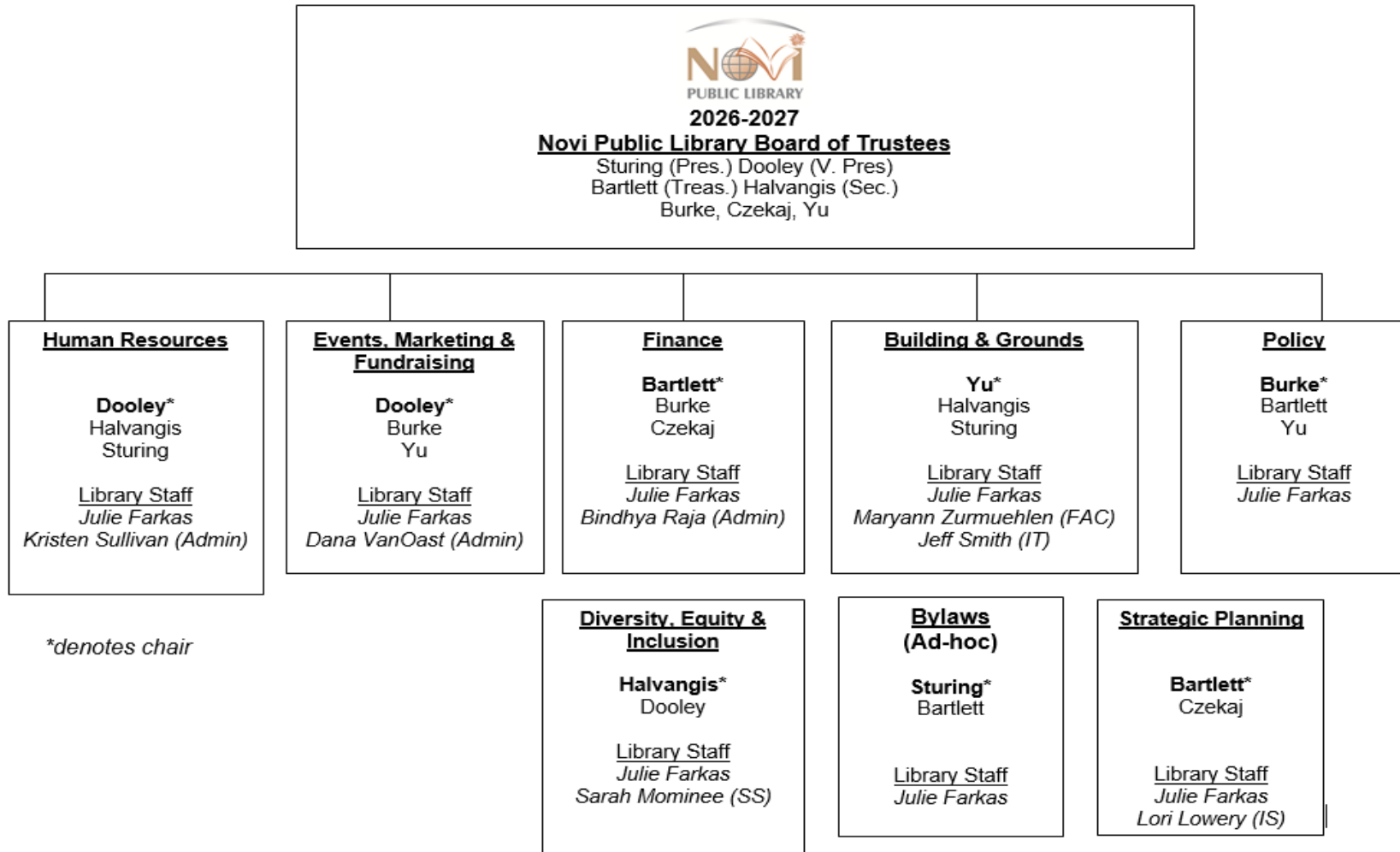
- \$217.9 million to clean up contaminated sites, to help address the over 27,000 identified contaminated sites statewide.
- \$24 million for dam safety improvement grants and increased oversight of Michigan's 2,552 dams, over 2,000 of which are privately owned and operated.
- \$10.6 million for environmental stewardship through the Michigan Agriculture Environmental Assurance Program to promote sustainable farming practices. Since 2019, \$50.9 million has helped 2,663 farms adopt sustainable practices that protect soil, water, and natural resources.
- \$2.3 million for the qualified forest program to encourage private forestland stewardship and keep land in active use. Since 2019, \$9.3 million has funded initiatives that promote private forest stewardship, preserving 448,522 acres of Michigan forests and supporting long-term land productivity.
- \$6.5 million to acquire property in the Upper Peninsula, preserving 22,649 acres of forestlands in the Keweenaw Heartlands as a public resource.
- \$3 million for local conservation districts, supporting technical assistance and conservation programs in communities. Since 2019, \$11.8 million has supported local conservation districts, providing technical assistance and conservation programs to every Michigan county.
- \$1.9 million for agriculture preservation easement grants to protect farmland. Since 2019, \$10.6 million has supported agriculture preservation easement grants, protecting 2,634 acres of farmland and helping sustain Michigan's agricultural economy.
- \$4 million to support the Double Up Food Bucks program, helping families purchase fresh, nutritious foods and strengthen local food systems. Since 2019, \$19.8 million has supported families purchasing fresh, nutritious foods and strengthening local food systems.
- \$850,000 to support the Nature Awaits program.

Effective & Efficient State Government

To ensure government effectively and efficiently serves all residents, the budget includes funding to modernize state government, including:

- \$35 million for continued investment in the Information Technology Investment Fund (ITIF) to modernize state systems and improve service delivery. Proposed FY27 projects include upgrades to business and special tax collections, natural resources asset management, pesticide regulation and licensing, and systems needed to implement federal H.R. 1 Medicaid and SNAP requirements.
- \$15.3 million for the statewide judicial case management system, as trial courts continue to join the system, bringing greater efficiency to court operations. Currently, 275 of 306 trial courts are actively using, or transitioning to, the system.
- \$29.4 million for the Department of Civil Rights to investigate alleged discrimination, secure the equal protection of civil rights, and promote voluntary compliance with civil rights laws.
- \$509,000 to enhance the state's firefighter training and storage tank safety inspection programs.

Library Board Committee Assignments: As of July 2, 2026



FINANCIALS

10 Year Financial Projection for Account 271 with Millage Funding

Library Budget 271		2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	2032-2033	2033-2034	2034-2035	2035-2036
10 Year Projection 2026 - 2036		Year End Proposed	Proposed w/Add'l Millage									
Revenues		2/12/2026	2/12/2026									
Account	Description											
402.000	Tax Revenue - Current Levy (2% incr.)	3,806,000.00	3,875,668.00	3,991,938.00	4,111,696.00	4,193,929.92	4,277,808.52	4,363,364.69	4,450,632.00	4,539,644.62	4,630,437.51	4,723,046.26
	Additional Millage (incr. 3% annually)		1,084,409.00	1,117,000.00	1,150,500.00	1,185,015.00	1,220,565.45	1,257,182.41	1,294,897.89	1,333,744.82	1,373,757.17	1,414,969.88
Total Revenues		4,074,617.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Total Personnel Services		2,901,321.00	3,020,454.00	3,110,473.00	3,239,392.00	3,350,667.83	3,466,359.93	3,586,800.82	3,712,241.04	3,842,945.82	3,979,198.54	4,121,301.76
Total Supplies & Materials		757,350.00	778,850.00	800,950.00	812,650.00	813,634.00	836,377.00	859,801.00	883,923.00	908,766.00	934,351.00	960,702.00
Total Services & Charges		740,101.60	690,450.00	715,200.00	735,800.00	761,670.00	760,802.00	780,835.00	783,864.00	806,062.00	806,673.00	831,571.00
Total Capital Outlay		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
995.272	Transfer to 272 RESERVE		224,700.00	231,400.00	238,300.00	245,400.00	252,800.00	260,400.00	268,200.00	276,200.00	284,500.00	293,000.00
	Transfer to 271 from 272	241,377.00										
Total Expenditures		4,398,772.60	4,714,454.00	4,858,023.00	5,026,142.00	5,171,371.83	5,316,338.93	5,487,836.82	5,648,228.04	5,833,973.82	6,004,722.54	6,206,574.76
Total Revenues		4,315,994.71	5,156,479.00	5,311,970.00	5,461,196.00	5,574,672.52	5,691,274.53	5,810,563.68	5,932,604.80	6,057,463.81	6,185,208.57	6,378,908.31
Net Revenue		-82,777.89	442,025.00	453,947.00	435,054.00	403,300.69	374,935.60	322,726.86	284,376.76	223,489.99	180,486.03	172,333.55
Current Fund Balance 271		2,420,453.82	2,862,478.82	3,316,425.82	3,751,479.82	4,154,780.51	4,529,716.11	4,852,442.97	5,136,819.73	5,360,309.72	5,540,795.75	5,713,129.30
FUND BALANCE TARGET 28% of Expenditures		1,231,656.00	1,314,284.44	1,347,293.44	1,401,235.36	1,447,984.11	1,488,574.90	1,536,594.31	1,581,503.85	1,633,512.67	1,681,322.31	1,737,840.93

10 year projections of Revenues and Expenses from 2026 - 2036 assuming 2% increase in revenues annually; 3% of additional millage rate annually; 3% incr. in most expenditures annually.

Account 271 25/26: Yr. End 2/12/26; Approved 26/27 Budget as of 2/12/26; 4th Quarter June 11, 2026)

2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Approved Budget as of February 12, 2026		Audited	Approved	Year End	4th Qtr.	Approved	Projected	Projected
Revenues		10/31/2025	1st Qtr.	Approved	Projected	4/13/2026	4/13/2026	4/13/2026
Account	Description		9/11/2025	2/12/2026	6/11/2026			
402.000	Tax Revenue - Current Levy	3,620,624.41	3,762,784.00	3,806,000.00	3,806,000.00	4,960,077.00	5,108,938.00	5,262,196.00
	City approved .2000 mills 4/13/26							
404.003	Tax Revenue - Brow nfield B1	0.00	-506.00	-560.00	-560.00	-587.00	-692.00	-713.00
404.006	Tax Revenue - Brow nfield B2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
404.007	Tax Revenue - Brow nfield B3 17	-16,000.68	-28,232.00	-28,232.00	-28,232.00	-38,396.00	-47,995.00	-49,435.00
404.008	Tax Revenue - CIA Cap 2018	-35,898.98	-55,783.00	-55,783.00	-55,783.00	-75,307.00	-94,135.00	-96,959.00
404.009	Tax Revenue - Brow nfield B4 21	-440.12	-469.00	-469.00	-469.00	-544.00	-625.00	-644.00
404.010	Tax Revenue - Brow nfield B4X	-44.00	-124.00	-124.00	-124.00	-143.00	-164.00	-169.00
412.000	Tax Reveune - C/Y Del PPT	-7,986.56	-10,000.00	-10,000.00	-10,000.00	-12,000.00	-12,000.00	-12,000.00
414.000	Tax Revenue - Tax Tribunal Accr	-3,900.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00	-1,000.00
415.000	Tax Revenue - Cnty Chargebk	3,203.27	1,800.00	5,000.00	5,000.00	2,000.00	2,000.00	2,000.00
567.000	State Aid	69,947.04	70,000.00	68,650.00	72,130.00	69,000.00	69,000.00	69,000.00
573.000	State Grants - Local Comm Stablizatio	25,741.20	15,000.00	10,252.00	10,252.00	10,500.00	10,500.00	10,500.00
569.002	State Grants - SBTE				7,585.00			
658.000	State penal fines	91,226.15	98,967.71	98,967.71	98,967.71	93,000.00	93,000.00	93,000.00
659.000	Library book fees	8,858.67	8,000.00	6,600.00	8,500.00	7,000.00	7,000.00	7,000.00
665.000	Interest on Investments	138,007.28	100,000.00	65,000.00	70,600.00	65,000.00	100,000.00	100,000.00
669.500	Unrealized gain(loss) invest	43,492.21	10,000.00	44,292.00	44,292.00	10,000.00	10,000.00	10,000.00
674.289	Adult Programming (26/27	19,451.99	7,500.00	7,200.00	12,500.00	7,500.00	7,500.00	7,500.00
674.290	Library Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
674.400	Gifts and Donations	683.26	500.00	500.00	525.00	500.00	500.00	500.00
675.000	Miscellaneous income	3,193.89	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00
675.006	Car Charging	77.94	100.00	300.00	400.00	300.00	300.00	300.00
675.100	Copier	14,062.26	8,500.00	12,000.00	14,000.00	9,800.00	9,800.00	9,800.00
675.300	Meeting Room	43,017.09	30,000.00	35,000.00	35,000.00	38,500.00	38,500.00	38,500.00
675.404	Novi Tow nship Assessment	8,228.00	7,850.00	8,524.00	8,524.00	8,779.00	9,043.00	9,320.00
675.650	Library Café	0.00	0.00	0.00	0.00	0.00	0.00	0.00
676.100	Insurance Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Revenues		4,025,544.32	4,027,387.71	4,074,617.71	4,100,607.71	5,156,479.00	5,311,970.00	5,461,196.00

2026-2027 Library Budget 271 Expenditures		2024-2025 Audited	2025-2026 9/11/2025	2025-2026 Yr. End	2025-2026 4th Qtr.	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
Personnel Svcs.								
Account	Description							
704.000	Permanent Salaries	1,422,713.26	1,530,000.00	1,507,200.00	1,495,000.00	1,531,880.00	1,577,800.00	1,625,200.00
704.100	Severance/Incentive Pay	0.00	0.00	12,000.00	0.00	0.00	0.00	0.00
704.200	Wages - stipend	0.00	0.00	0.00	12,000.00	0.00	0.00	0.00
704.210	Vacation Payout	5,157.60	7,500.00	7,500.00	7,500.00	5,500.00	5,750.00	5,900.00
704.250	Final Payout	6,921.72	0.00	6,800.00	6,800.00	0.00	0.00	0.00
705.000	Temporary Salaries	680,970.00	808,500.00	768,000.00	755,000.00	802,514.00	826,600.00	851,400.00
706.000	Overtime	915.08	500.00	800.00	1,000.00	850.00	500.00	500.00
715.000	Social Security	159,320.48	178,900.00	174,053.00	174,053.00	178,600.00	184,000.00	189,500.00
716.000	Insurance	272,645.88	276,000.00	230,400.00	276,000.00	269,212.00	259,109.00	317,481.00
716.200	HSA - Employer Contribution	1,812.74	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
716.999	Ins. Employee Reimbursement	-38,382.06	-41,400.00	-42,324.00	-42,324.00	-35,990.00	-38,866.00	-45,000.00
717.000	Workers' Comp	2,033.10	1,900.00	1,900.00	1,900.00	2,000.00	2,000.00	2,000.00
718.000	Pension DB Normal Cost	1,680.00	1,800.00	1,800.00	1,884.00	1,872.00	2,000.00	2,150.00
718.010	DB Unfunded Accrued Liability	92,196.00	108,192.00	108,192.00	108,192.00	122,604.00	131,000.00	140,480.00
718.050	Pension - add'l DB Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
718.200	Pension - Defined Contribution	112,273.59	120,000.00	120,000.00	124,300.00	137,412.00	156,580.00	145,781.00
719.000	Unemployment Ins	96.03	2,000.00	2,000.00	0.00	1,000.00	1,000.00	1,000.00
Total Personnel Services		2,720,353.42	2,996,892.00	2,901,321.00	2,924,305.00	3,020,454.00	3,110,473.00	3,239,392.00
Supplies and Materials								
Account	Description							
726.400	Supplies - Cash Over/Under	-8.38	100.00	50.00	50.00	50.00	50.00	50.00
727.000	Office supplies	7,804.48	10,000.00	8,000.00	8,000.00	8,000.00	8,500.00	9,000.00
728.000	Postage	2,035.09	3,500.00	2,000.00	2,000.00	2,500.00	3,000.00	3,500.00
734.000	Computer software/licensing	46,943.17	97,000.00	69,000.00	69,000.00	97,000.00	97,000.00	97,000.00
734.500	Computer supplies equip	44,721.95	52,000.00	52,000.00	52,000.00	40,000.00	52,000.00	52,000.00
740.000	Operating supplies	41,640.62	38,000.00	35,000.00	35,000.00	40,000.00	41,200.00	42,400.00
740.200	Supplies desk, chairs, cabinets	836.00	7,500.00	8,000.00	9,400.00	4,000.00	4,000.00	4,000.00
741.000	Supplies-Uniforms	1,176.64	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
742.000	Library Books	232,364.05	241,000.00	241,000.00	239,000.00	241,000.00	248,000.00	255,400.00
742.010	Library Books - Lending	7,815.27	15,400.00	13,000.00	13,000.00	13,000.00	13,400.00	14,000.00
742.100	Book Fines	118.98	200.00	200.00	650.00	200.00	200.00	200.00
743.000	Library Periodicals	16,749.33	18,000.00	19,100.00	19,100.00	19,100.00	19,600.00	21,100.00
744.000	Audio visual materials (CD/DVD)	50,869.75	52,000.00	52,000.00	52,000.00	50,000.00	50,000.00	50,000.00
745.200	Electronic media (Digital Books)	160,490.09	177,000.00	191,600.00	191,600.00	197,000.00	197,000.00	197,000.00
745.300	Electronic Resources - Online	80,376.53	80,000.00	65,400.00	65,400.00	66,000.00	66,000.00	66,000.00
Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00

Total Supplies & Materials		693,933.57	792,700.00	757,350.00	757,200.00	778,850.00	800,950.00	812,650.00
2026-2027 Library Budget 271		2024-2025	2025-2026	2025-2026	2025-2026	2026-2027	2027-2028	2028-2029
Services & Charges		Audited	Approved	Yr. End	4th Qtr.	Approved	Projected	Projected
Account	Description							
802.000	Data Processing - OnBase	891.07	1,600.00	900.00	900.00	1,000.00	1,000.00	1,000.00
802.100	Bank Service Charges	2,212.32	3,000.00	2,000.00	3,000.00	2,500.00	2,500.00	2,500.00
803.000	Independent Audit	622.00	800.00	761.00	761.00	800.00	800.00	800.00
804.000	Medical Service	1,508.00	1,500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
806.000	Legal Fees	4,388.50	6,000.00	4,500.00	3,000.00	5,000.00	5,000.00	5,000.00
808.100	Rubbish Monthly	0.00	0.00	0.00	0.00	0.00	0.00	0.00
809.000	Memberships & Dues	6,233.26	8,500.00	8,500.00	7,000.00	8,500.00	8,500.00	8,500.00
816.000	Professional services	15,888.11	20,000.00	15,000.00	15,000.00	10,000.00	10,000.00	10,000.00
817.000	Custodial Services	95,725.00	95,000.00	96,000.00	96,000.00	96,000.00	96,000.00	96,000.00
818.000	TLN Central Services	3,495.00	3,500.00	3,495.00	3,495.00	3,500.00	3,500.00	3,500.00
820.000	Property & Liability Insurance	15,874.00	16,350.00	15,145.60	15,145.60	16,600.00	18,200.00	20,000.00
820.001	Ins deduct/Uninsured claims	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00
851.000	Telephone	42,972.95	54,100.00	44,000.00	36,000.00	43,000.00	44,300.00	45,600.00
855.000	TLN Automation Services	71,297.68	81,000.00	81,000.00	81,000.00	85,000.00	89,200.00	93,700.00
861.000	Gasoline and oil	316.40	500.00	500.00	500.00	500.00	500.00	500.00
862.000	Mileage	1,536.19	1,700.00	1,200.00	800.00	1,400.00	1,500.00	1,600.00
880.000	Community Promotion	18,504.24	25,000.00	22,500.00	22,500.00	22,500.00	22,500.00	22,500.00
880.268	Library Programming	24,945.78	44,600.00	44,600.00	42,600.00	35,500.00	37,000.00	39,000.00
880.271	Adult Programming	9,424.83	10,000.00	10,000.00	12,500.00	10,000.00	10,000.00	10,000.00
882.200	Employee Assistance Program	506.94	1,000.00	1,000.00	1,800.00	1,000.00	1,000.00	1,000.00
900.000	Print, Graphic Design, Publish	22,970.79	26,000.00	26,000.00	26,000.00	25,000.00	25,000.00	25,000.00
921.000	Heat	13,139.86	15,700.00	15,700.00	21,000.00	16,000.00	16,800.00	17,600.00
922.000	Electricity	98,745.97	102,000.00	100,700.00	106,000.00	101,000.00	106,000.00	111,000.00
923.000	Water and Sewer	8,466.93	8,700.00	9,000.00	10,000.00	9,000.00	9,000.00	9,200.00
934.000	Building Maintenance	139,346.32	125,000.00	133,000.00	130,000.00	115,000.00	118,500.00	122,000.00
935.000	Vehicle Maintenance	426.22	500.00	500.00	3,600.00	500.00	1,000.00	1,000.00
936.300	Grounds Maint.	44,088.98	53,000.00	56,000.00	56,000.00	50,600.00	52,100.00	56,400.00
942.000	Office Equipment Lease	12,120.00	12,200.00	12,200.00	12,200.00	12,200.00	13,000.00	13,000.00
942.002	Copier Property Tax	621.90	800.00	800.00	800.00	800.00	800.00	800.00
942.100	Records storage	328.08	500.00	400.00	400.00	500.00	500.00	500.00
956.000	Conferences & Workshops	18,822.29	26,700.00	26,700.00	12,600.00	16,050.00	16,500.00	17,100.00
957.000	Tuition and Other Reimbursements	0	7000	7000	6987.67	0	3500	0
Total Services & Charges		675,419.61	762,250.00	740,101.60	728,589.27	690,450.00	715,200.00	735,800.00

2026-2027 Library Budget 271		2024-2025 Audited	2025-2026 Approved	2025-2026 Yr. End	2025-2026 4th Qtr.	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
Capital Outlay								
Account	Description							
962.000	Building Contingency							
989.000	Grounds Improvement							
976.000	Building Improvements/Entrance/Furn							
976.100	Parking lot improvements							
976.140	Auto Return System							
983.000	Vehicles - Van							
986.000	Technology	29,275.44						
Total Capital Outlay		29,275.44	0.00	0.00	0.00	0.00	0.00	0.00
995.272	Transfer to 272 RESERVE					224,700.00	231,400.00	238,300.00
	Transfer to 271 from 272		241,377.00	241,377.00	241,377.00			
Total Expenditures		4,118,982.04	4,551,842.00	4,398,772.60	4,410,094.27	4,714,454.00	4,858,023.00	5,026,142.00
Total Revenues		4,025,544.32	4,268,764.71	4,315,994.71	4,341,984.71	5,156,479.00	5,311,970.00	5,461,196.00
Net Revenue		-93,437.72	-283,077.29	-82,777.89	-68,109.56	442,025.00	453,947.00	435,054.00
Current Fund Balance 271		2,503,231.71	2,220,154.42	2,420,453.82	2,435,122.15	2,862,478.82	3,316,425.82	3,751,479.82
FUND BALANCE TARGET 28% of Expenditures		1,153,315.00	1,274,516.00	1,231,656.00	1,234,826.00	1,320,047.00	1,360,246.00	1,407,320.00

NOTES: All Capital projects are expensed out of budget 272

26/27: 271 Not filling 2 PT Librarian positions in IS Dept. This results in not offering Teen Space on Fridays (only Monday - Thursday), no teen volunteer program, reducing staffed hours in iCube from 32-28 per/wk (keeping 9.5 on weekends).

