



NOVI HISTORICAL COMMISSION

April Minutes

Wednesday, April 17, 2024

Novi Library Local History

CALL TO ORDER: 7:05 p.m.

ATTENDANCE: Kim Nice, Sharon Larson, Kelly Kasper and Randy Van Wagnen

ABSENT: Kathy Crawford, Dan Pierce and Debbie Wrobel

INTRODUCTION OF GUESTS: Rae Manela (Library Liaison)

APPROVAL OF AGENDA: APPROVED

APPROVAL OF MARCH MINUTES: APPROVED

NOVI HISTORICAL COMMISSION
FINANCIAL SUMMARY REPORT - 2023/2024 Fiscal Year

	BUDGET	EXPENDITURES Thru Apr 17, 2024	
Display Cabinet Exhibit	\$ 500.00	\$ (46.67)	
Marketing/Brochures/Engage/Name Badges	\$ 900.00	\$ -	
Equipment/Supplies/Office/Upgrades/Repairs	\$ 9,000.00	\$ (509.10)	
Program/Speaker Fees	\$ 1,200.00	\$ (655.00)	
Storage Unit	\$ 2,900.00	\$ (2,652.00)	
Acquisition (Books/Materials/Subscriptions)	\$ 1,500.00	\$ (1,550.00)	
Conference/Continuing Education	\$ 1,200.00	\$ (716.12)	
Legal Fees	\$ 500.00	\$ -	
Special Projects <i>Examples:</i>	\$ 4,000.00	\$ (15,309.70)	
Villa Barr, Photography, Veterans Sign, Oral Histories, City/Community Events, MotorCities Markers, Omeka Intern, Betty Lang Plaque			
TOTAL:	\$ 21,700.00	\$ (21,438.59)	\$ 261.41
Equitable Projects	<u>Expenditures</u>	<u>Revenue Rec'd</u>	
Villa Barr Book Sales YTD	\$ -	\$ -	
Wreaths Across Novi Project-2023	\$ 2,281.10	\$ 3,100.00	

Treasurer's Report: APPROVED – Budget was approved for marketing brochures. Sharon received an estimate for a lower amount of \$600. The Commission approved the expense.

LIBRARY LIAISON REPORT:

History Room Office Hours:

Mon. May 20 (6 – 8p.m.): Kelly Kasper

Mon. June 3 (12 – 2p.m.): Sharon Larson

Mon. June 17 (6 – 8p.m.): Kelly Kasper and Kim Nice

Library Intern: Rae is going to meet with the Novi Library HR person to discuss hiring an intern with a stipend. Rae will manage the interview process which will begin in May. The hope is to have an intern lined up and ready to start for the Fall.

General Reminder: Should any Commissioner need anything from the Novi Library, please work through Rae. She is our library liaison and is our main point of contact.

New Novi Public Library Calendar: The Novi Public Library is getting a new calendar on April 29. Rae will change the QR code in the display case so that it will route to the correct programming site.

Northville Genealogy Update: The group takes the summer off and will not be using the Local History Room. There is a planned genealogy seminar schedule in the Novi Public Library Board Room for Oct. 15. The seminar can hold up to 15 people.

June Historical Commission Meeting: The June meeting for the Novi Historical Commission is scheduled for June 26th as the library is closed on June 19 in observance of Juneteenth.

DISCUSSION ITEMS:

Upcoming Historical Programs:

- Thursday, May 16, 2024 – Survivors, Victims & Legacies
- Monday, June 10, 2024 – History of Detroit Coney Island

Kim Nice asked the Commissioners to think about any recommendations for changing office hours. If the Commission decides to change office hours, Rae will need to know by August.

Program Update: The March program (Women of Michigan Capital) was well attended. The speaker was very knowledgeable and entertaining. The May program about the Titanic is fully booked. The April program was moved to June 10 because the speaker is having surgery. Kim is working with Novi Coney Island as a partner for the June event. The Novi Public Library will have a basket with items in it to raffle off at the June program.

Michigan in Perspectives Conference: The annual conference took place at Oakland University from March 22 – 24. Sharon Larson and Kim Nice provided feedback on the event. Overall, the programming was well done and the facility (Oakland) was nice. Kim said the closing speaker on Michigan Central Station was spectacular.

Betty Lang Retirement Reception: Rae, Kim, Sharon and Dan attended. A lot of current and former library staff attended as well. Betty was shocked and truly appreciative of the changes being made to the history room in her honor as well as the internship.

City Superhero Showcase: Formerly known as Springalooza, the event – for families – will take place on Thursday, June 6. The event showcases all the different departments within the city. Rae will print stickers for the Commission to give out to kids.

Tombstone Images: Members of the Novi Photography Club members said they would be interested in helping taking images of the Novi Road cemetery tombstones. A plan is being developed to figure out how the cemetery can be divided up to make sure the photography is coordinated/captured. Kim and Rae are working on a possible stipend for the work.

ONGOING PROJECTS:

Document Donation Day: Document Donation Day will take place from 1- 3 p.m. on Saturday, May 18 inside the Local History Room. Rae Manela will support the event and provide Commissioners with deeds of gifts.

Miniature Project: Randy Van Wagnen reported that the project is on hold this month.

Did You Know Project: The Commission is supportive of helping the City and Library with DYK facts for use in newsletters/social media posts. Dan Pierce can help support. Rae will check with the Library to see when the information is needed.

NEW BUSINESS: NONE

PUBLIC COMMENT: NONE

NEXT MEETING: Wednesday, May 15 at 7 p.m.

ADJOURN: 8:22 p.m.