Staff call-ins will result in a cancellation of the program/outreach (Effective 2/2026); No programming offered on Fridays and Sundays (Effective May 2026)

26/27: 272 Account: \$32,700 Technology; \$10,500 Parking Lot, \$25,000 Concrete and Sidewalk; Main Ent. Artwork (MSUFCU) \$3,000; **\$125,000 Main Entrance (as of 6/11/26)**

27/28: 272 Account: Youth Area Reno Architect Concepts \$30,000; Parking lot \$15,000; LLL Maint. \$20,000

28/29: 272 Account: Parking lot \$15,000; 1st Floor Carpeting \$200,000 (all public areas); Youth Area Renovation \$265,000 includes \$65,000 from Marten donations; LLL Maint

Account 272 25/26: Yr. End 2/12/26; Approved 26/27 Budget as of 2/12/26; 4th Quarter 6/11/26)

272 - Library Contributed Funds								
Revenues & Expenditures								
2026-2027 Budget as of 2/12/26								
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		10/31/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026
Revenues						1st Qtr. 9/30/26		
Interest Income								
665.000	Interest on Investments	\$ 59,391.02	\$ 27,000.00	\$ 28,000.00	\$ 28,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00
669.500	Unrealized gain (loss) Investments	23,750.68	(4,500.00)	27,000.00	27,000.00	-	-	-
TOTAL		\$ 83,141.70	\$ 22,500.00	\$ 55,000.00	\$ 55,335.00	\$ 47,245.00	\$ 47,245.00	\$ 47,245.00
699.271	Transfer from Library Fund 271 Reserve Study				-	224,700.00	231,400.00	238,300.00
Donations								
674.036	Diversity, Equity & Inclusion	0.00	500.00	500.00	0.00	500.00	500.00	500.00
674.046	Makerspace (iCube) Rev	5,177.55	1,000.00	1,476.10	3,748.00	1,000.00	1,000.00	1,000.00
674.229	Raising a Reader Sponsors	-	1,000.00	1,000.00	-	1,000.00	1,000.00	1,000.00
674.230	Collections/Materials Rev	5,638.00	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00
674.231	Buildings/Ground/Furniture Rev	4,068.72	1,000.00	1,000.00	275.00	1,000.00	1,000.00	1,000.00
674.232	Programming Revenue	14,597.75	2,000.00	9,500.00	10,500.00	2,000.00	2,000.00	2,000.00
674.233	Technology Library Rev	-	500.00	500.00	-	500.00	500.00	500.00
674.234	Undesignated Misc. Donations	-	500.00	500.00	-	500.00	500.00	500.00
674.235	Marketing Sponsorships	7,700.00	5,000.00	5,000.00	11,000.00	5,000.00	5,000.00	5,000.00
674.277	Youth Area Reno - M. Marten	34,294.00		20,000.00	29,689.00	10,000.00		
TOTAL		\$71,476	\$12,500	\$46,676	\$65,512	\$22,500	\$12,500	\$12,500
TOTAL Revenues		\$ 154,617.72	\$ 35,000.00	\$ 101,676.10	\$ 120,847.00	\$ 294,445.00	\$ 291,145.00	\$ 298,045.00
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026
Expenditures								
Supplies								
742.036	Diversity, Equity & Inclusion	454.57	500.00	500.00	250.00	500.00	500.00	500.00
742.046	Makerspace (iCube)	1,000.00	0.00	0.00	879.37	0.00	0.00	0.00
742.229	Raising a Reader	1,211.86	1,000.00	1,000.00	559.16	1,000.00	1,000.00	1,000.00
742.230	Collections/Materials	5,975.24	1,000.00	7,200.00	10,300.00	1,000.00	1,000.00	1,000.00
742.231	Buildings/Ground/Furniture	715.70	25,000.00	25,000.00	500.00	25,000.00	25,000.00	25,000.00
742.232	Programming Expenditures	10,739.06	1,000.00	9,500.00	10,500.00	1,000.00	1,000.00	1,000.00
742.233	Technology	-	61,500.00	61,500.00	61,500.00	32,600.00	68,400.00	80,100.00
742.234	Undesignated Misc.	108.54	500.00	500.00	24.11	500.00	500.00	500.00
742.236	Staff Recognition	1,579.29	2,500.00	2,500.00	3,000.00	4,000.00	4,000.00	4,000.00
820.001	Insurance deductible/Uninsured				5,000.00			
TOTAL		\$21,784	\$93,000	\$107,700	\$92,513	\$65,600	\$101,400	\$113,100
Capital Outlay								
976.000	Bldg. Improvements/Furniture/Carpet	79,452.67	115,000.00	90,100.00	90,100.00	28,000.00	-	200,000.00
976.002	Capital Outlay		37,300.00	-	-	-	-	-
976.277	Youth Renovation - Marten						30,000.00	265,000.00
976.044	Auto Lending Library (Friends)	-	-	-	-	-	-	-
976.046	Makerspace (iCube)	-	-	-	-	-	-	-
976.140	Automated Return System (AST)	29,647.80	129,000.00	138,600.00	135,002.40	-	-	-
976.141	Main Entrance /Parking Lot	11,700.00	118,000.00	126,000.00	8,000.00	135,500.00	15,000.00	15,000.00
976.143	WiFi Upgrade; Firewall	13,235.89	-	-	-	-	-	-
976.144	Server & Camera Upgrade/Intercom System		-	10,500.00	10,500.00	-	-	-
TOTAL			\$399,300.00	365,200.00	243,602.40	163,500.00		
699.272	Transfer to 271 Account			241,377.00	241,377.00			
TOTAL		\$ 134,036.36	\$ 492,300.00	\$714,277.00	\$577,492.04	\$ 229,100.00	\$ 45,000.00	\$ 480,000.00
		2024-2025 Audited	2025-2026 1st Qtr.	2025-2026 Year End	2025-2026 Year End	2026-2027 Approved	2027-2028 Projected	2028-2029 Projected
		6/30/2025	9/11/2025	2/12/2026	6/11/2026	2/12/2026	2/12/2026	2/12/2026
TOTAL Expenditures		\$155,821	\$492,300	\$714,277	\$577,492	229,100.00	\$ 146,400.00	\$ 593,100.00
	Beginning Fund Balance Yr. End	\$ 1,643,951.09	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,642,748.19	\$ 1,030,147.29	\$ 1,220,492.29	\$ 1,384,637.29
	Revenues	155,821.00	35,000.00	101,676.10	120,847.00	294,445.00	291,145.00	298,045.00
	Expenditures	(\$155,821)	(\$492,300)	(\$714,277)	(\$577,492)	(\$229,100.00)	(\$146,400.00)	(\$593,100.00)
	NET Revenues vs. Expenditures	(1,202.90)	(457,300.00)	(612,600.90)	(456,645.04)	65,345.00	144,745.00	(295,055.00)
	Beginning Fund Balance							
	Ending Fund Balance Expected	\$ 1,642,748.19	\$ 1,185,448.19	\$ 1,030,147.29	\$ 1,186,103.15	\$ 1,095,492.29	\$ 1,365,237.29	\$ 1,089,582.29

Notes:

25/26: Bldg. Improvements/Furniture: Parking lot seal/crack \$23,000 (\$18,000) - done; Architect for design needs for main entry (\$8,000); NO youth area reno \$30,000; Add; Electric \$18,500 (6 locations) Staff chairs replacement (15 yrs.) \$36,000 (\$41,600); 2 Single-Use Study Booths \$45,500 (Friends \$7,000); 2 Staff Office Re-designs \$30,000; Main entrance project estimation: \$100,000 delayed to 9/26.

AMHS: (\$115,800 - 121,500); Retrofit of book return opening \$7500 (\$9,511 - construction, electrical and add'l piece from Lyngsoes);

26/27: Technology \$32,600; Parking Lot \$10,500; Concrete/Sidewalks \$25,000; Main Ent. Artwork MSUFUCU \$3,000; \$125,000 Main Entrance (scheduled 9/26)

27/28: Architect planning for Youth Area Renovation (\$30,000); Parking lot (\$15,000) ; LLL Maint. (\$20,000 in Technology)

28/29: Parking Lot (\$15,000); 1st floor carpeting upgrade (20 years) - all public areas (\$200,000); Youth Area Renovation (\$265,000, includes \$65,000 Marten donation); LLL Maint. (\$20,000 Technology)

Financial Report (Provided by Bindhya Raja) – June 30, 2026
Budget for Fund 271 Fiscal Year 2025-2026

	Original Budget	1 st Quarter Amended Budget
TOTAL REVENUES	\$ 4,009,420	\$ 4,315,995
TOTAL EXPENDITURES	\$ 4,629,662	\$ 4,398,773
NET OF REVENUES & EXPENDITURES	(\$ 620,242)	(\$ 82,778)

Budget for Fund 272 Fiscal Year 2025-2026

	Original Budget	1 st Quarter Amended Budget
TOTAL REVENUES	\$ 35,000	\$ 101,676
TOTAL EXPENDITURES	\$ 393,800	\$ 714,277
NET OF REVENUES & EXPENDITURES	(\$358,800)	(\$ 612,601)

Revenue & Expenditure Report for Fund 271

	YTD May 31, 2026	YTD Jun 30, 2026	Difference
TOTAL REVENUES	\$ 4,173,157	\$ 4,170,572	(\$ 2,585)
TOTAL EXPENDITURES	\$ 3,854,078	\$ 4,156,127	\$ 302,049
NET REVENUES & EXPENDITURES	\$ 319,079	\$ 14,445	

Revenue & Expenditure Report for Fund 272

	YTD May 31, 2026	YTD Jun 30, 2026	Difference
TOTAL REVENUES	\$ 117,115	\$ 117,988	\$ 873
TOTAL EXPENDITURES	\$ 283,412	\$ 287,731	\$ 4,319
NET REVENUES & EXPENDITURES	(\$ 166,297)	(\$ 169,743)	

Balance Report as of June 30, 2026

The ending fund balance for Fund 271 is: \$ 2,517,676.79

The ending fund balance for Fund 272 is: \$ 1,473,004.66

Revenues and Expenditures (Provided by Bindhya Raja) – as of June 30, 2026 *Report was completed before 7/10/26, current month of June is not closed out by the City of Novi. Invoices are still being submitted for 25/26 through the end of July 2026.

07/01/2026 REVENUE AND EXPENDITURE REPORT FOR CITY OF NOVI										
PERIOD ENDING 06/30/2026										
% Fiscal Year Completed: 100.00										
GL NUMBER	DESCRIPTION	END BALANCE 06/30/2025 NM (ABNM)	2025-26 ORIGINAL BUDGET	2025-26 AMDD BUDGET	MTH ACTY APRIL 2026 INCR (DECR)	MTH ACTY MAY 2026 INCR (DECR)	MTH ACTY JUNE 2026 INCR (DECR)	YTD BALANCE 06/30/2026 NM (ABNM)	AVAILABLE BALANCE NM (ABNM)	% BDGT USED
Fund 271 - LIBRARY FUND										
Revenues										
Dept 000.00 - TREASURY										
Property tax revenue										
271-000.00-402.000	Property Tax Revenue - Current	3,620,624.41	3,762,784.00	3,806,000.00	0.00	0.00	4,513.37	3,810,451.41	(4,451.41)	100.12
271-000.00-404.003	Property Tax Revenue - Brow nfd	0.00	(506.00)	(560.00)	0.00	0.00	0.00	0.00	(560.00)	0.00
271-000.00-404.007	Property Tax Revenue-Brow nfd	(16,000.68)	(28,232.00)	(28,232.00)	0.00	0.00	(8,173.40)	(24,445.61)	(3,786.39)	86.59
271-000.00-404.008	Property Tax Revenue - CIA Cap	(35,898.98)	(55,783.00)	(55,783.00)	0.00	0.00	0.00	(49,467.73)	(6,315.27)	88.68
271-000.00-404.009	Property Tax Revenue-Brow nfd	(440.12)	(469.00)	(469.00)	0.00	0.00	0.00	(455.80)	(13.20)	97.19
271-000.00-404.010	Property Tax Revenue-Brow nfd	(44.00)	(124.00)	(124.00)	0.00	0.00	0.00	(43.89)	(80.11)	35.40
271-000.00-412.000	Property Tax Revenue - C/Y Del	(7,986.56)	(10,000.00)	(10,000.00)	0.00	0.00	(5,450.10)	(5,450.10)	(4,549.90)	54.50
271-000.00-414.000	Property Tax Revenue - Tax Trib	(3,900.00)	(1,000.00)	(1,000.00)	0.00	0.00	0.00	0.00	(1,000.00)	0.00
271-000.00-415.000	Property Tax Revenue - County	3,203.27	1,800.00	5,000.00	239.24	10.19	0.00	7,611.03	(2,611.03)	152.22
Property tax revenue		3,559,557.34	3,668,470.00	3,714,832.00	239.24	10.19	(9,110.13)	3,738,199.31	(23,367.31)	100.63
State sources										
271-000.00-567.000	State aid	69,947.04	66,000.00	72,130.00	35,599.04	0.00	0.00	72,130.10	(0.10)	100.00
271-000.00-573.000	State Grants - Local Comm Stabi	25,741.20	15,000.00	10,252.00	0.00	24,619.37	0.00	34,871.40	(24,619.40)	340.14
State sources		95,688.24	81,000.00	82,382.00	35,599.04	24,619.37	0.00	107,001.50	(24,619.50)	129.88
State grants										
271-000.00-569.002	Other State Grants - SBTE	0.00	0.00	7,585.00	0.00	4,835.70	0.00	12,420.98	(4,835.98)	163.76
State grants		0.00	0.00	7,585.00	0.00	4,835.70	0.00	12,420.98	(4,835.98)	163.76
Fines and forfeitures										
271-000.00-658.000	State penal fines	91,226.15	85,000.00	98,968.00	0.00	0.00	0.00	98,967.71	0.29	100.00
271-000.00-659.000	Library book fees	8,858.67	8,000.00	8,500.00	752.62	369.65	786.38	9,244.76	(744.76)	108.76
Fines and forfeitures		100,084.82	93,000.00	107,468.00	752.62	369.65	786.38	108,212.47	(744.47)	100.69
Interest income										
271-000.00-665.000	Interest in investments	138,007.28	100,000.00	70,600.00	6,728.10	0.00	0.00	70,512.83	87.17	99.88
271-000.00-669.500	Gain (loss) on investments	43,492.21	10,000.00	44,292.00	2,966.71	0.00	0.00	57,203.46	(12,911.46)	129.15
		181,499.49	110,000.00	114,892.00	9,694.81	0.00	0.00	127,716.29	(12,824.29)	111.16
Donations										
271-000.00-674.289	Adult programs	19,451.99	7,500.00	12,500.00	0.00	6,891.51	(5.02)	13,149.40	(649.40)	105.20
271-000.00-674.400	Gifts and donations	683.26	500.00	525.00	176.86	19.10	23.57	546.19	(21.19)	104.04
Donations		20,135.25	8,000.00	13,025.00	176.86	6,910.61	18.55	13,695.59	(670.59)	105.15
Other revenue										
271-000.00-675.000	Miscellaneous income	3,193.89	2,500.00	2,500.00	117.10	23.75	280.15	2,772.89	(272.89)	110.92
271-000.00-675.006	Car Charging Revenue	77.94	100.00	400.00	89.35	0.00	0.00	353.70	46.30	88.43
271-000.00-675.100	Copier	14,062.26	8,500.00	14,000.00	1,738.23	1,407.85	1,810.70	15,738.39	(1,738.39)	112.42
271-000.00-675.300	Meeting room	43,017.09	30,000.00	35,000.00	2,877.45	2,390.77	3,628.72	35,936.71	(936.71)	102.68
271-000.00-675.404	Novi Tow nship Assessment	8,228.00	7,850.00	8,524.00	0.00	0.00	0.00	8,524.00	0.00	100.00
Other revenue		68,579.18	48,950.00	60,424.00	4,822.13	3,822.37	5,719.57	63,325.69	(2,901.69)	104.80
Unclassified										
271-000.00-699.272	Transfer from Library Contributi	0.00	0.00	241,377.00	0.00	0.00	0.00	0.00	241,377.00	0.00
Unclassified		0.00	0.00	241,377.00	0.00	0.00	0.00	0.00	241,377.00	0.00
Total Dept 000.00 - TREASURY		4,025,544.32	4,009,420.00	4,341,985.00	51,284.70	40,567.89	(2,585.63)	4,170,571.83	171,413.17	96.05
TOTAL REVENUES		4,025,544.32	4,009,420.00	4,341,985.00	51,284.70	40,567.89	(2,585.63)	4,170,571.83	171,413.17	96.05

		END BALANCE	2025-26		MTH ACTY	MTH ACTY	MTH ACTY	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	06/30/2025	ORIGINAL	2025-26	APRIL 2026	MAY 2026	JUNE 2026	06/30/2026	BALANCE	% BDGT
		NM (ABNM)	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Expenditures										
Dept 000.00 - TREASURY										
Personnel services										
271-000.00-704.000	Permanent salaries	1,422,713.26	1,589,000.00	1,495,000.00	113,174.22	163,743.66	104,976.59	1,447,688.06	47,311.94	96.84
271-000.00-704.100	Severance/Incentive Pay	0.00	12,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-704.200	Wages - Stipend	0.00	0.00	12,000.00	0.00	0.00	0.00	12,000.00	0.00	100.00
271-000.00-704.210	Vacation Payout	5,157.60	7,500.00	7,500.00	0.00	0.00	0.00	7,232.56	267.44	96.43
271-000.00-704.250	Final Payout	6,921.72	0.00	6,800.00	0.00	0.00	0.00	0.00	6,800.00	0.00
271-000.00-705.000	Temporary salaries	680,970.00	810,000.00	755,000.00	58,102.79	84,815.75	56,677.42	733,388.47	21,611.53	97.14
271-000.00-706.000	Overtime	915.08	500.00	1,000.00	0.00	0.00	302.64	858.12	141.88	85.81
271-000.00-715.000	Social security	159,320.48	183,500.00	174,053.00	12,817.79	18,720.73	12,108.95	165,797.88	8,255.12	95.26
271-000.00-716.000	Insurance	272,645.88	239,560.00	276,000.00	9,857.01	26,715.65	24,246.23	283,306.50	(7,306.50)	102.65
271-000.00-716.200	HSA - employer contribution	1,812.74	3,000.00	3,000.00	0.00	0.00	0.00	1,189.98	1,810.02	39.67
271-000.00-716.999	Insurance - Employee Reimburse	(38,382.06)	(35,934.00)	(42,324.00)	(3,977.68)	(3,723.32)	(3,723.32)	(40,991.08)	(1,332.92)	96.85
271-000.00-717.000	Workers compensation	2,033.10	1,900.00	1,900.00	145.42	206.64	136.29	1,865.35	34.65	98.18
271-000.00-718.000	Pension - DB Normal Cost	1,680.00	1,884.00	1,884.00	157.00	157.00	157.00	1,884.00	0.00	100.00
271-000.00-718.010	Pension - DB Unfunded Accrued	92,196.00	108,192.00	108,192.00	9,016.00	9,016.00	9,016.00	108,192.00	0.00	100.00
271-000.00-718.200	Pension - defined contribution	112,273.59	132,210.00	124,300.00	10,185.68	14,736.93	9,475.14	128,532.87	(4,232.87)	103.41
271-000.00-719.000	Unemployment insurance	96.03	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Personnel services		2,720,353.42	3,055,312.00	2,924,305.00	209,478.23	314,389.04	213,372.94	2,850,944.71	73,360.29	97.49
Supplies										
271-000.00-726.400	Supplies - Cash over/short	(8.38)	100.00	50.00	0.50	(0.20)	(0.56)	8.41	41.59	16.82
271-000.00-727.000	Office supplies	7,804.48	10,000.00	8,000.00	229.97	121.98	810.08	5,035.56	2,964.44	62.94
271-000.00-728.000	Postage	2,035.09	3,500.00	2,000.00	0.00	345.08	0.00	1,775.86	224.14	88.79
271-000.00-734.000	Computer supplies, softw are & li	46,943.17	97,000.00	69,000.00	1,756.00	7,578.27	700.00	56,589.51	12,410.49	82.01
271-000.00-734.500	Computer supplies/equipment	44,721.95	52,000.00	52,000.00	2,315.93	6,939.84	172.15	36,028.77	15,971.23	69.29
271-000.00-740.000	Operating supplies	41,640.62	38,000.00	35,000.00	1,116.18	3,521.70	(1,453.02)	22,421.05	12,578.95	64.06
271-000.00-740.200	Supplies - Desk chairs and file ca	836.00	5,000.00	9,400.00	0.00	0.00	85.00	9,412.78	(12.78)	100.14
271-000.00-741.000	Supplies - Uniforms	1,176.64	1,000.00	1,000.00	0.00	57.85	0.00	754.32	245.68	75.43
271-000.00-742.000	Library books	232,364.05	241,000.00	239,000.00	34,909.20	29,288.39	2,597.96	222,772.78	16,227.22	93.21
271-000.00-742.010	Library Books - Lending	7,815.27	15,400.00	13,000.00	926.95	363.71	0.00	9,218.50	3,781.50	70.91
271-000.00-742.100	Library Books - Fines	118.98	200.00	650.00	0.00	20.00	0.00	365.81	284.19	56.28
271-000.00-743.000	Library periodicals	16,749.33	18,000.00	19,100.00	0.00	0.00	0.00	19,005.72	94.28	99.51
271-000.00-744.000	Audio visual materials	50,869.75	52,000.00	52,000.00	9,258.10	5,408.35	319.38	49,152.75	2,847.25	94.52
271-000.00-745.200	Electronic media	160,490.09	177,000.00	191,600.00	22,070.47	19,417.00	0.00	187,784.05	3,815.95	98.01
271-000.00-745.300	Electronic resources (CD rom me	80,376.53	80,000.00	65,400.00	0.00	0.00	0.00	61,633.43	3,766.57	94.24
Supplies		693,933.57	790,200.00	757,200.00	72,583.30	73,061.97	3,230.99	681,959.30	75,240.70	90.06
Other services and charges										
271-000.00-802.000	Data processing	891.07	1,600.00	900.00	0.00	0.00	0.00	0.00	900.00	0.00
271-000.00-802.100	Bank Service Charges	2,212.32	3,000.00	3,000.00	554.19	528.82	179.66	2,708.15	291.85	90.27
271-000.00-803.000	Independent audit	622.00	800.00	761.00	0.00	0.00	0.00	761.00	0.00	100.00
271-000.00-804.000	Medical service	1,508.00	1,500.00	1,000.00	135.00	0.00	0.00	850.00	150.00	85.00
271-000.00-806.000	Legal fees	4,388.50	6,000.00	3,000.00	0.00	55.50	0.00	2,520.50	479.50	84.02
271-000.00-809.000	Memberships and dues	6,233.26	8,500.00	7,000.00	180.00	5.00	0.00	6,355.26	644.74	90.79
271-000.00-816.000	Professional services	15,888.11	20,000.00	15,000.00	0.00	4,500.00	0.00	14,770.83	229.17	98.47
271-000.00-817.000	Custodial services	95,725.00	100,000.00	96,000.00	8,120.00	7,560.00	0.00	87,920.00	8,080.00	91.58
271-000.00-818.000	TLN Central Services	3,495.00	3,500.00	3,495.00	0.00	0.00	0.00	3,495.00	0.00	100.00
271-000.00-820.000	Property & liability insurance	15,874.00	16,350.00	15,146.00	0.00	0.00	0.00	15,145.60	0.40	100.00
271-000.00-820.001	Insurance deductibles/Uninsured	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
271-000.00-851.000	Telephone	42,972.95	54,100.00	36,000.00	3,152.93	3,695.07	2,487.64	35,794.84	205.16	99.43
271-000.00-855.000	TLN Automation Services	71,297.68	81,000.00	81,000.00	17,751.68	0.00	0.00	72,309.36	8,690.64	89.27
271-000.00-861.000	Gasoline and oil	316.40	500.00	500.00	15.76	0.00	0.00	306.56	193.44	61.31
271-000.00-862.000	Mileage	1,536.19	1,700.00	800.00	115.49	302.40	0.00	952.78	(152.78)	119.10
271-000.00-880.000	Community promotion	18,504.24	25,000.00	22,500.00	601.36	2,111.13	54.33	16,360.15	6,139.85	72.71
271-000.00-880.268	Library programming	24,945.78	44,600.00	42,600.00	3,726.55	5,399.84	1,216.78	27,485.73	15,114.27	64.52
271-000.00-880.271	Adult programs	9,424.83	10,000.00	12,500.00	0.00	300.00	0.00	10,662.38	1,837.62	85.30
271-000.00-882.200	Employee assistance program	506.94	1,000.00	1,800.00	435.54	0.00	0.00	1,278.06	521.94	71.00
271-000.00-900.000	Printing, graphic design and publ	22,970.79	26,000.00	26,000.00	530.43	3,263.31	0.00	7,746.32	18,253.68	29.79
271-000.00-921.000	Heat	13,139.86	15,700.00	21,000.00	2,570.54	1,413.47	1,218.77	20,334.55	665.45	96.83
271-000.00-922.000	Electricity	98,745.97	118,900.00	106,000.00	9,621.18	9,679.99	0.00	95,588.74	10,411.26	90.18

GL NUMBER	DESCRIPTION	END BALANCE	2025-26		MTH ACTY	MTH ACTY	MTH ACTY	YTD BALANCE	AVAILABLE	% BDGT
		06/30/2025	ORIGINAL	2025-26	APRIL 2026	MAY 2026	JUNE 2026	06/30/2026	BALANCE	
		NM (ABNM)	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Fund 271 - LIBRARY FUND:										
	TOTAL REVENUES	4,025,544.32	4,009,420.00	4,341,985.00	51,284.70	40,567.89	(2,585.63)	4,170,571.83	171,413.17	96.05
	TOTAL EXPENDITURES	4,118,982.04	4,629,662.00	4,410,095.00	344,303.36	451,992.95	224,549.58	4,156,126.75	253,968.25	94.24
	NET OF REVENUES & EXPENDITURES	(93,437.72)	(620,242.00)	(68,110.00)	(293,018.66)	(411,425.06)	(227,135.21)	14,445.08	(82,555.08)	21.21
	BEG. FUND BALANCE	2,596,669.43	2,503,231.71	2,503,231.71				2,503,231.71		
	END FUND BALANCE	2,503,231.71	1,882,989.71	2,435,121.71				2,517,676.79		
Fund 272 - LIBRARY CONTRIBUTION FUND										
Revenues										
Dept 000.00 - TREASURY										
Interest income										
272-000.00-665.000	Interest in investments	59,391.02	27,000.00	28,335.00	2,828.93	0.00	0.00	28,335.74	(0.74)	100.00
272-000.00-669.500	Gain (loss) on investments	23,750.68	(4,500.00)	27,000.00	1,247.39	0.00	0.00	21,716.02	5,283.98	80.43
	Interest income	83,141.70	22,500.00	55,335.00	4,076.32	0.00	0.00	50,051.76	5,283.24	90.45
Donations										
272-000.00-674.036	Diversity, Equity, & Inclusion	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-674.046	Makerspace Renovation Revenue	5,177.55	1,000.00	3,748.00	184.25	173.60	355.55	4,154.75	(406.75)	110.85
272-000.00-674.229	Raising a Reader in Novi Sponso	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-674.230	Collections/Materials Revenue	5,638.00	1,000.00	10,300.00	100.00	3,000.00	0.00	10,300.00	0.00	100.00
272-000.00-674.231	Buildings/Ground/Furniture Reve	4,068.72	1,000.00	275.00	0.00	175.00	0.00	275.00	0.00	100.00
272-000.00-674.232	Programming Revenue	14,597.75	2,000.00	10,500.00	0.00	2,500.00	0.00	12,000.00	(1,500.00)	114.29
272-000.00-674.233	Technology Library Revenue	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-674.234	Undesignated Misc Donations	0.00	500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-674.235	Marketing Sponsorships	7,700.00	5,000.00	11,000.00	7,000.00	3,500.00	0.00	10,500.00	500.00	95.45
272-000.00-674.277	Youth Area Reno-M Marten Rev	34,294.00	0.00	29,689.00	1,188.93	7,950.00	516.81	30,706.00	(1,017.00)	103.43
	Donations	71,476.02	12,500.00	65,512.00	8,473.18	17,298.60	872.36	67,935.75	(2,423.75)	103.70
	Total Dept 000.00 - TREASURY	154,617.72	35,000.00	120,847.00	12,549.50	17,298.60	872.36	117,987.51	2,859.49	97.63
	TOTAL REVENUES	154,617.72	35,000.00	120,847.00	12,549.50	17,298.60	872.36	117,987.51	2,859.49	97.63
Expenditures										
Dept 000.00 - TREASURY										
Supplies										
272-000.00-742.036	Diversity, Equity, & Inclusion	454.57	500.00	250.00	0.00	249.00	0.00	249.00	1.00	99.60
272-000.00-742.046	Makerspace iCube	1,000.00	0.00	879.00	0.00	0.00	493.58	1,372.95	(493.95)	156.19
272-000.00-742.229	Raising a Reader Expense	1,211.86	1,000.00	559.00	0.00	0.00	0.00	559.16	(0.16)	100.03
272-000.00-742.230	Collections/Materials Expense	5,975.24	1,000.00	10,300.00	3,873.33	2,228.14	448.86	9,857.70	442.30	95.71
272-000.00-742.231	Buildings/Ground/ Furniture Expe	715.70	25,000.00	500.00	0.00	71.90	0.00	516.93	(16.93)	103.39
272-000.00-742.232	Programming Expense	10,739.06	1,000.00	10,500.00	650.00	0.00	0.00	7,962.03	2,537.97	75.83
272-000.00-742.233	Technology Library Expense	0.00	61,500.00	61,500.00	0.00	4,146.93	0.00	33,912.93	27,587.07	55.14
272-000.00-742.234	Undesignated Misc	108.54	500.00	24.00	0.00	85.00	0.00	109.11	(85.11)	454.63
272-000.00-742.236	Staff Recognition	1,579.29	2,500.00	3,000.00	(70.12)	373.87	0.00	2,787.58	212.42	92.92
	Supplies	21,784.26	93,000.00	87,512.00	4,453.21	7,154.84	942.44	57,327.39	30,184.61	65.51
Other services and charges										
272-000.00-820.001	Insurance deductibles/Uninsured	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	100.00
	Other services and charges	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	100.00

GL NUMBER	DESCRIPTION	END BALANCE	2025-26		MTH ACTY	MTH ACTY	MTH ACTY	YTD BALANCE	AVAILABLE	
		06/30/2025	ORIGINAL	2025-26	APRIL 2026	MAY 2026	JUNE 2026	06/30/2026	BALANCE	% BDGT
		NM (ABNM)	BUDGET	AMDD BUDGET	INCR (DECR)	INCR (DECR)	INCR (DECR)	NM (ABNM)	NM (ABNM)	USED
Capital outlay										
272-000.00-976.000	Building improvements	79,452.67	111,500.00	90,100.00	0.00	0.00	0.00	83,585.00	6,515.00	92.77
272-000.00-976.002	Capital Outlay	0.00	37,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-976.140	Automated Return System	29,647.80	129,000.00	135,002.00	0.00	0.00	0.00	135,002.40	(0.40)	100.00
272-000.00-976.141	Main Entrance Design	11,700.00	23,000.00	8,000.00	5,390.00	1,426.25	0.00	6,816.25	1,183.75	85.20
272-000.00-976.143	Wi-Fi Upgrade	13,235.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
272-000.00-976.144	Server & Camera Upgrade	0.00	0.00	10,500.00	0.00	0.00	0.00	0.00	10,500.00	0.00
Capital outlay										
		134,036.36	300,800.00	243,602.00	5,390.00	1,426.25	0.00	225,403.65	18,198.35	92.53
Transfers out										
272-000.00-995.271	Transfer to Library Fund	0.00	0.00	241,377.00	0.00	0.00	0.00	0.00	241,377.00	0.00
Transfers out										
		0.00	0.00	241,377.00	0.00	0.00	0.00	0.00	241,377.00	0.00
Total Dept 000.00 - TREASURY										
		155,820.62	393,800.00	577,491.00	9,843.21	8,581.09	942.44	287,731.04	289,759.96	49.82
TOTAL EXPENDITURES										
		155,820.62	393,800.00	577,491.00	9,843.21	8,581.09	942.44	287,731.04	289,759.96	49.82
Fund 272 - LIBRARY CONTRIBUTION FUND:										
TOTAL REVENUES										
		154,617.72	35,000.00	120,847.00	12,549.50	17,298.60	872.36	117,987.51	2,859.49	97.63
TOTAL EXPENDITURES										
		155,820.62	393,800.00	577,491.00	9,843.21	8,581.09	942.44	287,731.04	289,759.96	49.82
NET OF REVENUES & EXPENDITURES										
		(1,202.90)	(358,800.00)	(456,644.00)	2,706.29	8,717.51	(70.08)	(169,743.53)	(286,900.47)	37.17
BEG. FUND BALANCE										
		1,643,951.09	1,642,748.19	1,642,748.19				1,642,748.19		
END FUND BALANCE										
		1,642,748.19	1,283,948.19	1,186,104.19				1,473,004.66		
TOTAL REVENUES - ALL FUNDS										
		4,180,162.04	4,044,420.00	4,462,832.00	63,834.20	57,866.49	(1,713.27)	4,288,559.34	174,272.66	96.10
TOTAL EXPENDITURES - ALL FUNDS										
		4,274,802.66	5,023,462.00	4,987,586.00	354,146.57	460,574.04	225,492.02	4,443,857.79	543,728.21	89.10
NET OF REVENUES & EXPENDITURES										
		(94,640.62)	(979,042.00)	(524,754.00)	(290,312.37)	(402,707.55)	(227,205.29)	(155,298.45)	(369,455.55)	29.59
BEG. FUND BALANCE - ALL FUNDS										
		4,240,620.52	4,145,979.90	4,145,979.90				4,145,979.90		
END FUND BALANCE - ALL FUNDS										
		4,145,979.90	3,166,937.90	3,621,225.90				3,990,681.45		

Financial Balance Sheets (Provided by Bindhya Raja) – as of June 30, 2026 *Report was completed before 7/10/26, current month of June is not closed out by the City of Novi. Invoices are still being submitted for 25/26 through the end of July 2026.

07/01/2026		BALANCE SHEET FOR CITY OF NOVI	
		Period Ending 06/30/2026	
GL Number	Description	Balance	
Fund 271 - LIBRARY FUND			
*** Assets ***			
271-000.00-001.000	Cash - Pooled	(358,544.58)	
271-000.00-004.000	Cash on Hand	600.00	
271-000.00-017.000	Investments - Pooled	2,864,316.22	
271-000.00-019.000	Current taxes receivable	22,961.76	
	Total Assets	2,529,333.40	
*** Liabilities ***			
271-000.00-258.702	Accrued liabilities - tax	11,700.00	
271-000.00-259.300	Accrued workers compensation	(43.39)	
	Total Liabilities	11,656.61	
*** Fund Balance ***			
271-000.00-390.000	Fund balance	2,503,231.71	
	Total Fund Balance	2,503,231.71	
	Beginning Fund Balance	2,503,231.71	
	Net of Revenues VS Expenditures	14,445.08	
	Ending Fund Balance	2,517,676.79	
	Total Liabilities And Fund Balance	2,529,333.40	

Fund 272 - LIBRARY CONTRIBUTION FUND		
*** Assets ***		
272-000.00-001.000	Cash - Pooled	53,175.30
272-000.00-017.000	Investments - Pooled	1,419,829.36
	Total Assets	1,473,004.66
*** Liabilities ***		
	Total Liabilities	0.00
*** Fund Balance ***		
272-000.00-375.230	Fund Balance Collections/Materials	44,191.88
272-000.00-375.231	Fund Balance Buildings/Ground/Furniture	(33,299.89)
272-000.00-375.232	Fund Balance Programming	35,662.65
272-000.00-375.233	Fund Balance Technology Library	1,050.00
272-000.00-375.262	Restricted-Book It-childrens collections	35,238.00
272-000.00-390.000	Fund balance - Unrestricted	1,559,905.55
	Total Fund Balance	1,642,748.19
	Beginning Fund Balance	1,642,748.19
	Net of Revenues VS Expenditures	(169,743.53)
	Ending Fund Balance	1,473,004.66
	Total Liabilities And Fund Balance	1,473,004.66

DIRECTOR'S REPORT

August Anniversaries – Years of Service



**Maryann Zurmuehlen – 16 yrs.
Assistant Director – Building Operations**



**Elizabeth Kopko – 16 yrs.
Support Services Supervisor**



**Kirsten Malzahn – 9 yrs.
Information Services**



**Danielle Mazur – 6 yrs.
Information Services**



**Austin Webberly – 5 yrs.
Information Services**



**Denise Woods – 3 yrs.
Information Technology**



**Lori Lowery – 2 yrs.
Assistant Director of Public Services**

Library Updates:

2026 Summer Reading Sponsors:

MSU Federal Credit Union
Novi Rotary
Orsa Credit Union
The Goddard School of Novi
Vibe Credit Union
Friends of Novi Library
Diversified Members Credit Union
Michigan State Fair
Cloud Boba
Klawesome!
TFiber



A Gift from the Friends: Thank you Friends of NPL for giving the Novi staff a beautiful spot to enjoy a break! The spot is shaded and the perfect location from the building to take a moment in silence and soak in the nature. I am truly grateful for the support we continue to receive from you all! The location of the table is on the south side of the building, near the staff entrance and sidewalk leading to Fuerst Park.

Lakeshore Lending Library Update: as of July 2, 2026

Lakeshore Lending Library is closed until further notice due to mechanical issues.

We encourage you to hold onto your Lending Library items and enjoy them a few extra days until the kiosk reopens.

Otherwise, your Lending Library items can be returned at the library building.

Thank you for your patience as we work to get the kiosk fixed.



Celebrating \$65,000: Thank You, Novi!

We reached our goal! The last \$297.00 was donated by GZ International, LLC (GZNEX). This campaign was successfully reached in 8 months!

Thank you to all our supporters for this very generous contribution!



Services

New Language Learning Resource

Your NPL library card now includes free access to LingQ, a groundbreaking language learning platform! LingQ lets you learn naturally through real-world immersion using news articles, podcasts, videos and music. Access LingQ from your computer, tablet or smartphone, and continue learning anytime, anywhere! Visit novilibrary.org/databases for all the details about LingQ.

**Please note, Pronunciator has been discontinued as of July 1.*



Introducing Youth Launchpads!

New to NPL, Launchpads are tablets for ages 3+ that are preloaded with educational material and games, each on a different topic. Launchpads are located in the Youth Media area on the 1st floor. They must be checked out and returned at the Circulation Desk only.

**View Launchpads in
Library Catalog**

DIRECTOR'S MONTHLY UPDATE – June 2026**OUT & ABOUT**

- 6/1: Ribbon cutting at Lyon Township Library
- 6/1: Novi Mental Health Alliance mtg.
- 6/2: Novi Rotary mtg.
- 6/3: Novi Meadows School Tour of the Library
- 6/3: Sakura Read Box Unveiling
- 6/4: Novi Community Fest event
- 6/8: City Council mtg.
- 6/16: Novi Cares (Rotary) lunch program
- 6/18: Goddard School Tour
- 6/22: City Council mtg.
- 6/25: Summer Songfest
- 6/30: Fountainwalk mtg.

BOARD, COMMITTEE & FRIENDS MEETINGS

- 6/2: Board Building & Grounds Committee mtg.
- 6/3: Board HR Committee mtg.
- 6/9: Board Policy Committee mtg.
- 6/15: Student Rep. planning mtg. w/Trustee Yu

CURRENT PROJECTS

- 6/1: Performance Evaluations for 6 staff members
- 6/22: Tom Gage and Alex Avila Baseball Program at Fox Run
- 6/1 – 6/30: Main Door Project (Contract and site visit)

STAFF & CITY MEETINGS

- 6/2, 6/9: City of Novi Leadership mtg.
- 6/9: Director mtg. w/V. Cardenas
- 6/2: Podcast with City of Novi for Summer Reading
- 6/15: Community Fest wrap up mtg.
- 6/16 & 6/17: Director's Q&A mtg.
- 6/17: Employee Recognition lunch
- 6/25: Ducheneau Collection unveiling
- 6/30: Ambassador Academy Graduation

WEEKEND ROTATION

- 6/7: Sunday

TRAINING & OFFICE DUTIES

- 6/1: Library of Michigan: Reshaping the Future of MI Public Library Director mtgs.
- 6/10-6/11: Intellectual Freedom Summit with MLA
- 6/24 & 6/30: Library Finance 101 Staff Training for budget 26/27

OUT of the OFFICE: 6/26 – 6/29 at Noon

Friends of the Novi Library present

Summer Songfest

Thursdays, 6:30pm

Jun 25 Magic Bus

Jul 16 Rick Leider Band

Jul 23 David Landry & Do It Again Band

Jul 30 Geff Phillips & Friends

Aug 6 Motor City Soul

Aug 20 The Phoenix Theory

Aug 27 Dueling Pianos



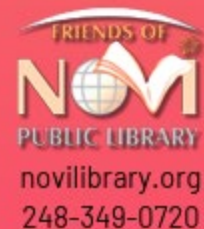
Location: Paradise Park, 45799 Grand River Ave. Novi

Arrive at 6pm to place your orders for dinner and drinks!

Events are free. Events will be held under an outdoor, covered pavilion. Cash bar, food service, attractions and games available for purchase.

Registration required.

Visit novilibrary.org/songfest or call 248-349-0720.



Daily use of the building by hour – June 2026 (Provided by Jeff Smith, Head of IT)

6/1/2026				
9-10am	0	0	0	
10-11am	19	64	42	
11am-12	35	41	38	
12-1pm	65	56	61	
1-2pm	54	64	59	
2-3pm	85	129	107	
3-4pm	118	123	121	
4-5pm	126	97	112	
5-6pm	107	96	102	
6-7pm	138	121	130	
7-8pm	105	69	87	
8-9pm	141	78	110	
9-10pm	0	0	0	
				966

6/2/2026				
9-10am	0	0	0	
10-11am	38	108	73	
11am-12	58	66	62	
12-1pm	78	75	77	
1-2pm	53	55	54	
2-3pm	89	134	112	
3-4pm	159	146	153	
4-5pm	116	108	112	
5-6pm	170	107	139	
6-7pm	87	118	103	
7-8pm	138	74	106	
8-9pm	104	33	69	
9-10pm	0	0	0	
				1,057

6/3/2026				
9-10am	0	0	0	
10-11am	81	132	107	
11am-12	71	74	73	
12-1pm	45	61	53	
1-2pm	59	76	68	
2-3pm	90	129	110	
3-4pm	136	105	121	
4-5pm	117	111	114	
5-6pm	128	74	101	
6-7pm	102	129	116	
7-8pm	96	57	77	
8-9pm	133	42	88	
9-10pm	0	0	0	
				1,024

6/4/2026				
9-10am	0	0	0	
10-11am	49	110	80	
11am-12	59	76	68	
12-1pm	64	63	64	
1-2pm	84	74	79	
2-3pm	91	142	117	
3-4pm	127	125	126	
4-5pm	105	102	104	
5-6pm	117	89	103	
6-7pm	109	94	102	
7-8pm	84	67	76	
8-9pm	102	60	81	
9-10pm	0	0	0	
				997

6/5/2026				
9-10am	0	0	0	
10-11am	27	92	60	
11am-12	136	178	157	
12-1pm	108	80	94	
1-2pm	72	58	65	
2-3pm	68	67	68	
3-4pm	61	49	55	
4-5pm	84	100	92	
5-6pm	147	71	109	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				699

6/6/2026				
9-10am	0	0	0	
10-11am	45	105	75	
11am-12	54	79	67	
12-1pm	114	139	127	
1-2pm	119	120	120	
2-3pm	113	107	110	
3-4pm	132	153	143	
4-5pm	136	68	102	
5-6pm	162	74	118	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				860

6/7/2026				
9-10am	0	0	0	
10-11am	0	0	0	
11am-12	0	0	0	
12-1pm	52	123	88	
1-2pm	102	127	115	
2-3pm	89	103	96	
3-4pm	83	86	85	
4-5pm	81	90	86	
5-6pm	160	63	112	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				580

6/8/2026				
9-10am	0	0	0	
10-11am	33	103	68	
11am-12	68	77	73	
12-1pm	944	93	519	
1-2pm	85	80	83	
2-3pm	92	100	96	
3-4pm	98	94	96	
4-5pm	89	73	81	
5-6pm	106	90	98	
6-7pm	111	124	118	
7-8pm	101	82	92	
8-9pm	123	25	74	
9-10pm	0	0	0	
				1,396

6/9/2026				
9-10am	0	0	0	
10-11am	47	133	90	
11am-12	78	78	78	
12-1pm	95	90	93	
1-2pm	80	108	94	
2-3pm	107	71	89	
3-4pm	100	104	102	
4-5pm	110	109	110	
5-6pm	101	90	96	
6-7pm	135	103	119	
7-8pm	118	93	106	
8-9pm	99	33	66	
9-10pm	0	0	0	
				1,041

6/10/2026				
9-10am	0	0	0	
10-11am	67	129	98	
11am-12	80	94	87	
12-1pm	110	114	112	
1-2pm	93	102	98	
2-3pm	110	94	102	
3-4pm	110	100	105	
4-5pm	119	95	107	
5-6pm	97	89	93	
6-7pm	118	144	131	
7-8pm	92	107	100	
8-9pm	179	39	109	
9-10pm	0	0	0	
				1,141

6/11/2026				
9-10am	0	0	0	
10-11am	51	166	109	
11am-12	110	111	111	
12-1pm	123	83	103	
1-2pm	74	91	83	
2-3pm	105	106	106	
3-4pm	100	83	92	
4-5pm	112	77	95	
5-6pm	94	68	81	
6-7pm	93	116	105	
7-8pm	69	29	49	
8-9pm	94	40	67	
9-10pm	0	0	0	
				998

6/12/2026				
9-10am	0	0	0	
10-11am	46	106	76	
11am-12	82	73	78	
12-1pm	88	75	82	
1-2pm	66	89	78	
2-3pm	98	91	95	
3-4pm	74	70	72	
4-5pm	81	70	76	
5-6pm	134	65	100	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				654

6/13/2026				
9-10am	0	0	0	
10-11am	28	69	49	
11am-12	61	71	66	
12-1pm	74	61	68	
1-2pm	74	85	80	
2-3pm	106	87	97	
3-4pm	85	80	83	
4-5pm	45	44	45	
5-6pm	109	49	79	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				564

6/14/2026				
9-10am	0	0	0	
10-11am	0	0	0	
11am-12	0	0	0	
12-1pm	44	101	73	
1-2pm	96	119	108	
2-3pm	88	94	91	
3-4pm	101	110	106	
4-5pm	127	105	116	
5-6pm	152	65	109	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				601

6/15/2026				
9-10am	0	0	0	
10-11am	41	102	72	
11am-12	91	124	108	
12-1pm	96	68	82	
1-2pm	80	84	82	
2-3pm	117	176	147	
3-4pm	126	84	105	
4-5pm	100	67	84	
5-6pm	116	81	99	
6-7pm	102	86	94	
7-8pm	64	84	74	
8-9pm	100	36	68	
9-10pm	0	0	0	
				1,013

6/16/2026				
9-10am	0	0	0	
10-11am	37	126	82	
11am-12	83	95	89	
12-1pm	112	71	92	
1-2pm	48	78	63	
2-3pm	130	178	154	
3-4pm	108	103	106	
4-5pm	132	90	111	
5-6pm	91	75	83	
6-7pm	101	99	100	
7-8pm	88	75	82	
8-9pm	119	38	79	
9-10pm	0	0	0	
				1,039

6/17/2026				
9-10am	0	0	0	
10-11am	54	134	94	
11am-12	113	107	110	
12-1pm	111	111	111	
1-2pm	93	91	92	
2-3pm	118	159	139	
3-4pm	137	107	122	
4-5pm	138	98	118	
5-6pm	105	91	98	
6-7pm	74	165	120	
7-8pm	105	84	95	
8-9pm	172	38	105	
9-10pm	0	0	0	
				1,203

6/18/2026				
9-10am	0	0	0	
10-11am	60	175	118	
11am-12	122	117	120	
12-1pm	127	76	102	
1-2pm	91	116	104	
2-3pm	150	188	169	
3-4pm	139	113	126	
4-5pm	114	64	89	
5-6pm	76	57	67	
6-7pm	97	155	126	
7-8pm	106	65	86	
8-9pm	127	32	80	
9-10pm	0	0	0	
				1,184

6/19/2026 CLOSED				
9-10am	0	0	0	
10-11am	0	0	0	
11am-12	0	0	0	
12-1pm	0	0	0	
1-2pm	0	0	0	
2-3pm	0	0	0	
3-4pm	0	0	0	
4-5pm	0	0	0	
5-6pm	0	0	0	
6-7pm	0	0	0	
7-8pm	0	0	0	
8-9pm	0	0	0	
9-10pm	0	0	0	
				0

6/20/2026				
9-10am	0	0	0	
10-11am	34	74	54	
11am-12	68	71	70	
12-1pm	64	69	67	
1-2pm	87	71	79	
2-3pm	81	82	82	
3-4pm	99	88	94	
4-5pm	75	81	78	
5-6pm	130	56	9	

6/21/2026 CLOSED				
9-10am	0	0	0	0
10-11am	0	0	0	0
11am-12	0	0	0	0
12-1pm	0	0	0	0
1-2pm	0	0	0	0
2-3pm	0	0	0	0
3-4pm	0	0	0	0
4-5pm	0	0	0	0
5-6pm	0	0	0	0
6-7pm	0	0	0	0
7-8pm	0	0	0	0
8-9pm	0	0	0	0
9-10pm	0	0	0	0
				0

6/22/2026				
9-10am	0	0	0	0
10-11am	63	132	98	
11am-12	96	106	101	
12-1pm	96	101	99	
1-2pm	119	111	115	
2-3pm	147	1859	1,003	
3-4pm	160	131	146	
4-5pm	148	102	125	
5-6pm	127	86	107	
6-7pm	77	63	70	
7-8pm	92	81	87	
8-9pm	122	56	89	
9-10pm	0	0	0	0
				2,038

6/23/2026				
9-10am	0	0	0	0
10-11am	39	142	91	
11am-12	102	160	131	
12-1pm	124	91	108	
1-2pm	141	88	115	
2-3pm	100	169	135	
3-4pm	143	137	140	
4-5pm	130	73	102	
5-6pm	127	85	106	
6-7pm	109	115	112	
7-8pm	140	65	103	
8-9pm	79	43	61	
9-10pm	0	0	0	0
				1,201

6/24/2026				
9-10am	0	0	0	0
10-11am	55	129	92	
11am-12	111	112	112	
12-1pm	97	90	94	
1-2pm	102	116	109	
2-3pm	117	155	136	
3-4pm	128	103	116	
4-5pm	130	78	104	
5-6pm	104	90	97	
6-7pm	107	178	143	
7-8pm	99	81	90	
8-9pm	176	44	110	
9-10pm	0	0	0	0
				1,201

6/25/2026				
9-10am	0	0	0	0
10-11am	55	187	121	
11am-12	105	117	111	
12-1pm	135	86	111	
1-2pm	102	79	91	
2-3pm	123	204	164	
3-4pm	131	90	111	
4-5pm	127	65	96	
5-6pm	91	91	91	
6-7pm	83	112	98	
7-8pm	74	55	65	
8-9pm	131	49	90	
9-10pm	0	0	0	0
				1,146

6/26/2026				
9-10am	0	0	0	0
10-11am	56	128	92	
11am-12	89	86	88	
12-1pm	81	95	88	
1-2pm	80	59	70	
2-3pm	103	147	125	
3-4pm	111	86	99	
4-5pm	98	72	85	
5-6pm	149	66	108	
6-7pm	0	0	0	0
7-8pm	0	0	0	0
8-9pm	0	0	0	0
9-10pm	0	0	0	0
				753

6/27/2026				
9-10am	0	0	0	0
10-11am	40	75	58	
11am-12	65	79	72	
12-1pm	78	92	85	
1-2pm	109	108	109	
2-3pm	100	127	114	
3-4pm	88	102	95	
4-5pm	130	87	109	
5-6pm	155	82	119	
6-7pm	0	0	0	0
7-8pm	0	0	0	0
8-9pm	0	0	0	0
9-10pm	0	0	0	0
				759

6/28/2026				
9-10am	0	0	0	0
10-11am	0	0	0	0
11am-12	0	0	0	0
12-1pm	61	112	87	
1-2pm	75	121	98	
2-3pm	96	105	101	
3-4pm	122	85	104	
4-5pm	73	70	72	
5-6pm	116	42	79	
6-7pm	0	0	0	0
7-8pm	0	0	0	0
8-9pm	0	0	0	0
9-10pm	0	0	0	0
				539

6/29/2026				
9-10am	0	0	0	0
10-11am	31	110	71	
11am-12	89	97	93	
12-1pm	99	97	98	
1-2pm	126	107	117	
2-3pm	97	142	120	
3-4pm	127	95	111	
4-5pm	116	71	94	
5-6pm	103	94	99	
6-7pm	80	63	72	
7-8pm	74	51	63	
8-9pm	78	26	52	
9-10pm	0	0	0	0
				987

6/30/2026				
9-10am	0	0	0	0
10-11am	49	141	95	
11am-12	79	98	89	
12-1pm	114	82	98	
1-2pm	85	93	89	
2-3pm	104	132	118	
3-4pm	132	105	119	
4-5pm	117	81	99	
5-6pm	108	77	93	
6-7pm	107	83	95	
7-8pm	93	72	83	
8-9pm	90	32	61	
9-10pm	0	0	0	0
				1,037

Assistant Director of Building Operations Report by Maryann Zurmuehlen – June 2026**Meetings & Trainings**

- 6/2: Management Team Meeting
- 6/2: Library Board Building & Grounds Committee Meeting
- 6/5: Attend the TLN Membership Picnic
- 6/5: Catchup Meeting with Head of Support Services
- 6/10 - 6/26: Out of Office
- 6/27 & 6/28: Weekend Rotation

Current Projects

- Complete Year End Performance Reviews with direct reports.
- A 20-hour Facilities Assistant position is posted for applications.
- Chair of the Public Policy Committee
 - June: Created drafts of 10 policies for Board approval.
- Project Manager for the Help Desk Ticket System Project (HDTS), including ongoing onboarding with vendor, initial setup/customization of software, creating training documentation, prepping for Winter 2026 staff training and launch
 - June/July:
 - Preparing for launch of Phase 2 (NPL Help Desk Ticket Form) by updating training documentation and videos for agents and staff
 - Completing several hours of Agent training
 - Training beta testers and preparing for beta testing
- Project Manager for parking lot crack filling and re-striping in September
 - Obtaining quote from current vendor.
- Project Manager for picnic table project.
 - Obtaining quote for a concrete pad.
 - Ordering umbrella, table, stand.
 - Planning installation.
- Attending "Conversations Worth Having" Trainer Certification on June 9 in Lansing. Will be completing training certification and required practicums through June 2027.
- Working on a Facilities Department Manual.

Information Technology Report by Dept. Head Jeff Smith – June 2026

General

Jeff, Denise and Dominic attended

Jeff ordered 20 new desktop PCs -most of which will be installed in the Adult Public area of the 2nd floor. In addition to the PCs, we installed 20 new monitors in public and staff areas. All of the new monitors have HDMI or DP connectors, and are adjustable for height.

For the Information Desks, in addition to new monitors, we installed new articulating monitor arms to make sharing our screens with patrons easier. Next month we will also be replacing the screens and arms at the circulation desk.



Left: New monitor Arm on the PC at the 2nd floor information desk.



Right: Printer toner cartridges stored in the IT office.

We entered many IT and non-IT items into BossDesk's asset management tool, including our supply of printer toner cartridges.

We replaced the emergency batteries for the Door Fob Access System. The batteries are located in the ceiling, near each stairwell door.

A new Square Cash Register for the Circulation Desk was ordered. It will replace both the old Casio cash register and the Circ Desk Credit Card Terminal.



Square Register with cash drawer and receipt printer

Dominic posted new "Authorized Personnel Only" signs on access panels of the public octagon computer tables. (we have had some patrons opening the doors to plug in laptops and other accessories.

New wireless microphones were installed in the Whole Meeting Room. The mics operate on a different range of frequencies than our old mics. The old ones were receiving interference from several local TV stations and other transmitters. These mics are easier for guests and presenters to use, and will be more reliable.



Left: 4 handheld wireless mics and 4 lapel mics ready for use in the While Meeting Room.

Right: 2 new Audio-Technica wireless microphone receivers with built-in antennas

- An IT Department meeting was held.
- Dominic led a *iCube Committee* meeting
- Jeff led a Square Cash Register update meeting
- Jeff and Denise met with Wolf Security to discuss their cybersecurity tools.
- Jeff attended a TLN *TechComm Committee* meeting
- Jeff attended Management meetings
- Mallory participated in a *Professional Development Day Committee* meeting.
- Denise participated in a *Customer Service Committee* meeting.

Training

- Denise, Dom and Jeff participated in a BossDesk Agent Training session
- Denise and Jeff attended AMHS trouble-shooting training led by Sarah, microphone training provided by TelSystems and a Finance 101 session led by Julie and Bindhya.
- Jeff attended "Backups and Beyond: Disaster Recovery Planning for Libraries" webinar led by the Library of Michigan
- Sid viewed laser training videos and was trained by Dom on using the 3D scanner.
- Mallory trained Mary on using the Bai Embroidery Machine.

iCube

We held 165 iCube appointments in June.

- 31 3D prints
- 3 3D scans
- 11 Adobe Creative Cloud projects
- 8 Cricut crafts
- 0 Carvey projects (The Carvey has been decommissioned)
- 48 Creative Kits
- 29 Digital Conversions
- 11 Heat Press jobs
- 6 Laser projects
- 5 Photo Prints
- 15 Sewing/Embroidery projects
- 10 Sublimation prints

On June 4th the iCube closed briefly while the team worked on re-arranging some of the equipment to make room for our new CO2 laser. The printer has arrived, and has been assembled by Keith and Jess. Next month Mary will be ordering a new air filter for it so that we can use it on a wide variety of materials.



Left: X-Tool CO2 Laser in the IT office during assembly

Right: A hat made on the Hat Press with Mary's help.

Mallory reported, "Teen Sewing Basics Class today from 2-4pm. We had some last minute cancellations which let two people from the waitlist grab some spots. Everyone was able to complete sewing both a scrunchie and a corner bookmark and they took home some extra pieces of fabric to come back and sew more. I really loved teaching this class! Below is a picture of everyone's completed projects."



Scrunchies and bookmarks made in the Teen Sewing Class led by Mallory.

Sid assisted walk-in patrons who were using a variety of equipment including the Cricut, photo printer, button-maker, VHS converter, and drawing tablet.

Jess assisted patrons using the 3D scanner and made multiple jobs on the 3D printers.

Dom helped patrons with Sawgrass, FastFoto, flat-bed scanning, and sublimation. He also assisted staff with computer issues! Thank you, Dom, for supplying your IT abilities on Sunday.

Dom has worked throughout the month of June to make new name tags for NPL staff, including the Friends of the Library and the Library Board of Trustee members.

In order to clear some space and make a permanent home in the iCube for the Bai embroidery machine, the iCube team asked Keith to modify one of our tables by cutting it in half and turning it into a short table. The result is below.

The cart shown below was ordered and assembled by Mary to house some of our assistive devices and supplies. The cart can be folded up for storage and brought out for programs and to help transport equipment like our portable 3D printer.



Left: iCube Sewing Table with sewing machine Right: Our new cart for assistive supplies.

Facilities Report by Keith Perfect – June 2026

In the past month the Facilities Department has closed 22 Facilities Maintenance tickets, 46 Meeting Room Requests/program set-ups and has completed approximately 348 Periodic Maintenance tickets.

- Tables and chairs were ordered for use on the patio.
- A single-use Pillar study booth was assembled/installed near the bottom of the main stairwell.
- Several lawn irrigation drip lines were repaired by Facilities and our lawn irrigation vendor.
- The North patio gate was removed and re-installed by vendor. The patio gate had shifted over the winter, but it is opening and closing perfectly now.
- The elevator preventative maintenance/inspections were completed by vendor.
- Weed killer was applied to many areas along sidewalks and parking lot where weeds were coming up through the cracks.
- Several areas on the patio where paver stones had sunk or lifted were leveled by Facilities to eliminate trip hazards.
- The patio was power washed and prepped for sealer.
- The patio surface was re-sealed with high-gloss sealer and should look fabulous for the next few years.
- The main entrance sidewalks were power washed.
- A new Japanese Maple tree was planted on the patio by vendor (Donation).
- Five sidewalk slabs were replaced by vendor.
- A new concrete pad was added to the South end of the building and a new picnic table was added. (Picnic table was funded by the Friends of Novi Library)
- After nearly thirty years of service, our beloved Shop-vac has retired. (expired) R.I.P.

Assistant Director of Public Services – Lori Lowery – June 2026

Professional Development –

- Novi University – Integrated Solutions, Assessing, Finance/Treasury, and Department of Public Works
- Library Finance 101

Committees –

- Date Customer Service Committee – Did not meet in June
- Strategic Planning Committee – Reviewed 26/27 Strategic Plan Accomplishments and Patron Survey results

Meetings –

- 6/2/26 Management with HR
- 6/9/25 Catch up meeting with Director
- 6/9/26 IS Supervisors & Director meeting
- 6/10/26 Strategic Planning Committee
- 6/10/26 One-on-one meeting with IS Supervisor
- 6/15/26 My performance evaluation
- 6/16/26 Adult IS Supervisor Performance Evaluation
- 6/17/26 Youth & Teen IS Supervisor Performance Evaluation

Interviews –

- 6/1/26 Part-time Librarian interview
- 6/2/26 2 Youth Librarians interview
- 6/5/26 Youth Librarians interview
- 6/5/26 Discuss Youth Librarian candidates
- 6/8/26 Part-time Librarian interview
- 6/15/26 Meeting to discuss part-time candidates

Projects –

- 2026 Patron Survey Results for the public
- 2025-26 Strategic Plan Accomplishments list for the public
- Strategic Plan Accomplishments for staff
- Completed Performance Evaluations
- Created Periodicals survey online and print versions for patrons

Other –

- 6/4/26 Participated in Novi Community Fest
- 6/3/26 Attended TLN Annual Meeting/Picnic
- 6/23/26 Tuesday Tunes
- 6/24/26 Participated in Novi 2050 Community Workshop
- 5 - 2nd floor desk shifts
- 4 – 1st floor desk shift

Information Services Department Report by Emily Brush and Rae Manela – June 2026**Information Services Department June 2026 Report****News and Notes**

- 2026 Summer Reading Program - Unearth a Story started June 1st and runs through August 8th.
- Interviews to fill open youth and adult IS positions continued in June - Emily, Rae, Lori.
- Shannon was part of the team that launched the new Sakura Read Box (6/3)
- IS staff represented the library at the Novi Community Fest - Gail, Taylor, Lori (6/4)
- Shannon received an Innovation Award from the City of Novi for building and strengthening the library's international collections (6/17)



Photo: Library staff at Sakura Read Box Unveiling on June 3rd

North End News

- Digital Demo and Assistive Devices Promo at Fox Run (6/10)
 - Emma and Mary met with 30 residents to help them access library digital content on their devices and promoted assistive devices created in the iCube.

Professional Development

- The Power of Folklore webinar (Austin)
- Summer Scares YA Panel webinar (Austin)
- Hachette Book Group Youth Summer/Fall 2026 Preview webinar (Austin)
- HarperCollins Children's Books Summer 2026 Preview webinar (Austin)
- HarperCollins Children's Books Fall 2026 Preview webinar (Danielle)
- Fall Youth Preview Part 1 & 2 webinar (Danielle)
- Introduction to Ableism with Disability Network Southwest Michigan webinar (Danielle)
- Pride is Better Together!: RRT x GNCRT Collaboration Core List Booklist webinar (Danielle)
- Random House Children's Books Fall 2026 Preview webinar (Danielle)
- Information Literacy in the Era of Google AI Overviews and ChatGPT (Kirsten)
- Completed Sustainable Librarianship: Core Competencies and Practices e-course (Emma)
- Niche Academy Senior Services e-course (Emma)
- LinkedIn Learning Windows 11 class (Jess)

Committee Work

- **NPL Committees**
 - iCube - Mary, Jess, Anna
 - Customer Service - Lori

- Public Policy - Anna, Rae
- DEI - Jess, Austin, Shannon
- Strategic Planning - Rae, Lori, Shannon
- Professional Development Day - Danielle, Kirsten
- HR Policy - Emily, Kirsten
- **IS Workgroups**
 - Summer Reading Program - Emily, Austin, Kirsten, Danielle, Rae, Taylor, Anna, Shannon, Lori
- **External Committees**
 - Novi Mental Health Alliance - Austin, Emma
 - Novi Historical Commission - Rae
 - eContent Policy Committee - Mary
 - MLA YouPer Committee - Kirsten
 - MLA Thumbs Up Committee - Austin, Shannon

Outreach

- IS Staff represented the library at the Novi Community Fest - Gail, Taylor, Lori (6/4)
- Storypoint Book Club (Emma)
- Lakes of Novi (Emma)
- Waltonwood (Emma)
- Fox Run (Emma)

Displays

- **1st Floor Displays**
 - **Display Case** - Summer Reading Grand Prize Raffles (Danielle, Anna)
 - **Information Desk Display** - Summer Reading Program - Unearth a Story (Danielle)
 - **Window Display** - Summer Reading Program - Unearth a Story (Danielle, Kirsten)
 - **Libraries Are for Everyone** - LGBTQIA+ Pride Month, Read Japan, Summer, National Camping and Great Outdoors Month, Juneteenth, Father's Day, Remembering Jane Yolen (1929-2026) (Anna)



Photo: 1st Floor Display Cabinet - Summer Reading Program Grand Prize Raffles



Photo: 1st Floor Information Desk Display - Summer Reading Program - Unearth a Story



Photo: Window Display - Summer Reading Program - Unearth a Story (1)



Photo: Window Display - Summer Reading Program - Unearth a Story (2)



Photos: Libraries are for Everyone Display

● **2nd Floor Displays**

- **Information Desk:** Summer Reading Program - Unearth a Story (Danielle)
- **Teen Lounge Book Display** - Read with Pride (Austin)
- **Adult Book Displays:** Read a Book with a Pink/Red Cover; Read Japan Project; Celebrate Pride Month (Rae, Shannon, Austin)

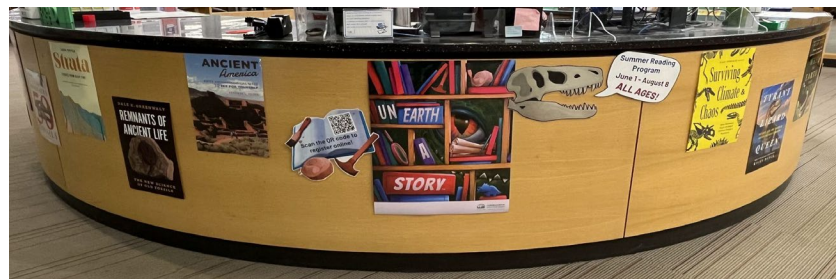


Photo: Summer Reading Program - Unearth a Story 2nd Floor Information Desk Display



Photo: Teen Lounge Display - Read with Pride

Photo: Adult Book Displays (Left to Right) - Read a Book with a Pink/Red Cover, Read Japan Project, Celebrate Pride Month



Programs

● Adult Programs

- Japanese Conversation Group - Shannon (6/3)
- Knit 2gether Knitting Group - Mary (6/4, 6/11, 6/18, 6/25)
- Book Exchange - Rae (6/6)
- Compassionate Support - "Stressed Out?" - Gail (6/9)
- Craftastic Wednesday - Mini Bookcases - Mary (6/10)
- Resume Workshop with Michigan Works - Emma (6/11)
- Spanish Conversation Group - Shannon (6/16)
- Taste the Season - Sunflower to Seed - Gail (6/18)
- Tuesday Tunes on the Patio - Gail (6/23)
- Summer Songfest - Gail (6/25)
- Adult Game Day (6/30)



Photo: Mini Bookcases from Craftastic Wednesday program 6/10

- **Early Literacy/Youth/Tween/Teen/Family Programs**

- Baby Time - Danielle (6/1, 6/8, 6/15, 6/22)
- Family Story Time - Emily/Danielle (6/4, 6/11, 6/18, 6/25)
- Lego Club - Kirsten (6/2)
- Club Half-Blood - Anna, Austin (6/11)
- iCode Summer Workshop: Minecraft Modding - Jess (6/13)
- Sunset Stories - Emily (6/17)
- Dino Nugget Magnets - Taylor (6/18)
- Make a 3D Printed Model Dinosaur (6/23)
- iCube Teen Invasion: Mini Bookcases - Anna (6/25)
- Teen Sewing Basics - Mallory (6/27)

Marketing & Community Promotions Report by Dana VanOast – June 2026**Webinars/Professional Development**

- June 3, 2026: Improved Email Sending and Library Marketing Webinar (Amy Crockett)
- June 3, 2026: How to Submit an NPL Help Desk Ticket Form Training (Amy Crockett)
- June 5, 2026: How to Submit an NPL Help Desk Ticket Form Training (Dana VanOast)
- June 17, 2026: Designing Healthy Habits That Last Webinar (Amy Crockett)
- June 22, 2026: MI PR Group June Meeting (Dana VanOast)
- June 24, 2026: Library Finance 101 Meeting (Dana VanOast)

Outreach

- June 4, 2026: Hosted table at Novi Community Fest (Dana VanOast)
- June 22, 2026: Hosted table at Detroit Tigers author event at Fox Run (Amy Crockett)
- June 25, 2026: Churchill Crossing HOA Presentation (Dana VanOast)

Committee Involvement

- Dana attended Strategic Plan Committee meeting on June 10, 2026

Email Marketing

- 23,513 emails sent on June 1; 8,739 read (37% read rate); 768 Unique Clicks

Meeting Room News & Notes

- June totals: 53 rentals with 977 attendees
- Feedback from renters this month:
 - "Great space - very convenient"
 - "The room was in good condition and set up exactly as expected. The staff we worked with to book the room were excellent and we had a great experience!"
 - "This was a great experience and we will rent again for my VCA meetings."
 - "Process seems to be easier than prior year"
 - "Amy and Dana were Great! Keith was great as well and made sure we had everything we needed."

News Features**Novi Note – June 18, 2026****LIBRARY CLOSURE**

The Novi Public Library will be closed on June 19 in observance of Juneteenth and on June 21 in observance of Father's Day.

LIBRARY NEARING GOAL FOR YOUTH AREA RENOVATIONS

According to a June 15 email from the Novi Public Library, the library is \$445 shy of its \$65,000 goal for future renovations to its youth area. The library plans to upgrade furniture, expand program space, shelving, new carpeting, and play equipment with the funds. Visit novilibrary.org for more information.

SUPPORT SERVICES DEPARTMENT Report by Sarah Mominee - June 2026**Department Head/General**

- Attended biweekly management meetings (June 2 and June 17)
- Had my monthly supervisor 1:1s
- Attended my monthly 1:1 meeting with Maryann Zurmuehlen (June 5)
- Completed the desk schedules for each week in June
- Continued to collect invoices from FY 25-26 for budget maintenance and noted the tracking and final numbers
- Did withdrawals and discards with Tech Services
- Completed year-end performance reviews for supervisors and read through all performance reviews and feedback forms of the department
- Sent out forms edited by Kristin and Eva to IS staff for the new FY
- Made a timeline for holiday scheduling through the end of 2027
- Created and updated signage around the department in preparation for the new TLN Delivery Procedures
- Created and edited the new TLN Delivery Procedures for NPL specifically with the help of Eva, Kristin, and Amy
- Reorganized the department's circulation clerks in order to ensure supervisors and their direct reports work together often, that there is a more even distribution of staff between supervisors, and to better suit the day-to-day operations of the department
- Assigned tasks to customer service clerks to ensure that all staff in the department can make a direct and concrete contribution to the department and feel more appreciated for what they do
- Prepared the next FY's budget/expense tracker for my records
- Updated SS Dept statistical spreadsheets on Google Drive for the new FY
- Worked with Lyngose to adjust settings on the machine for closures and the patron induction
- Attended the Sakura ReadBox unveiling with Tracey and Jean on June 3
- Attended the TLN Annual Picnic with other members of Management on June 5
- Gave a tour of the AMHS to IS Supervisors and IT Supervisors on June 10
- Worked with Envisionware on LLL invoices on June 9
- Gave an HOA presentation on June 9 and June 18
- Attended the Strategic Plan Committee meeting on June 10
- Had a brainstorming meeting with Eva on June 24 to discuss the new TLN Delivery Procedures
- Met with Jeff, Denise, Dana and Bindhya on June 25 to learn more about the new Square Cash Register
- Trained Shang-Yeu on creating and printing RIDES labels on June 26
- Sent out the instructions for the TLN Delivery Changes to staff on June 30
- Attended the Library Finance 101 held by Bindhya on June 30
- Provided Julie with numbers on Northville patrons on June 30

Circulation & Shelves

- The circulation clerks were shuffled around slightly within the department, and some staff now have a different supervisor and new responsibilities
- All customer service clerks were assigned additional duties to help the department

Tech Services

- Beyond their phenomenal daily work, Tech Services completed the following:
 - Attended Director Q & A (Kristin)
 - Attended Library Finance 101 (Kristin)
 - Completed Ducheneau donation of Youth International Books
 - Held end of year performance reviews with Tech Services Clerks (Kristin)
 - One on one with Sarah including my end of year performance review (Kristin)

- Read through the TLN Delivery Change documentation from Sarah (all Tech Services)
- Updated the Create Collection, Change Collection and New Vendor forms

TLN SASUG:

- The TLN SASUG meeting was cancelled this month
- Beginning August 1st, TLN will be implementing a new delivery process with the introduction of their new AMHS system. NPL SS Dept is currently in training for the new procedures that need to be implemented due to this change hugely affecting workflow processes for staff

Statistics (June 2026)

- **Cards Issued: 413**
- **Items Checked Out (NPL): 57,124**
- **Items Checked Out (LLL): 72**
- **Total Checkouts (NPL + LLL): 57,196**
- **Items Interloaned for NPL Patrons: 4,435 (100 through MeLCat)**
- **Items Interloaned to Other Libraries: 3,708 (171 through MeLCat)**
- **Items Added to the Collection: 1,954**
- **Items Discarded from the Collection: 1,137**
- **Drive-Up Window & Locker Hold Pickups: 19**
- **MAP Checkouts: 103**
- **Online New Card Registrations: 13**
- **Outreach:**
 - **NPL @ Your Door: 4 Mailer Bags / 13 Items**
 - **6 Facilities Visits / 27 Items Provided**
 - **5 Book Discussions / 69 Items Provided**

Here are the number of Northville patrons currently in CARL as SAS Guests according to TLN:

"I ran a Patron List report (Report 1 in the Circulation group of reports), with Novi designated as the Default library, including all borrower blocks, limited to a Patron Type of SAS Guest, with a Registration Date between 2000 and today. This report indicates that Novi has 1197 SAS Guest patrons.

- When I sorted the resulting list from the above report by Patron ID, there are 483 patrons with a barcode prefix of 29013
- When I sorted the resulting list from the above report by City/State, there are 521 patrons with Northville listed in the City/State field

So, depending on how you count a patron as a Northville patron, **Novi has about 500 or so registered."**

ANSWER for Use of Colored Wrappers on Materials:

- **Green Hold Wrappers:** These are printed at the AMHS machine. The paper used is sticky receipt paper.
- **White Hold Wrappers:** These are printed at regular printers that we use at our holds stations. The paper used is letter size printer paper.
- **Green and white wrappers are interchangeable-** there is no difference. We will be changing printers in the new FY to receipt printers so that the holds wrappers are uniform.
- **MeLCAT holds must be checked out at the circulation desk,** so the wrappers have additional messaging about this.
- **MeLCAT items additionally have a paper band on them to indicate that they are MeLCAT.** Ours are blue, but other libraries use white, pink or even a sticker. There is no significance to the color.

Support Services Statistics 2025-2026													
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
Cards Issued This Month	302	356	447	256	253	215	300	278	318	260	298	413	3,696
<i>Of Which, Online Registrations Totaled</i>	15	12	20	17	23	28	35	27	33	17	30	13	270
Checkouts (NPL)	64,301	59,557	53,597	54,544	51,380	49,108	55,370	51,061	57,433	52,340	49,368	57,124	655,183
Checkouts (Lakeshore Lending Library)	116	84	75	63	58	50	57	36	49	69	115	72	844
Total Checkouts (NPL + LLL)	64,417	59,641	53,672	54,607	51,438	49,158	55,427	51,097	57,482	52,409	49,483	57,196	656,027
Items Borrowed	4,739	3,934	4,147	4,056	3,347	3,532	4,584	4,453	4,217	4,037	3,662	4,435	49,143
Items Loaned	3,696	3,411	3,667	3,595	2,959	3,313	4,067	3,420	3,709	3,512	3,311	3,708	42,368
Hold Pickups (Drive-Up & Lockers)	28	21	20	24	28	22	1	10	16	12	13	19	214
MAP Pass Checkouts	106	97	64	70	32	23	24	36	51	57	77	103	740
Read Boxes	748	502	362	360	0	0	0	0	0	0	677	557	3,206
NPL @ Your Door (# of Bags)	10	8	9	9	5	8	7	8	6	10	6	4	90
NPL @ Your Door (# of Items)	53	21	31	21	18	18	26	32	15	31	28	13	307
January Hold Pickups Note: Drive-thru lane was unavailable due to closure for construction related to and installation of the new AMHS from Monday, January 5th through Saturday, January 31st.													

Year-to-Year Comparison				Read Boxes						
				May to October Totals						
				2024			2025			
				Youth	Adult	Total	Youth	Adult	Total	
Cards Issued This Month		JUN 2026	JUN 2025	Pavilion	777	55	832	844	76	920
Total Checkouts (NPL + LLL)		57,196	61,392	Rotary	495	23	518	372	32	404
Items Borrowed	TLN	4,335	4,015	ITC	1002	58	1060	969	35	1004
	MeL	100	79	Brook Farm	164	24	188	107	9	116
		4,435	4,094	Splash Pad	0	0	0	583	29	612
Items Loaned	TLN	3,537	3,351	All Combined	2438	160	2382	2875	181	3056
	MeL	171	182	<div style="border: 1px solid black; padding: 10px; text-align: center;"> May 7 through October 29, 2025 was our eleventh season of Read Box Service in Novi. ITC Park was the most used read box with Pavilion Shore coming in second. </div>						
		3,708	3,533							

Self-Check Totals 2025-26 Fiscal Year							
	Total Circulation	Self-check % of Total	Total Self-checks	Self-Check #1	Self-Check #2	Self-Check #3	Youth #1
July	64,417	45.17%	29,100	6,995	6,424	3,972	11,709
August	53,672	48.76%	26,168	7,670	5,108	3,021	10,369
September	53,672	43.63%	23,419	7,653	5,039	2,433	8,294
October	54,607	44.81%	24,470	8,161	4,724	3,291	8,294
November	51,438	57.05%	29,347	8,406	6,255	6,392	8,294
December	49,158	56.63%	27,836	8,664	6,057	4,821	8,294
January	55,427	44.63%	24,735	4,780	8,852	7,578	3,525
February	51,097	39.04%	19,946	7,294	3,280	4,371	5,001
March	57,482	45.74%	26,291	8,535	6,392	3,898	7,466
April	52,409	42.59%	22,321	7,368	5,813	2,863	6,277
May	49,483	42.37%	20,965	6,767	5,261	2,754	6,183
June	57,196	51.84%	29,648	8,952	7,317	4,193	9,186
FYTD	650,058	46.80%	304,246	91,245	70,522	49,587	92,892

January Notes: Self-Check #1 was down Jan 1 to Jan 6 due to a screen issue. And from Jan 13 to 28 due to a USB touch-pad issue. Self-Check #2 was down Jan 1 through Jan 15 due to a USB touch-pad issue. Youth Self-Check also was down from Jan 1 through Jan 13 due to a USB touch-pad issue and was down Jan 13 to 14 due to an ILS configuration issue.

December Notes: Self-Check #1 was down from Dec 18 to Dec 23 due to an RFID issue. Self-Check #2 stopped working on December 28 due to a touch screen issue. Stats shown are Dec 1 to Dec 27.

October Note #1: Self-Check #2 stopped working on October 30 due to a power supply connector issue. It was repaired on 11/4. Due to this issue, the October statistics are short those two days.

October Note #2 Self-Check Youth #1 stopped working on October 29 due to a bad AIO PC and again on Oct 31 due to a power supply issue and again on Dec 18 due to an RFID pad issue. Due to these issues, the monthly statistics is not accessible at this time. Stat shown is estimated.

Library Usage											
2024-2025 Fiscal Year							2025-2026 Fiscal Year				
	Lobby	Drive-Up	Total	Daily Average	Hours Open	Days Open		Lobby	Drive-Up (Verkada Camera Analytics)	Total	Daily Average
July	27,026	6,343	33,369	1,192	275	28	July	27,903	632	28,535	1,019
August	26,543	7,657	34,200	1,179	275	29	August	25,071	601	25,672	917
September	26,464	7,657	34,121	1,219	264	28	September	26,979	609	27,588	985
October	30,044	5,220	35,264	1,138	297	31	October	29,086	561	29,647	956
November	25,150	3,060	28,210	1,045	247	27	November	24,451	1,823	26,274	1,051
December	21,114	5,220	26,334	975	248	27	December	20,778	2,416	23,194	828
January	25,456	6,149	31,605	1,090	272	29	January	24,496	262	24,758	917
February	22,472	5,150	27,622	987	257	28	February	25,303	727	26,030	930
March	28,408	5,967	34,375	1,109	289	31	March	27,136	2,176	29,312	1,011
April	24,261	5,405	29,666	1,059	272	28	April	26,252	2,133	28,385	1,014
May	24,466	4,237	28,703	1,063	260	27	May	23,506	1,644	25,150	931
June	26,951	4,406	31,357	1,120	264	28	June	27,287	394	27,681	989
FYTD Total	308,355	66,470	374,825	1,096	3,220	342	FYTD Total	308,248	13,978	322,226	962

Our Car counter sensor failed at 10PM on 8/28/2024. **September 2024** Drive-Up numbers are **estimated**.

Our car counter sensor began counting low numbers beginning November 10th due to transceiver interference. December numbers are estimated. *March Drive-Up: The car counter battery failed on March 30, losing 2 days of data. Included estimated data for the 2 days.

Based on the low level of accuracy, the frequent crashes of our SenSource Motion Sensor, and the fact that it counted some cars more than once, and sometimes it also counted pedestrians, we are only using the new Verkada Camera Analytics method beginning in July 2025. June 2025 Verkada Camera Analytics =550 cars.

Note: Items in Orange have been adjusted due to a tabulation error discovered in April 2026

The Verkada numbers are based on our drive-through security camera analytics. The method has been verified by comparison to three different physical counts performed by NPL IT Department Staff.

Note: Drive thru closed Jan 5 for construction and AST Installation. January Drive Thru number is 1/1 to 1/4
 Note: Jan Drive-Up number was 42 -corrected to 262 due to a tabulating error

Feb Drive-up closed Feb 1 to Feb 17 due to AST installation

Note: Items in Orange have been adjusted due to a tabulation error discovered in April 2026

2024-2025	2025-2026
Drive-Up	Drive-Up (Verkada Camera Analytics)
6,343	632
7,657	601
7,657	609
5,220	561
3,060	1,823
5,220	2,416
6,149	262
5,150	727
5,967	2,176
5,405	2,133
4,237	1,644
4,406	394
66,470	13,978

Explanation for changes in the drive-up statistics: In 2025-2026, we found a data collecting system with our security camera technology that was able to count the drive-up vehicle traffic more accurately. Prior to 2025, the traffic counter could have been counting a vehicle more than once when in the cue for dropping off or picking up materials from the drive-up window. In addition, the counter may have also been counting foot traffic. The new security technology is able to be specific by car and eliminate images of people. This has caused the numbers to be much lower than earlier reported, but more accurate. This information will be shared with the state of Michigan when reporting our annual State Aid report for 25/26. This would be one of the variables in reporting lower numbers for usage/visits to the Library.

Other factors of lower usage to the Library include: increased digital usage of collections, Lakeshore Lending Library, NPL @ Your Door (home delivery), Read Box usage (6 boxes in the community), programs and outreach that are being held at other locations in the community instead of at the building (example: Songfest, which is held at Paradise Park – averaging 300 people a week). Most of these offsite opportunities were introduced when Covid occurred.

Computer Logins

2024-2025 Fiscal Year						2025-2026 Fiscal Year					
	Public Workstations	Wireless	Total	Daily Average	Hours Open		Public Workstations	Wireless Sessions	Total	Daily Average	Hours Open
July	1,383	148,114	149,497	5,339	275	July	1,334	117,157	118,491	4,232	267
August	1,356	155,267	156,623	5,401	275	August	1,389	133,221	134,610	4,642	264
September	995	161,443	162,438	5,801	264	September	1,122	156,605	157,727	5,633	264
October	1,076	178,568	179,644	5,795	297	October	1,157	171,862	173,019	5,581	294
November	953	148,609	149,562	5,539	247	November	968	150,195	151,163	5,814	242
December	785	141,013	141,798	5,064	248	December	848	155,110	155,958	5,570	257
January	954	159,040	159,994	5,517	272	January	987	160,646	161,633	5,574	262
February	960	144,116	145,076	5,181	257	February	1,015	150,320	151,335	5,405	264
March	1,157	159,120	160,277	5,170	289	March	1,099	161,167	162,266	6,761	278
April	1,169	158,794	159,963	5,713	272	April	1,110	173,894	175,004	6,250	272
May	968	153,980	154,948	5,739	260	May	939	161,385	162,324	6,012	255
June	1,306	117,679	118,985	4,249	275	June	1,153	145,391	146,544	5,234	272
FYTD Total	13,062	1,825,743	1,838,805	5,377	3,231	FYTD Total	13,121	1,836,953	1,850,074	5,523	3,191

Early Literacy Workstation Usage (AWE Workstations and Magic Desktop)							
2024-2025 Fiscal Year (AWE Workstations)				2025-2026 Fiscal Year (Magic Desktop)			
	Monthly Sessions	Monthly Time (In Minutes)	Average Session (In Minutes)		Monthly Sessions	Monthly Time (In Minutes)	Average Session (In Minutes)
July	768	10,949	14	July	373	33,043	88.59
August	743	10,876	13	August	327	31,825	97.32
September	664	9,187	13	September	355	27,572	77.67
October	729	10,029	14	October	353	28,586	80.98
November	742	9,999	13	November	268	20,589	76.82
December	553	7,803	14	December	307	17,502	57.01
January	711	9,566	13	January	314	16,830	53.60
February	649	9,353	14	February	332	19,795	59.62
March	807	10,672	14	March	346	19,713	56.97
April	686	9,519	14	April	339	20,037	59.11
May	692	9,685	14	May	360	19,890	55.25
June	258	3,441	13.3	June	328	27,030	82.41
FYTD Total	8,002	111,079	16	FYTD Total	4,002	282,412	85
Note: Early Literacy Monthly Sessions is lower in June because we decommissioned both AWE Workstations on June 11th.				Magic Desktop Workstations usage began on June 11, 2025			

Notes 2024 – 2025:

Note: This 2024-25 chart had the wrong totals in the April 2025 report. Corrected for the May chart.

Note: Early Literacy Monthly Sessions is lower in June because we decommissioned both AWE Workstations on June 11th.

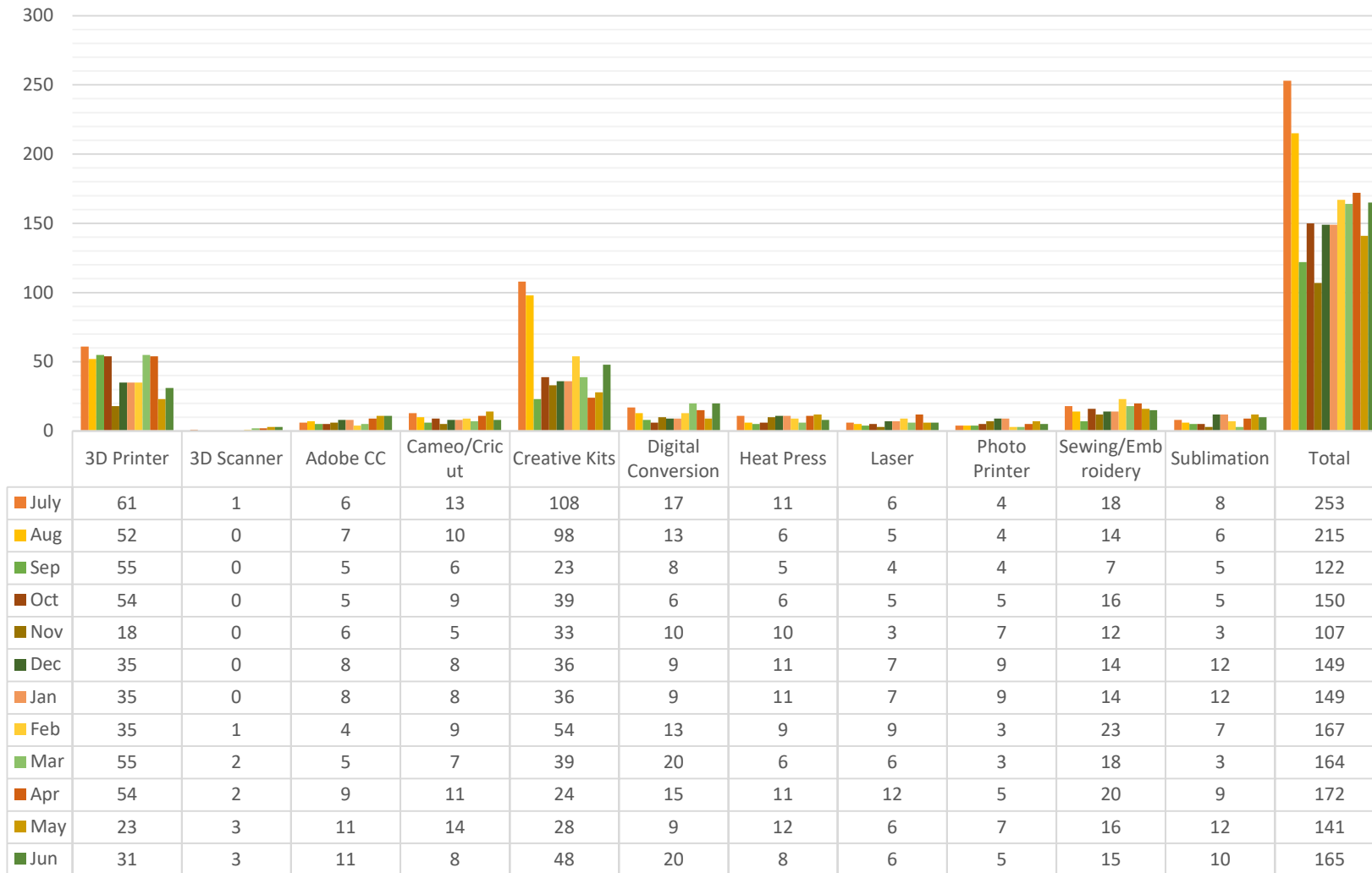
Also see the chart on the next page for June 2024 Magic Desktop totals.

AWE Workstations have been used at NPL since 2014. The hardware was based on the Windows 7 operating system and became obsolete in 2019. To comply with Asset Lifecycle and Cyber Security best practices, on June 11th, 2025, we replaced our two remaining AWE Workstations with two new 24" HP Envy Move All-in-One touch-screen workstations and subscriptions to Magic Desktop.

Magic Desktop (on 2 library workstations) is our new solution for Early Learning technology, to replace the obsolete A.W.E. Workstations that we have had since 2014. Magic Desktop offers safe, friendly, educational activities, games, and short videos. All of them are age-appropriate, engaging and developmental.

Technology Training Sessions 2025-26 Fiscal Year													
Device/Software	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
3D Printer	61	52	55	54	18	28	35	35	55	54	23	31	501
3D Scanner	1	0	0	0	0	1	0	1	2	2	3	3	13
Adobe CC	6	7	5	5	6	5	8	4	5	9	11	11	82
Cameo/Cricut	13	10	6	9	5	4	8	9	7	11	14	8	104
Carvey (decommissioned in April)	0	0	0	0	0	0	0	0	0				0
Creative Kits	108	98	23	39	33	43	36	54	39	24	28	48	573
Digital Conversion	17	13	8	6	10	6	9	13	20	15	9	20	146
Heat Press	11	6	5	6	10	9	11	9	6	11	12	8	104
Laser	6	5	4	5	3	8	7	9	6	12	6	6	77
Photo Printer	4	4	4	5	7	3	9	3	3	5	7	5	59
Sewing/Embroidery	18	14	7	16	12	10	14	23	18	20	16	15	183
Sublimation	8	6	5	5	3	10	12	7	3	9	12	10	90
Staff Training	0	3	2	2	4	0	0	0	2	3	0	2	18
Total	253	218	124	152	111	127	149	167	166	175	141	167	1950
Removed the following items from this chart due to low patron use: Formbox, Virtual Reality													
Renamed the following items: 3D Printing > 3D Printer, Cricut/Silhouette > Cameo/Cricut, Sublimation Printer > Sublimation, Carvey CNC > Carvey, Muse Laser > Laser													

iCube Usage 2025- 2026



■ July
 ■ Aug
 ■ Sep
 ■ Oct
 ■ Nov
 ■ Dec
 ■ Jan
 ■ Feb
 ■ Mar
 ■ Apr
 ■ May
 ■ Jun

2025-2026 Fiscal Year					
	Hoopla		LinkedIn		
	Check-Outs	Users	Active Users	Logins	Total Video Views
July	2,988	857	381	19	573
August	2,826	855	416	22	379
September	2,659	860	433	17	456
October	2,659	860	433	17	456
November	2,748	884	444	19	211
December	2,802	874	455	25	296
January	2,649	932	462	22	573
February	2,360	897	473	18	258
March	2,637	951	482	22	551
April	2,508	907	501	31	472
May	2,649	920	506	12	229
June	2,486	901	507	11	142
FYTD Total	31,921	10,694	5,486	235	4,530

2026-2026 Fiscal Year					
OverDrive					
	Consortium Collection	Advantage Collection	Total OverDrive	Magazines	New Users
July	8,075	4,024	12,099	2,334	119
August	7,785	3,837	11,622	2,252	120
September	7,465	3,624	11,089	2,058	121
October	7,750	3,783	11,533	2,348	101
November	7,460	3,788	11,248	1,953	106
December	7,883	3,787	11,670	2,266	114
January	8,632	4,352	12,984	2,298	188
February	7,877	3,909	11,786	2,297	140
March	8,828	4,426	13,254	2,676	145
April	8,392	3,917	12,309	2,463	120
May	8,478	4,034	12,512	2,505	122
June	8,417	3,789	12,206	2,468	114
FYTD Total	97,042	47,270	144,312	27,918	1,510

Meeting Room Statistics 2024-2025 Fiscal Year		
	Rentals	Attendees
July	29	274
August	38	710
September	45	1,003
October	47	735
November	49	1,012
December	37	925
January	54	932
February	41	836
March	58	1096
April	46	917
May	43	924
June	51	1156
FYTD	538	10,520

Meeting Room Statistics 2025-2026 Fiscal Year		
	Rentals	Attendees
July	36	602
August	41	674
September*	39	666
October*	54	1,002
November*	34	588
December*	37	608
January	34	691
February	46	1,045
*March	37	831
*April	48	863
*May	39	745
*June	53	977
FYTD	498	9,292

Meeting Room Statistics Compiled by: Amy Crockett, Meeting Room Coordinator

* Meeting room rentals down in Fall 25 and Spring 26 due to a staff shortage in the Facilities Dept. Rooms had to be made unavailable due to no facilities staff available. As of July 1, 2026, there is a 20-hour shortage of staffing in the Facilities Dept.

***December 2025 rentals and attendees updated due to an error. (Was 36/606)

Recite Me (Website Accessibility Toolbar)											
2024-2025 Fiscal Year						2025-2026 Fiscal Year					
Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation	Month	Pages Viewed	Unique Users	Pages Viewed/Session	Screen Reader	Translation
July	280	83	3.37	407	374	July	158	44	3.59	148	312
August	248	56	4.38	352	275	August	127	41	3.10	176	341
September	226	64	3.53	303	254	September	71	29	2.45	153	196
October	303	66	4.59	503	378	October	126	47	2.68	353	521
November	199	58	3.43	249	217	November	155	52	2.98	410	638
December	155	58	2.67	327	5,445	December	151	47	3.21	226	979
January	198	76	2.61	296	727	January	142	48	2.96	45	801
February	157	54	2.91	179	322	February	76	29	2.62	21	276
March	149	57	2.61	187	351	March	108	35	3.09	24	0
April	211	51	4.14	350	4,890	April					
May	193	37	5.22	144	144	May					
June	177	48	3.69	380	595	June					
FYTD Total	2,496	708		3,677	13,972	FYTD Total	1,114	375		1,556	4,064

Inflated number due to bots on our website; ReciteMe working to remove bot stats from reports in the future

myLIBRO (Library App)															
2024-2025				2025-2026				2024-2025				2025-2026			
Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search	Month	Patron Count	Usage	Search
July	2,977	92,994	5,011	July	4,861	24,524	6,548	January	3,906	23,811	6,671	January	5,729	23,015	6,811
August	3,157	109,022	4,585	August	5,012	24,045	6,510	February	4,047	21,252	5,875	February	5,864	18,842	5,936
September	3,321	59,591	4,515	September	5,164	24,479	6,841	March	4,227	23,854	6,587	March	6,008	22,263	6,583
October	3,475	16,383	4,300	October	5,352	22,837	6,285	April	4,375	21,613	5,908	April	6,119	16,898	4,974
November	3,599	17,225	4,827	November	5,409	21,115	5,850	May	4,512	22,942	6,552	May	6,236	20,787	6,297
December	3,729	19,227	5,098	December	5,511	21,460	5,780	June	4,682	24,418	6,720	June	6,423	22,643	6,771
								FYTD Tot.		452,332	66,649	FYTD Tot.		262,908	75,180

*Stats are delayed due to not being able to access a new reporting system.

FRIENDS OF NOVI LIBRARY – N/A

**Friends of the Novi Public Library
Annual Meeting of the Board of Directors
Agenda – July 8, 2026**

- | | |
|--|--------------|
| I. Call to Order, Roll Call | Sue Johnson |
| II. Minutes of the 2025 Annual Meeting | |
| III. Introduction of Guests | Sue Johnson |
| IV. Presentation of gifts to the Library - \$ 49,870 | |
| V. 2025-26 Accomplishments | Sue Johnson |
| VI. Adoption of 2026-27 Budget/Wish List | Sue Johnson |
| VII. Election of 2026-27 Friends Board | Julie Farkas |
| VIII. Installation of new officers | Julie Farkas |
| IX. President's remarks | Sue Johnson |
| X. Announcements | |
| XI. Adjournment | |

Friends of the Novi Library Election slate - July 8, 2026

President-	Sue Johnson
Vice-President-	open
Secretary-	Evelyn Cadicamo
Treasurer-	Carol Neumann
Trustees-	Margaret Beller
	Anne Craig
	Donna Eaddy
	Carol Hoffman
	Karen Schubert
	Mary Angela Winter

**Friends of the Novi Public Library
Meeting of the Board of Directors
Agenda – June 10, 2026**

- | | |
|---|--|
| I. Call to Order, Roll Call | Sue Johnson |
| II. Minutes of May 13, 2026 Meeting * | Karen Schubert |
| III. Treasurer's Report* | Sue Johnson |
| <ul style="list-style-type: none"> • Prior month(s) Income and Expense • Statement Balances • Discussion of fiscal year dates | |
| IV. Reports | |
| <ul style="list-style-type: none"> • Library Liaison • Book Nook • Membership • Scholarships • President <ul style="list-style-type: none"> • Newsletter mailing help • Review of Wish List for 2026/2027 • Review of the 2026/2027 Budget • Shake Shack Novi opportunity – individual is leaving company so suspended for now. • June 25th Songfest | Dana VanOast
Carol Hoffman
Sue Johnson
Megs Beller
Sue Johnson |
| V. Announcements | |
| VI. Calendar | |
| <u>Kaleidoscope</u> <ul style="list-style-type: none"> • | |
| <u>2026 Listen at the Library</u> | |
| <u>2026 Tuesday Tunes</u> <ul style="list-style-type: none"> • Jun 23- Tom Lee • Jul 7- Al Carmichael • July 21- Dan & Fred • Aug 11 TBD • Aug 25- Jim Duprey | |
| <u>2026 Summer Music at Paradise Park – all events start at 6:30pm</u> <ul style="list-style-type: none"> • Jun 25, 2026 - The Magic Bus • Jul 16, 2026 - Rick Leider Band • Jul 23, 2026 - David Landry and Do It Again Band • Jul 30, 2026 - Geff Phillips and Friends • Aug 6, 2026 - Motor City Soul • Aug 20, 2026 - The Phoenix Theory • Aug 27, 2026 - Dueling Pianos | |
| <u>Friends Events</u> <ul style="list-style-type: none"> • Next meeting June 10, 2026 at 7:00 pm | |
| VII. Adjournment* | |
| *Requires Action | |

Friends of the Novi Public Library Meeting of the Board of Directors May 13, 2026

Call to order: Sue Johnson called the meeting to order at 7:03 p.m.

Present: Margaret (Megs) Beller, Anne Craig, Donna Eaddy, Sue Johnson, Karen Schubert, Mary Angela Winter, and Dana VanOast, Library Liaison. Also present Carol Neumann, Lori Burke, Novi Library Board Member, and special guests Dale D. Henderson and Sharon Jett, Alpha Kappa Alpha, Omega Chapter members.

Donna Eaddy introduced her Alpha Kappa Alpha Sorority, Inc, Page Turners Squad Sisters, Dale and Sharon. Their group, The Page Turners, were pleased to present the Friends with 55 books, valued at \$900, to be sold in the Book Nook. They plan to make more donations in the future. We are grateful for their generosity and support.

President: Sue Johnson. Minutes of our prior meeting, April 8, 2026, were reviewed and a motion to approve them as presented was made by Megs and seconded by Mary Angela. Motion passed 6-0.

Sue will be meeting with Julie Farkas to discuss possible library needs that the Friends may fund in the upcoming year.

We reviewed the Friends Wish List and agreed not to fund the Programming item for the July 10, On The Road deposit. A motion to approve the Building, Staff and the Public Wish List Items on the list of still available funds for the 2025-2026 fiscal year was made Mary Angela and seconded by Megs. Motion passed 6-0.

Friends will need an accountant this year to do our taxes.

The full Songfest schedule is set and it is more expensive this year. Raffle baskets or items for a basket are much appreciated. Sue Johnson will help with theme ideas and will put baskets together. She would like 2 baskets at every performance (7 total).

Treasurer's Report: After reviewing the Treasurer's report a motion to approve was made by Karen and seconded by Mary Angela. Motion approved 6-0.

Library Liaison: Dana VanOast. Jen and Lindsay are leaving the library, so the library will be short staffed in the children's department.

The Summer Reading program will be open June 1st through August 8th. Adults are invited to participate.

Membership: Sue Johnson. Memberships are down with declining renewals.

Book Nook: Sue Johnson for Carol Hoffman. Revenue for April was \$1,386.56, YTD \$18,712.46, Thrift \$2,913.74. Books sales are down and funding has been trending down over the past several years.

We discussed the need to advertise the Book Nook and the need for donations. Ideas mentioned were the Friends letter, Novi Note, Engage and the library website.

Megs Beller: Megs brought in the new Scholarship plaque with last year's and this year's scholarship recipients names on it. Dana will have Keith hang it in the Book Nook.

Upcoming events:

June 10 - Friends Meeting, 7:00 p.m.

June 23, July 7 & 21, August 11 & 25 — Tuesday Tunes, 11:30 - 1:00

Summer Songfest events start at 6:30 p.m.

June 25 - Magic Bus

July 16 - Rick Leider Band

July 23 - David Landry & Do It Again Band

July 30 - Geff Phillips & Friends

August 6 - Motor City Soul

August 20 - The Phoenix Theory

August 27 - Dueling Pianos

September 20 - 2:00 - 4:00 p.m. - Library Open House

A motion to adjourn was made by Megs and seconded by Donna. Passed 6-0.
Meeting adjourned at 8:34 p.m.

Respectfully submitted,
Karen Schubert

CITY OF NOVI HISTORICAL COMMISSION



NOVI HISTORICAL COMMISSION

Minutes

Wednesday, April 15, 2026, at 7 PM
Local History Room, Novi Library

CALL TO ORDER: 7:05 p.m. **Chairperson:** Kim Nice

ATTENDANCE: Kim Nice, Sharon Larson, Debbie Wrobel, Randy Van Wagnen

ABSENT: Kathy Crawford

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison), Sue Grifor, Hannah Winkles

APPROVAL OF AGENDA: APPROVED

APPROVAL OF MINUTES: APPROVED

TREASURER'S REPORT: Sharon Larson

NOVI HISTORICAL COMMISSION				
FINANCIAL SUMMARY REPORT - 2025/2026 Fiscal Year				
	BUDGET	EXPENDITURES		
		Thru April 15, 2026		
Display Cabinet Exhibit	\$ 700.00	\$ (94.17)		
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -		
Equipment/Supplies/Office/Upgrades/Repairs	\$ 3,000.00	\$ (1,830.23)		
Program/Speaker Fees	\$ 1,700.00	\$ (937.42)		
Storage Unit	\$ 2,750.00	\$ (2,220.00)		
Acquisition (Books/Materials/Subscriptions)	\$ 2,800.00	\$ (400.00)		
Conference/Continuing Education	\$ 1,300.00	\$ (277.95)		
Legal Fees	\$ 700.00	\$ -		
Special Project Items				
Betty Lang Internships		\$ (3,000.00)		
Oral Histories		\$ -		
City/Community Event		\$ (2,329.39)		
Four Corners Project		\$ (264.87)		
Photography		\$ -		
Special Projects Total	\$ 5,500.00	\$ (5,594.26)		
TOTAL:	\$ 19,350.00	\$ (11,354.03)	\$ 7,995.97	
Equitable Projects	Expenditures	Revenue Rec'd		
Villa Barr Book Sales YTD		\$ 40.00		
Presentation for Wixom Historical Society		\$ 200.00		
Wreaths Across Novi Project	\$ 2,270.39	\$ 2,450.00		

LIBRARY LIAISON REPORT: Rae Manela

- June: front doors are being worked on, so July program is being sited in West.
- Programming for fall under way, so by May 1 the commission needs its programs proposed.
- Library is down another staff member.
- Exploring more options for Omeka-like software.

History Room Office Hours:

- Monday, April 20th 6-8 pm Kim
- Monday, May 4th 10:30-12:30 Sharon/Debbie
- Monday, May 18th 6-8 pm Kim/Randy
- Monday, June 1st 10:30-12:30 Randy/Kim
- Monday, June 15th 6-8 pm Sue/Debbie

DISCUSSION ITEMS:

- Intern Project Presentation – Hannah Winkles
 - Hundreds of photos carefully and thoughtfully archived
- City Budget Review Update
 - 2026-2027 budget approved
- Novi’s Community Impact Day-5-13-26– Commission not participating this year
- Novi Note Request for Photos
- Summer 2026 Pgm. – “Dig Up History” (Rae, Kim, Randy) Sunday, July 12th
 - Planning meeting – May 5
 - Rae has acquired many of our “artifacts” for the children to interact with.
- Fall 2026 Program Meeting-Kim, Debbie, Sharon, Sue-Review Updates.
- “Did you Know” Project – Sharon & Daniel to resume.
- Miniature Project, Part II – Kathy/Randy & Team (Schedule E/O Friday 1-4).
 - Next meeting
- July 28, August 4, August 18, August 25 /26 proposed as a possible date for a Freer co-event with the library. Follow-up meeting to be held between library and Kim.

Upcoming Events:

- Wednesday, May 13th- Detroit’s Voice of Summer at 7 pm
- CommunityFest- Thursday, June 4th 3-8pm Sue and Debbie
- Wednesday, June 24th – When Mark Twain Came to Michigan at 7pm

ONGOING PROJECTS

- Omeka
- Display Case – Sue/Kim
- By-Law Review – Ongoing process (will review again in June 2026)
- Villa Barr Book Sales New Sales and Front Desk
- Gravestone Photos – Kim & Rae
- Cemetery Sign Update for Knapp Sign – Kim & Kathy

NEW**BUSINESS****PUBLIC****COMMENT**

NEXT MEETING: Wednesday, May 20, 2026, at 7pm

ADJOURN: 8:50pm

LIBRARY BOARD COMMITTEE REPORTS

Policy Committee – Meeting scheduled for: No meeting held

6/16/2026: Met with Trustee Halvangis for grammatical edits for the approved policies from June 11, 2026.

2025 – 2026 GOAL

1. Continued review of public policies by the staff committee - **ONGOING**



2nd Draft

CIRCULATION POLICY

DRAFT—Reviewed by NPL Employees APR 2026; Reviewed by Public Policy Committee 5/12/26; Board Policy Committee 6/9/26; 7/1/26 Staff Review with Support Services Dept. Head

The Library is part of the Southeast Michigan-based library consortium, The Library Network (TLN). Membership in this consortium allows Novi residents the advantage of borrowing from more than fifty (50) public libraries within Oakland, St. Clair, Washtenaw and Wayne counties. Patrons living within the legal service area of a TLN member library and who have a valid library card from their home library may borrow physical library materials subject to any rules, regulations or policies enforced by Novi Public Library (NPL) or TLN.

Library Card General Information

- A valid scannable NPL card is required for all services involving access to a patron account in the Library.
- To obtain an NPL card, residents must visit the Library in person and present valid picture ID and proof of Novi residency as outlined below. Residents of other TLN member library service areas must obtain a card from their home library.
- To obtain an eCard, which provides a digital library barcode number and access only to the Library's digital resources, residents must complete the online application. NPL eCards may be exchanged for a physical Novi library card by visiting the Library in person and presenting a valid picture ID and proof of Novi residency.
- Only one library card will be issued per patron.
- Within TLN, there is no option for a family card. A library card must be obtained by an individual.
- A patron may have only one library card in the TLN shared system.
- An NPL card may be used at any TLN shared system library without further requirements. A patron must contact each individual library in the TLN standalone system to inquire about their policy for reciprocal borrowing. For a complete list of

member libraries of TLN and their shared system or standalone classification, see TLN's website or the Library's TLN Phone Directory.

- NPL cardholders may also use their library card at the Lakeshore Lending Library located in Lakeshore Park (601 S Lake Dr, Novi, MI).
- The library card of any patron may be disabled and access to the Library may be denied for violations or failure to adhere to NPL and TLN policies.

Patron Responsibility

- Patrons are responsible for all materials borrowed on their library card. In signing the card, they agree to abide by the Library's lending rules and all policies and regulations. Possession of a library card by someone other than its owner (when not reported as lost) implies the consent of the individual named on the card for the holder's use of the card.
- Patrons will supply the Library with correct current contact information upon receipt of a card, and agree to inform the Library of any updates to home address, phone number or email as soon as possible. If the Library has a reasonable belief that the patron is no longer a resident of Novi, the Library reserves the right to cancel the Library card.
- Patrons must report a lost or stolen card immediately and are held responsible for all materials checked out on their card until the Library is contacted.

Acceptable Forms of Identification

- **Examples of valid picture ID include:** government-issued photo ID such as a current physical driver's license, Michigan State ID card or passport. Digital or photocopied versions are not accepted.
- **Examples of proof of residency include:** government-issued ID with current address, a copy of lease agreement, property tax receipt, Address Confidentiality Program Participation Card or official mail received at the resident's Novi address within the last ninety (90) days. All documentation must show the resident's name and Novi address to be used as proof of residency. Both physical and digital versions are acceptable.
 - Novi Residency Verification Postcard: If a resident cannot produce valid proof of residency, the Library will mail a verification postcard to the resident's Novi address, which can be returned in person to the Library as proof of residency.
 - Address Confidentiality Program (ACP) Participation Card: An applicant with an ACP card must also present a "letter of residency" from the ACP office demonstrating residency in Novi. The applicant may contact the ACP office while at the Library, and with the permission of the applicant, the ACP office may be able to verbally confirm over the phone that the person is a resident of Novi.

Types of Library Cards & Eligibility

The persons listed in this Policy are eligible for the issuance of an NPL card.

Standard Cards

- **Novi Resident Adult**

Residents or taxpayers of Novi 18 years and older must present a valid picture ID and proof of Novi residency to the Library.

- **Novi Resident Youth**

For those under age 18, a parent, guardian or caregiver (guardianship papers required) must bring their valid picture ID and proof of Novi residency to the Library with the child in attendance.

If the parent, guardian or caregiver has a valid scannable library card, it must not be blocked to register their child for a card.

A second parent, guardian or caregiver can be added to the child's account if they are present at registration with the registered primary parent, guardian or caregiver and the child in attendance. They must provide their valid picture ID and proof of Novi residency. If they have a valid scannable library card, it must not be blocked to be added to their child's account.

All parents, guardians or caregivers who sign the child's card or who are added to a child's account will have access to account information and are responsible for all materials borrowed.

- **Novi Resident Sponsor**

Residents of Novi who are affected by special circumstances (i.e. temporarily or permanently homebound, exchange student or temporary resident residing in a host household of a Novi resident, etc.) may be eligible for library cards when an approved sponsor is added to their account.

- Exchange student or temporary resident residing in a host household of a Novi resident:
 - The hosted temporary resident must bring their valid picture ID, and the sponsor must bring their valid picture ID and proof of Novi residency to the Library. If the sponsor has a valid library card, it must not be blocked to register the hosted temporary resident for a card and to be added to their account. Sponsors who sign the hosted temporary resident's card will have access to account information and are responsible for materials.
- Temporarily or permanently homebound Novi resident:
 - The sponsor must bring their valid picture ID showing their current address and the homebound Novi resident's valid picture ID and proof of Novi residency to the Library. If the sponsor has a valid library card within the TLN shared system, it must not be blocked to register the homebound Novi resident for a card and to be added to their account. Sponsors who sign the homebound Novi resident's card will have access to account information and are responsible for materials.

Non-Standard Cards (Valid Only at Novi Public Library)

- **Novi Business Owner**

Novi business owners may register for a library card that is valid only at Novi Public Library by presenting a valid picture ID showing their current home address and proof of Novi business ownership, which includes either (a) incorporation papers that list the owner and business name or (b) a current tax bill that lists the owner and business name. Business documentation must show the Novi address. A Novi business owner whose home library is

a member of TLN may choose to keep their home library card for personal use and register the Novi library card in the business name only for business use.

- **Non-Resident City of Novi Employees**

Non-resident City of Novi employees may register for a library card that is valid only at Novi Public Library by presenting a valid picture ID showing their current home address and their City of Novi employee badge. A City of Novi employee whose home library is a member of TLN must relinquish their home library card in exchange for an NPL card. They can only have one library card in the TLN shared system.

- **Non-Residents Employed in Novi (Excluding City of Novi Employees)**

Non-residents who are employed at a business located in Novi may register for a library card that is valid only at Novi Public Library. They must present a valid picture ID showing their current home address and either (a) an official business letter on company letterhead showing the Novi business address and signed by a company or Human Resources representative dated within the last ninety (90) days or (b) a paycheck showing the Novi business name and address dated within the last ninety (90) days. Non-residents employed in Novi whose home library is a member of TLN are not eligible for an NPL card.

- **Non-Resident Library Card (Purchased) (Excluding City of Novi Employees and Non-Residents Employed in Novi)**

NPL cards are available for purchase for a period of one (1) year based on the following criteria:

- Non-Residents Whose Home Library is a Member of TLN

Non-residents whose home library is a member of TLN may choose to purchase an NPL card that is valid only at Novi Public Library for an annual fee instead, as stated in "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines" and must relinquish their home library card. They can only have one library card in the TLN shared system. Non-residents must present a valid picture ID showing their current home address.

- Non-Residents Whose Home Library is Not a Member of TLN

Non-residents whose home library is not a member of TLN may purchase an NPL card that is valid only at Novi Public Library for an annual fee as stated in "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines." Non-residents must present a valid picture ID showing their current home address.

Other Library Cards

- **Non-Residents Whose Home Library is a Member of TLN**

For a complete list of member libraries of TLN and their shared system or standalone classification, see TLN's website or the Library's TLN Phone Directory.

- Shared System Library

Non-residents whose home library is a member of the TLN shared system can use their valid home library card at the Novi Public Library with limited access based on each home library's policies.

- Standalone Library
Non-residents whose home library is a member of the TLN standalone system are eligible to register their valid home library card for limited access and guest privileges at Novi Public Library in the TLN shared system.

Northville District Library is a standalone library and not a member of the TLN shared system as of July 2025. Northville tax-paying residents are eligible to register their valid Northville home library card for limited access and guest privileges at Novi Public Library in the TLN shared system.

Library Card Renewal

Standard Cards

- **Novi Resident Adult**

- Novi Resident Adult library cards that are not blocked will automatically renew annually after the Library's third-party vendor system authenticates Novi residency and account status. A confirmation email is sent to let the patron know their card is valid for another year. At the time the system checks a patron's card (thirty-one (31) days prior to expiration), if their account is blocked or residency can't be verified, their library card will not automatically renew.
- If a Novi resident card fails to automatically renew, the patron must renew annually in person with their valid scannable library card, a valid picture ID and proof of Novi residency. All fees must be paid in full prior to renewal. A patron will be sent email notifications to renew in-person thirty (30) days before, seven (7) days before, seven (7) days after and thirty (30) days after their card's expiration date.

- **Novi Resident Youth**

- Novi Resident Youth library cards do not automatically renew and must be renewed annually in-person. The registered parent, guardian or caregiver listed on the child's account must present their valid picture ID, proof of Novi residency and the child's valid scannable library card. If the parent, guardian or caregiver has a valid library card, it must not be blocked and must be presented to renew their child's card. All fees must be paid in full on both the child's card and the parent's, guardian's or caregiver's card prior to renewal.
- If the parent, guardian or caregiver is not registered on the child's account, the child must be present and the parent, guardian or caregiver must present their valid picture ID and proof of Novi residency. If they have a valid scannable library card, it must not be blocked to be added to their child's account.

- **Novi Resident Sponsor**

- Novi Resident Sponsor library cards do not automatically renew and must be renewed annually in-person.
- Exchange student or temporary resident residing in a host household of a Novi resident:
 - The hosted temporary resident must bring their valid picture ID, and the sponsor listed on the account must present their valid picture ID, proof of Novi residency and the hosted temporary resident's valid scannable library card. If the sponsor has a valid library card, it must not be blocked

and must be presented to renew the hosted temporary resident's card. All fees must be paid in full on both the hosted temporary resident's card and the sponsor's card prior to renewal.

- Temporarily or permanently homebound Novi resident:
 - The sponsor listed on the account must present their valid picture ID showing their current address and the homebound Novi resident's valid picture ID, proof of Novi residency and their valid scannable library card. If the sponsor has a valid library card within the TLN shared system, it must not be blocked and must be presented to renew the homebound Novi resident's card. All fees must be paid in full on both the homebound Novi resident's card and the sponsor's card, if it is within the TLN shared system, prior to renewal.

Non-Standard Cards

- **Novi Business Owner, Non-Resident City of Novi Employee or Non-Resident Employed in Novi library cards** must be renewed annually in-person. Cardholders must present a valid picture ID showing their current home address, their valid scannable library card and the valid documentation that was required at registration. All fees must be paid in full prior to renewal.
- **Non-Resident Library Card (Purchased)** is valid for one (1) year with no renewal. Cards must be repurchased each year to maintain privileges.

Non-Residents Whose Home Library is a Member of TLN

- **Shared System Library**
Non-residents whose home library is a member of the TLN shared system must renew their library card at the home library where they were registered. Each library follows its own renewal schedule.
- **Standalone Library**
Non-residents whose home library is a member of the TLN standalone system and who have been registered as a guest in the TLN shared system must have their card renewed annually in-person at NPL. Non-residents must present their valid picture ID showing their current home address and their valid scannable home library card. All fees must be paid in full prior to renewal.

Borrowing, Renewing, Holds & Interloaned Materials

Library material loan periods and renewal and hold eligibility are listed in the current "Borrowing Periods, Renewal Limits, Holds, Fees & Guidelines" document, which is available at all service desks and is posted on the website. The Library Director has the authority to change the borrowing periods and fees information. The loan periods and renewal and hold eligibility of interloaned TLN materials are specified by the owning library.

Borrowing Materials

- Any materials borrowed from the Library must be checked out and fully processed on a valid scannable library card, which is required for all services involving access to a patron account in the Library.

- Patrons whose library cards are used by others are responsible for all charges and fees that may result from that use.

Renewing Materials

- **Automatic Item Renewal**
 - Materials that are eligible for renewal will automatically renew three (3) days before an item's due date as long as the item does not have a hold for another patron, has not reached its limit of two (2) renewals, the patron's account is not blocked and the item is not a Michigan Electronic Library Catalog (MeLCat) interloan.
 - Patrons may also renew materials in-person, by phone or through the Library's online catalog or app.

Hold

- Patrons may reserve materials ("place a hold") in-person, by phone or through the Library's online catalog or app. Patrons will be notified when the hold is available and can view their holds and availability in their account through the online catalog or app.
- The library card used to place a hold must be presented at checkout. Items will be held for pickup for seven (7) days.
- Items are not checked out to the requesting patron prior to being placed on the hold shelf. When picking up an item from the hold shelf, the item must be checked out by the patron either at the Circulation Desk or one of the four (4) Self-Check stations in the Library.

Materials from Other Libraries

- The above policies pertain to materials owned by the Library and not necessarily to materials obtained from other member libraries of TLN or other libraries that share their materials with the Library.

Fees for Damaged, Destroyed or Lost Materials

- The Library is fine free. Due dates are meant to be followed and are intended to encourage patrons to bring back materials within a reasonable period of time.
- Patrons are charged fees for lost, damaged or destroyed materials, but not overdue fines on items returned past the due date. Overdue materials are considered lost and will be billed to the patron twenty-one (21) days after the due date. ~~If overdue materials are returned after they are considered lost and billed to the patron's account, the items will be removed from the patron's account and the fee for the replacement cost of the item will be waived so long as the replacement material fee has not been paid ordered.~~

When an overdue material is returned with a status of lost and billed on a patron's account, the item is removed from the patron's account and the fee is waived.

If a replacement fee has been paid for a lost item, a refund will not be issued. The item, once paid, is property of the patron and cannot be returned.

- If a patron claims an item that is charged to their account has been returned, they should contact the Library. Staff will search for the item over a period of three (3) weeks. The patron should simultaneously search for the item, contact the Library if found and return the item. If the item is not located after three (3) weeks, the item will remain on the patron's account and the patron will be held responsible for the replacement cost of the

item. The replacement cost will be the original cost of the item as indicated in the Library's computer database.

- It is the responsibility of the patron to return materials in good condition. At the Library's discretion, if an item is lost or damaged/destroyed and deemed not to be shelf-worthy**, the patron must pay the replacement cost for the item. Replacement cost payments are non-refundable. If a lost item is found after the replacement cost is paid, it becomes the property of the patron.
 - **This may include highlighting, stamping, coloring, writing, rips/torn pages, soiling, liquid damage, pet/child/insect damage, stickiness, excessive odors or any other obvious damage as determined by staff. This list is meant to give examples and is not exhaustive of all types of damage that may occur.
- Once the replacement fee is paid, the destroyed/damaged material becomes the property of the patron. Due to space constraints and hygienic issues, the Library will keep billed, destroyed/damaged materials for thirty (30) days from the date the charge is added to the patron account. The Library reserves the right to immediately dispose of any materials in a condition deemed to be a risk of any kind.
- Interlibrary loan items that are lost, damaged or destroyed are subject to the policies of the owning library and/or the interlibrary loan network organization and must be addressed with the owning library.
- Failure to pay these fees may result in the suspension of borrowing privileges. Cancellation or suspension of borrowing privileges may also result from abuse of library materials, policies and procedures; repeated late return of materials; damage to or loss of materials by result of neglect or deliberate misuse or nonpayment of loss charges.
- All fees must be paid in full prior to library card renewal.
- The Library accepts payment by cash, check, debit card, credit card and contactless payment for fees. Payment may be made in-person or in the patron's account through the Library's online catalog.
- The Library requires a patron's signature for all card and contactless payment transactions at the Circulation Desk.
 - When paying with a card or contactless payment, patrons must provide a signature on the Library's copy of the receipt, even when the receipt states that "signature is not required."
- Circulation Desk transactions involving contactless payments must be handled by patrons on the patron-facing PIN pad unit and finished by staff on the staff-facing main credit card unit.
 - If a patron requires the assistance of a staff member with contactless payment on a patron-provided device, staff must receive permission from the patron to use their device.

Approved by the Novi Public Library Board of Trustees: June 12, 2025 (to include policies P1: Library Card Issuance/Renewal, P4: Miscellaneous Provisions, and Fees for Damaged, Destroyed or Lost Materials Policy).

Amended: October 9, 2025; April 23, 2026; **July 9, 2026**

HR Committee – Next meeting: August 5**2025 – 2026 GOALS:**

1. Seek to assure employees have a safe and stable work environment with equal opportunity for learning and personal growth - **ONGOING**
2. Implement Human Resource best practices and innovative human resource solutions that support improved employee welfare, empowerment, growth and retention. - **ONGOING**
3. Maintain a dedicated focus on customer service and continuous improvement that supports the goals and mission of the Novi Public Library - **ONGOING**

Update by Library Director:

- 2 FT and 1 PT Librarian positions have been filled. We are currently working with the new hires on start dates.
- 1 PT Facilities Assistant. The position has been extended due to insufficient applications and candidates not being able to meet the requirements of the job responsibilities or work hours needed by NPL.

Total Hours of Staff Shortage as of July 1, 2026: 127 (Information Services 107; Facilities 20)

Summary HR Committee Meetings: June 3, 2026:**June 3, 2026**

- Discussion for recommendation on Sunday closers and staffing impact that is leading up to the recommendation stated in the Matters for Board Action.
- Salary discussion based on budget conversations in Jan/Feb 2026 which pertains to our salary structure and how to move forward with implementing the minimum wage at \$15.00 (effective January 2027) and how other categories should move forward in order to be competitive in the current library job market.

As of July 1, 2026

- A meeting is being planned the week of July 20th between the Chair of HR, Chair of Finance and Library Board President for how to proceed with the salary structure discussion for 26/27.

Building & Grounds Committee – Meeting held on: No meeting held**2025 – 2026 GOAL:**

1. Review NPL's current Technology Plan - **COMPLETED**

As of June 30, 2026: Director Farkas has awarded the main door project to Midwest Commercial Construction. An in-person meeting was held with the Architect, Fire Marshall and Community Development to go over: Temporary signage and entrance/exit during the project, permits, submittal of plans, ADA push pads/locations, panic hardware on the doors, additional sketch from Architect for final review to Community Development and Fire Marshall and the tie-in for the existing air curtain. A draft of the contract has been reviewed by the City Attorney and forwarded to both Architect and Midwest for finalizing.

As of July 1, 2026: NPL is currently waiting for two parts to arrive at the Library for the issues that are occurring at the Lakeshore Lending Library. Both are being tracked, but an estimated date/time of delivery has not been provided yet. If not received by 12:00pm on 7/2, the kiosk

will not be available to the community over the 4th of July weekend, as we are closed July 3rd - July 5th. I have been assured by Support Services staff that if the parts arrive over the closure, Monday 7/6 will be a priority day for repairs.

Question by Trustee Bartlett: What is the status of any warranty/service contract that we have with Envisionware on the kiosk? Since the kiosk has been there for 5 years I would expect some components could have problems or need replacement.

Answer: There is a current note for 28/29 for maintenance/extended warranty in the amount of \$20,000 annually that is included on the 272 approved budget document for 26/27. I have been told the current issues with the LLL would be covered under our current maintenance plan.

Question by Trustee Burke: What would repair costs have been had the maintenance agreement not been in place for the LLL?

Answer: Waiting on an answer from our vendor.

Finance Committee – Meeting held on: No meeting held

2025 – 2026 GOALS:

1. Establish a reserve plan for the Library for future capital expenses - **COMPLETED**
2. Present the need to Novi City Council for additional capital funding beginning in Fiscal 26/27 – **COMPLETED**

As of July 1, 2026: A meeting is being planned the week of July 20th between the Chair of HR, Chair of Finance and Library Board President for how to proceed with the salary structure discussion for 26/27.

Events/Marketing/Fundraising Committee – Meeting held on: No meeting held

2025 – 2026 GOALS:

1. Continuing support with Friends of Library; more board presence at their events - **ONGOING**
2. Support of the 65th Anniversary Event – October 2025 - **COMPLETED**
3. Providing support for telling the Library's story and future funding needs - **ONGOING**
4. Review the Marketing Plan in coordination with the new Strategic Plan - **COMPLETED**

Strategic Planning Committee – Meeting scheduled for: July 1, 2026

2020 – 2026 GOAL:

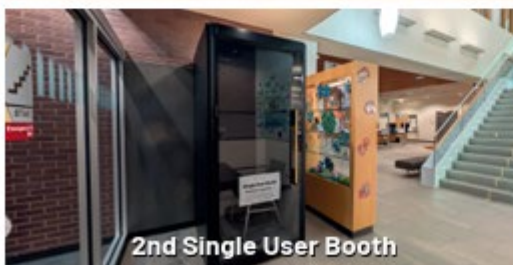
Continue to review and oversee the progress for the current Strategic Plan 2023 – 2028.

As of July 1, 2026: Committee (Trustee Bartlett) met with Director Farkas and Asst. Director Lowery to review the 2025-2026 Year in Review document and public survey results in order for a public document to be shared. Below are documents that will be used for public communication. Trustee Bartlett has asked the staff Strategic Planning Committee to reach out to our consultants at ReThinking Libraries to receive additional feedback on this information and any opportunities to provide additional suggestions for our future planning. We are no longer in a contract with ReThinking Libraries, therefore, Director Farkas will ask if additional costs would be associated with any further consultations.

Novi Public Library STRATEGIC PLAN

BUILDING ON PROGRESS JULY 2025 - JUNE 2026

 Align Funding & Services	 Improve Internal Communications	 Adapt Resources, Services & Facilities	 Staff Investment & Retention
--	---	--	--



Cultivate Learning
Inspire Creativity
Foster Inclusivity



Major Milestones

- Automated Materials Handling System installed
- On April 13, 2026, Novi City Council approved .2000 mills to begin on July 1, 2026
- Second single user booth opened
- \$65,000 raised toward Youth renovation
- Added new makerspace equipment

Maintaining Quality

Staff invested more than **1,700 hours** improving collection accuracy, physically verifying **141,481 items** and correcting more than **1,300 catalog records** from January 2024 to Spring 2026!

Listening and Improving

“At times, the staff can be helpful and at other times they seem disinterested in the patrons of the library.”

Strengthening Service

- Introduced a Customer Service Plan with tools to support consistent patron interactions
- Focused Staff Development Day on customer service training and expectations
- Integrated communication best practices into the Customer Service Plan

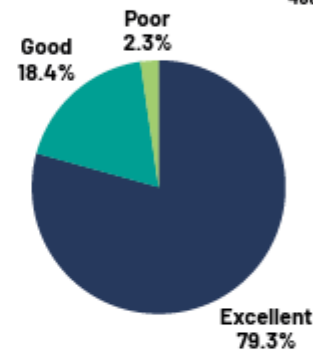
-Direct quote from Strategic Plan survey participant



2026 Patron Survey Result

How would you rate the service from Library staff?

488 responses



97.7% of respondents rated staff service excellent or good.



Align Funding & Services

Goal: Share with the community the current gap between service expectations/needs and funding levels and explore opportunities to align funding to the service needs and expectations of the community.

Solutions:

Funding Awareness

- **Conversations:** Worked with Novi City Manager on several memos that were sent to the City Council between April 2025 - April 2026, explaining the need for an additional millage of .2000 mills
- **Approval:** On April 13, 2026, City Council voted 7-0 in favor of .2000 mills for the Library to begin on July 1, 2026

Evaluate Funding for New & Existing Services

- **Patron Survey:** Gathered feedback from 488 patrons in April 2026 to inform future planning and decision-making
- **65th Anniversary Campaign:** A campaign was started to raise \$65,000 for renovations in the Youth Area; as of June 2026, \$65,000 has been raised

Library Board Goal

- **Reserve Plan:** Reserve plan for future capital expenses was established and presented to Library Board for review September 2025

Evaluate Funding for Technology Needs

- **Technology Plan:** A comprehensive Technology Plan was developed in May 2026 to keep the Library state-of-the-art

Telling Our Story

- **Marketing Plan:** Marketing Plan was completed to guide NPL's storytelling efforts



Improve Internal Communications

Goal: Improve processes and internal communications and expand decision input across the organization to keep service levels in-line with resources.

Internal Operations

- **Help Desk Ticket:** Implemented a new system to improve response times and staff support
- **Intercom:** Installed new intercom system to help better assist deliveries and vendors
- **Department Manuals:** HR, IT & Facilities continue working on and improving their department manuals

Improved Transparency

- **Digital Org Chart:** More detailed org chart with photos of staff available on internal website & in staff lounge
- **Policies:** Public library policies are reviewed by all staff for feedback



Adapt Resources, Services & Facilities

Goal: Explore & develop efforts that optimize the quality, usability and community alignment of Library resources and facilities and ensure the community's aware of these resources, services & programs.

Solutions:

Outreach

- **Community Events:** Attended community events to pass out information & host library card sign up opportunities (City of Novi Arbor Day, Fox Run Expo, Community Fest)
- **Engaging Local Organizations:** Brought back Novi's Caring Community group (novilibrary.org/ncc) for networking, partnerships & information in March 2026
- **Read Box:** Opened 6th Read Box location at Sakura Novi

Programming

- **North End Programming:** Increased programs at Fox Run and Lakeshore Park (Authors Live, Detroit Tigers Program, crafting programs)
- **Partnerships:** Continued programming partnerships with community organizations throughout the year (Neighborhood Library Association, Community Impact Day with the Novi Chamber, Novi Mental Health Alliance, Hinoki Foundation & Shiga Sister State)

Collections

- **Resources for Seniors:** Reminiscence Kits were added in December 2025 and CD Players were added in May 2026
- **VOX Books:** Adult & Teen collections of VOX Books were added in Spring 2026
- **Large Print for Teens & Tweens:** Collection was increased, supported by MSU Federal Credit Union
- **Inventory Project:** Completed a comprehensive inventory and catalog cleanup effort involving more than 1,700 staff hours
- **Read Japan Project:** Recipient of the 2026 Read Japan Project, adding 125 book to the collection that promote a deeper understanding of Japan

Technology

- **Automated Material Handling System:** The AMHS was installed in March 2026 to improve workflow and efficiency when returning materials to the shelf
- **Public Printing/Copying:** The 1st floor printer/copier was relocated to the 2nd floor to increase visibility and decrease wait times
- **iCube Makerspace:** New embroidery machine, 3D printer, Cricut Maker, button maker & P3 laser cutter/engraver were added to the space

Customer Service

- **Internal & External Training:** Staff Development Day in August 2025 focused on Customer Service
- **Customer Service Plan:** A plan with talking points and role playing exercises was presented to staff

Building Enhancements

- **Single User Space:** A 2nd single user booth was installed on the 1st Floor in June 2026, supported by the Friends of Novi Library
- **Teen Lounge:** Study supplies & activity kits were added for teens to use
- **Patio:** Folding tables & chairs were purchased for use during patio programs

Accessibility

- **Amplify DEI:** Library staff & Board Trustees read *Serving Patrons with Disabilities* in Fall 2025
- **Translation:** Translated Customer Service Policy bookmarks into Japanese, Korean, Hindi & Spanish



Staff Investment & Retention

Goal: Invest more in the Library staff to improve effectiveness, efficiency and job satisfaction to meet the current and future needs of the community.

Solutions:

Improved Training

- **Professional Development:** Offered training opportunities to staff throughout the year (Homeless De-Escalation)
- **Security Awareness:** Increased staff security awareness with training through KnowBe4
- **NPL University:** Created job shadowing program to increase cross-departmental understanding of roles

Organizational Culture

- **Staff Events:** Offered full-staff events to foster teamwork and camaraderie
- **Feedback:** Shared living feedback document with staff so they are aware of status updates
- **Tuition Reimbursement:** Awarded two staff tuition reimbursement for continuing education towards a masters in information services

Thank you to our partners!

Continued a partnership with the Friends of Novi Library that enhanced:

- **Programs:** 65th Anniversary Celebration, Summer Songfest, Tuesday Tunes, Authors Live, Summer Reading Program, Community Reads, Senior programming and more
- **Technology:** Embroidery machine, laser cutter/engraver, bluetooth speaker, Cricut Maker and button maker
- **Services:** Second single user booth, 1,000 Books Before Kindergarten and accessibility enhancements such as CD players, iCube accessibility tools, adult talking books and book club kit bags
- **Staff:** Staff training opportunities, National Library Week celebration & staff picnic table



Largest Program in 2025/2026

Native Roots: Indigenous History of Belle Isle
Wednesday, March 4

Continued a partnership with the Novi Historical Commission that enhanced:

- **Programs:** Provided spaces for history-inspired spring/fall programs, genealogy research, document donation days and more
- **Services:** Provided Local History Room hours
- **Internship:** Supported two students through the Betty Lang Local History Room Internship program. These Graduate students did vital digital preservation work to help make Novi's history more accessible to the public.
- **Projects:**
 - Annual "Wreaths Across Novi" project in the historic cemeteries honoring veterans buried in Novi
 - Created a detailed miniature of Matt Moeren's General Store to elevate historical storytelling for Novi



Largest Program in 2025/2026

The Sinking of the Edmund Fitzgerald
Wednesday, November 12

Stay up-to-date!



@novipubliclibrary



@novilibrary



Scan the QR code or visit novilibrary.org/enews to sign up to receive our monthly eNewsletter.

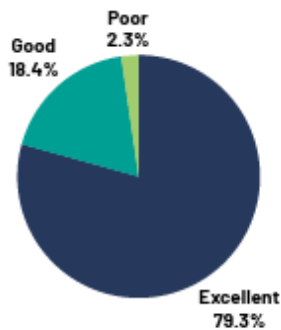
6/28/26

Novi Public Library 2026 Patron Survey Results



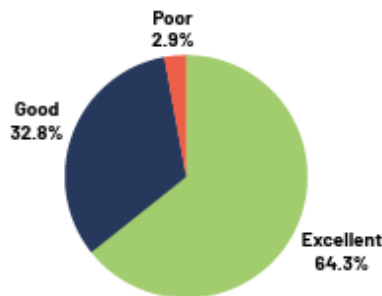
Our Strengths

How would you rate the service from Library staff?



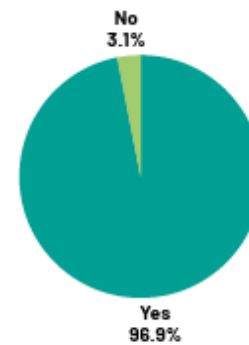
97.7% of respondents rated staff service excellent or good.

How would you rate the hours of operation in terms of convenience for you?



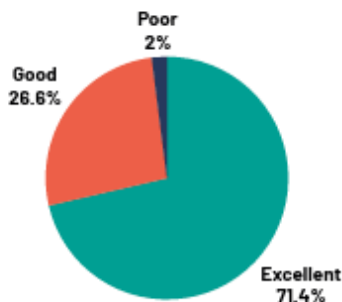
97.1% of respondents rated the hours of operation excellent or good.

Do you feel the Library is welcoming and inclusive for you?



96.9% of respondents said yes.

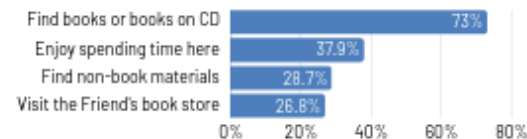
Please rate the accessibility of the Library, including programs, services and activities.



98% of respondents rated accessibility of programs, services and activities excellent or good.

Why do you and your family visit the Novi Public Library?

Top four reasons listed



Are you aware of the following Library services?

Top four services listed



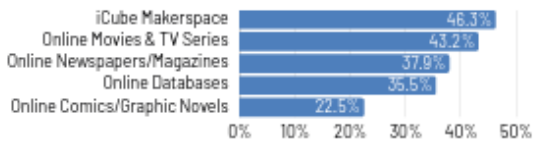

“I love the icube, I've been using the 8mm, VHS and photo scanners. Wish you had hi-8. But I'm happy with what you DO have!”

“Love the quick response in obtaining books not available at the Novi Library..... love the pleasant greetings of staff upon entering and helping if needed upon exiting.”

“I have a deep love for the library. The Novi Library is our favorite in the area, and even my teenager drives there to study with friends. She feels comfortable there, and I feel comfortable that it's a safe environment for her and her friends.”

“My family has especially enjoyed the growth of the Japanese language collection!”

Opportunities for Growth

What We Heard	How We Are Responding												
<ul style="list-style-type: none"> Awareness of certain services, online databases and some online collections (comics, movies, magazines & newspapers, TV series) is low.  <table border="1"> <caption>Awareness of Services</caption> <thead> <tr> <th>Service</th> <th>Awareness (%)</th> </tr> </thead> <tbody> <tr> <td>iCube Makerspace</td> <td>46.3%</td> </tr> <tr> <td>Online Movies & TV Series</td> <td>43.2%</td> </tr> <tr> <td>Online Newspapers/Magazines</td> <td>37.9%</td> </tr> <tr> <td>Online Databases</td> <td>35.5%</td> </tr> <tr> <td>Online Comics/Graphic Novels</td> <td>22.5%</td> </tr> </tbody> </table>	Service	Awareness (%)	iCube Makerspace	46.3%	Online Movies & TV Series	43.2%	Online Newspapers/Magazines	37.9%	Online Databases	35.5%	Online Comics/Graphic Novels	22.5%	<ul style="list-style-type: none"> Spotlighting these services and collections in segmented emails to cardholders as well as on our website Developing technology assistance or group classes on these topics to increase awareness
Service	Awareness (%)												
iCube Makerspace	46.3%												
Online Movies & TV Series	43.2%												
Online Newspapers/Magazines	37.9%												
Online Databases	35.5%												
Online Comics/Graphic Novels	22.5%												
<ul style="list-style-type: none"> There is a demand in the community for technology assistance & group classes. Top 5 tasks or topics requested:  <table border="1"> <caption>Top 5 Tasks or Topics Requested</caption> <thead> <tr> <th>Task/Topic</th> <th>Percentage (%)</th> </tr> </thead> <tbody> <tr> <td>Using a cloud service</td> <td>43%</td> </tr> <tr> <td>Using Microsoft Office</td> <td>36.4%</td> </tr> <tr> <td>Accessing library eBooks/audiobooks</td> <td>35.1%</td> </tr> <tr> <td>Accessing online newspapers/magazines</td> <td>26.5%</td> </tr> <tr> <td>Using library databases</td> <td>25.2%</td> </tr> </tbody> </table> <ul style="list-style-type: none"> 152 respondents noted that they would like to see technology programs at NPL. 	Task/Topic	Percentage (%)	Using a cloud service	43%	Using Microsoft Office	36.4%	Accessing library eBooks/audiobooks	35.1%	Accessing online newspapers/magazines	26.5%	Using library databases	25.2%	<ul style="list-style-type: none"> Technology classes for group instruction and one-on-one assistance is currently in development <ul style="list-style-type: none"> Visit the event calendar and the Engage magazine for more information
Task/Topic	Percentage (%)												
Using a cloud service	43%												
Using Microsoft Office	36.4%												
Accessing library eBooks/audiobooks	35.1%												
Accessing online newspapers/magazines	26.5%												
Using library databases	25.2%												
<ul style="list-style-type: none"> The Library's website is not the easiest to navigate. <ul style="list-style-type: none"> NPL partners with the City of Novi for website services. 21.5% of the respondents noted that they either do not find our website easy to navigate or they do not use the Library's website. 	<ul style="list-style-type: none"> Working with the City to improve website accessibility and usability for all patrons Bringing better visibility to the event calendar on the homepage Implementing a "How can we help?" tab with most sought after links and services Reevaluating homepage navigation 												
<ul style="list-style-type: none"> Demand for eBooks is high. <ul style="list-style-type: none"> 72.7% of respondents are aware of NPL's digital collections. From July 2024 - July 2025, 175,523 digital items were checked out by NPL patrons. 	<ul style="list-style-type: none"> eBook budget for Fiscal Year 2026/2027 has been increased to help meet the growing demand for eBooks 												
<ul style="list-style-type: none"> Demand for library programming is high. <ul style="list-style-type: none"> 51% of the respondents said they or someone in their family attends programs at NPL. <ul style="list-style-type: none"> New program suggestions include: Environmental & nature, recycling & sustainability and cultures in the community 	<ul style="list-style-type: none"> Program suggestions were passed on to the Information Services Department <ul style="list-style-type: none"> As staffing levels allow, the Library will evaluate opportunities to expand programming offerings on Fridays & Sundays Visit the event calendar and the Engage magazine for more information 												
<ul style="list-style-type: none"> Patron demand highlights the importance of capital and operational funding. <ul style="list-style-type: none"> "Couldn't live without my Novi Library and real printed books!!" "Craft classes. I love them." "I love coming to the library, attending programs designed for adults and kids." "I love the iCube, I've been using the 8mm, VHS and photo scanners." "Love it - couldn't live without the books I check out weekly or sometimes bi-weekly. Important for seniors like me!" "The library was one of the first places we visited before moving to Michigan bc libraries are important for us. And it weighed heavily into our decision to buy a house in Novi." 	<ul style="list-style-type: none"> On April 14, 2026, City Council voted 7-0 in favor of .2000 mills for the Library to begin on July 1, 2026. <ul style="list-style-type: none"> This support is dedicated to meeting our essential, ongoing capital and operational needs. By securing this funding, NPL can successfully keep the building running, maintain our current hours and protect the core collections and resources our patrons rely on every day. 												

Common Questions from the Survey

Many of the suggestions we received reflected services already available at NPL. We're committed to helping patrons discover everything their library card can do.

Visit novilibrary.org/faq or scan the QR code!



Bylaw Committee (Adhoc) – Meeting held on: No Meeting Held

2025-2026 GOAL: This committee is ad-hoc. The main goal is to review bylaws annually.

DEI Committee – Meeting held on: No meeting held

2025-2026 GOAL:

1. Bring forth recommendations that amplify DEI in new NPL Strategic Plan

COMMUNICATIONS

Date: Wed, Jul 1, 2026

Email from: Julie Farkas, Library Director

To: Barbara Wees

Good Afternoon Barbara!

Thank you for your email. I can assure you the decision to choose the date of September 12th was not out of disrespect for our Jewish patrons in Novi. We offer a number of programs that can fall on various holidays and celebrations throughout the year.

The opportunity to connect with you and ask for your participation in the Human Library event during a Jewish celebrated holiday was an unintentional oversight on our part. I truly apologize for this error. We understand you not being able to participate at this time.

In the future, my team and I will be more cognizant of the dates in relation to speakers and their possible holiday observations and be more intentional with our invitations.

I apologize for the concern this has caused you! Thank you for bringing this to my attention.

Sincerely,

Julie Farkas, Library Director

Date: On Wed, Jul 1, 2026

Email from: Barbara Wees

To: Julie Farkas

Hello Julie,

I recently received this email- see below- from Rae. I have called and left a voicemail for Emma yesterday to find out more about the upcoming Human Library Event on September 12th.

While I definitely appreciate the email from Rae, I would like to draw your attention to the fact that the date for this event, falls directly on Rosh Hashanah - one of the High Holy Days for the Jewish people.

I can't help but wonder if Novi's library says it is striving to include everyone under the community umbrella, why this event is being held on one of the most holy days of the Jewish community. Certainly the library has access to the various religious groups holiday schedules.

Please let me know how this happened? I look forward to your response, preferably by phone call.

Sincerely, Barb Wees



Library Board Monthly Meetings

Meetings will occur on the 2nd Thursday of the month
 Exceptions: March 26th (Board Elections) and April 16th (Director Conflict)

2026

January	2 Budget Planning Sessions at Novi Public Library: Saturday, January 17th 10am-2pm and Thursday, February 5th 6pm-8pm
January 8	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 12	Library Board Regular Meeting, Council Chambers 2025-2026 Budget Approval
March 26	Library Board Regular Meeting, Council Chambers Board Elections
April 19-25	National Library Week 2026
April 23	Library Board Regular Meeting, Novi Public Library (instead of April 16)
May 14	Library Board Regular Meeting, Council Chambers
June 11	Library Board Regular Meeting, Council Chambers Library Director Annual Review
July 9	Library Board Regular Meeting, Council Chambers
August 13	Library Board Regular Meeting, Council Chambers
September 10	Library Board Regular Meeting, Council Chambers
October 8	Library Board Regular Meeting, Council Chambers
November 12	Library Board Regular Meeting, Council Chambers
December 10	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: July 10, 2025



Library Board Monthly Meetings

Meetings occur on the 2nd Thursday of the month

****Exceptions: March 25th (Board Elections) and April 15th (Director Conflict)**

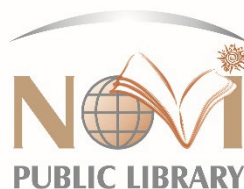
2027

January	<u>2 Budget Planning Sessions at Novi Public Library:</u> Saturday, January 16 ^h 10am-2pm Thursday, February 5 th 6pm-8pm (5:30pm dinner)
January 14	Library Board Regular Meeting, Council Chambers Library Director Mid-Year Review
February 11	Library Board Regular Meeting, Council Chambers 2026-2027 Budget Approval
March 25	**Library Board Regular Meeting, Novi Public Library Board Elections
April 11-17	National Library Week 2027
April 15	**Library Board Regular Meeting, Novi Public Library
May 13	Library Board Regular Meeting, Council Chambers
June 10	Library Board Regular Meeting, Council Chambers Library Director Annual Review
July 8	Library Board Regular Meeting, Council Chambers
August 12	Library Board Regular Meeting, Council Chambers
September 9	Library Board Regular Meeting, Council Chambers
October 14	Library Board Regular Meeting, Council Chambers
November 11	Library Board Regular Meeting, Council Chambers
December 9	Library Board Regular Meeting, Council Chambers

Friends Board Meetings: second Wednesday of the month, 7 p.m. at Novi Public Library

City of Novi Historical Commission Meetings: third Wednesday of the month, 7 p.m. at Novi Public Library

Approved: June 11, 2026



LIBRARY CLOSINGS 2026

- Thursday, January 1st (New Year's Day) **H**
- Monday, January 19th (MLK Day) **H**
- Saturday, April 4th (Easter Weekend)
- Sunday, April 5th (Easter) **H**
- Sunday, May 10th (Mother's Day)
- Saturday, May 23rd (Memorial Day Weekend)
- Sunday, May 24th
- Monday, May 25th (Memorial Day) **H**
- Friday, June 19th (Juneteenth) **H**
- Sunday, June 21st (Father's Day)
- Friday, July 3rd (Independence Day Weekend)
- Saturday, July 4th (Independence Day) **H**
- Sunday, July 5th
- Sunday, July 19th (Festival of Chariots)
- Friday, August 14th (Staff Professional Development Day)
- Saturday, September 5th (Labor Day Weekend)
- Sunday September 6th
- Monday, September 7th (Labor Day) **H**
- Wednesday, November 25th (Day before Thanksgiving, close at 5 p.m.)
- Thursday, November 26th (Thanksgiving Day) **H**
- Friday, November 27th (Thanksgiving Weekend)
- Saturday, November 28th
- Sunday, November 29th
- Friday, December 18th (Staff Professional Development 8:30am-12:30pm/City of Novi Staff Holiday Event 1-4pm)
- Wednesday, December 23rd (Day before Christmas Eve, close at 5 p.m.)
- Thursday, December 24th (Christmas Eve Day) **H**
- Friday, December 25th (Christmas Day) **H**
- Saturday, December 26th (Weekend following Christmas holiday)
- Thursday, December 31st (New Year's Eve Day) **H**
- Friday, January 1st (New Year's Day) **H**

H – Paid Holiday for Employee (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 26th in Council Chambers and April 16th (Director Conflict) at Novi Library

Approved: July 10, 2025, Revised June 11, 2026



LIBRARY CLOSINGS 2027

- Friday, January 1st (New Year's Day) **H**
- Monday, January 18th (MLK Day) **H**
- Saturday, March 27th (Easter Weekend)
- Sunday, March 28th (Easter) **H**
- Sunday, May 9th (Mother's Day)
- Saturday, May 29th (Memorial Day Weekend)
- Sunday, May 30th
- Monday, May 31st (Memorial Day) **H**
- Saturday, June 19th (Juneteenth) **H**
- Sunday, June 20th (Father's Day)
- Saturday, July 3rd (Independence Day Weekend)
- Sunday, July 4th (Independence Day) **H**
- Friday, August 13th (Staff Professional Development Day)
- Saturday, September 4th (Labor Day Weekend)
- Sunday September 5th
- Monday, September 6th (Labor Day) **H**
- Wednesday, November 24th (Day before Thanksgiving, close at 5 p.m.)
- Thursday, November 25th (Thanksgiving Day) **H**
- Friday, November 26th (Thanksgiving Weekend)
- Saturday, November 27th
- Sunday, November 28th
- Friday in December (Staff Holiday Event w/City of Novi) - TBD
- Thursday, December 23rd (Day before Christmas Eve, close at 5 p.m.)
- Friday, December 24th (Christmas Eve Day) **H**
- Saturday, December 25th (Christmas Day) **H**
- Sunday, December 26th (Weekend following Christmas holiday)
- Friday, December 31st (New Year's Eve Day) **H**
- Saturday, January 1st (New Year's Day) **H**

H – Paid Holiday for Employees (12 Total; 1 Floating Holiday for Veteran's Day in November)

LIBRARY BOARD MEETINGS

Second Thursday of the month @ 7:00 P.M; Location: Novi Civic Center

Exceptions: March 25th – 4th Thursday (Board Elections) and April 15th Director Conflict

Approved: June 11, 2026